

GLACVCD BOARD OF TRUSTEES MEETING STAFF REPORTS



Thursday, April 14th, 2022

7:00 p.m. Board Meeting Via Teleconference
Santa Fe Springs District Headquarters
12545 Florence Avenue, Santa Fe Springs, CA 90670
The District Headquarters will not be open to the public

Trustee Emily Holman, President
Trustee Scott Kwong, Vice President
Trustee Marilyn Sanabria, Secretary-Treasurer

General Manager, Susanne Klueh
Director of Operations, Mark Daniel
Acting Director of Scientific-Technical Services, Steve Vetrone
Director of Communications, Mary-Joy Coburn
Director of Fiscal Operations, Carolyn Weeks
Director of Human Resources, Allison Costa
Board General Counsel, Quinn M. Barrow, Richards, Watson, Gershon
Labor Legal Counsel, Oliver Yee, Liebert, Cassidy, Whitmore

Please note: In compliance with AB 361, Members of the GLACVCD Board of Trustees, Staff and the Public may participate in this meeting via teleconference

In the interest of maintaining appropriate social distancing, the Board of Trustees encourages the public to participate by using one or more of the following options for participating in this meeting and/or providing public comment before and during the meeting:

- Observers may view the meeting on Zoom at: <https://us02web.zoom.us/j/83210706845>
- Or telephone: +16699006833,,83210706845# US (San Jose)
- Webinar ID: 832 1070 6845
- Email your public comment to mjacoburn@GLAmosquito.org by 5:00 p.m. the day of the meeting and Staff will have your comment available to the Board of Trustees and the public.

If you are an individual with a disability and need a reasonable modification or accommodation pursuant to the Americans with Disabilities Act (“ADA”) please contact Mary-Joy Coburn at mjacoburn@GLAmosquito.org for assistance.

GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT

12545 Florence Avenue, Santa Fe Springs, CA 90670

Office (562) 944-9656 | Fax (562) 944-7976

Email: info@GLAmosquito.org | Website: www.GLAmosquito.org

General Manager's Report for April 14, 2022 Board of Trustees Meeting

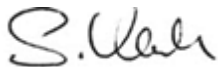
COVID-19 has granted us a much-needed reprieve during the month of March; nevertheless, we continue to protect staff safety by practicing protective measures during work hours. In contrast to last spring, low transmission levels and enhanced knowledge of the virus allow us to continue bringing the workflow closer to a pre-pandemic normal. Thus, we have begun mosquito surveillance, increased control and outreach efforts, and initiated recruitment for seasonal employees, expecting to on-board the first wave of Mosquito Control Technicians in May.

In the April Board packet, you'll find the Auditors Report and District Financial Statements Year Ended June 30, 2021. Amongst other factors, COVID-19 delayed the completion of these documents, but findings will now be discussed with the Audit Committee before the April board meeting at 6:00 p.m., and a report will be presented to the entire board later that evening. This will also enable us to convene the Budget & Finance Committee later this month to review our draft Fiscal Year 2022-2023 District Budget. Department directors have been working with their staff to develop a bottoms-up budget, taking into consideration tools, equipment, and technological upgrades necessary to perform their work more efficiently and effectively. I have met with all departments and will work with our Finance Director to present a budget proposal to the Committee in coming weeks.

Senate Resolution 93 has been introduced in the Senate for the purpose of recognizing the week of April 17 to April 23, 2022, as California Mosquito Awareness Week. This is a great way for local mosquito control districts to kick-off their busy mosquito season and raise awareness about the public health threats posed by native and invasive mosquito species. This year we are especially excited! We will open it with a bang by celebrating our Agency's 70th Anniversary with residents, trustees, and staff along with their families during an open house event on Saturday, April 16, 2022, at our headquarters in Santa Fe Springs. We hope that you, your family, and friends can join us. Our Community Affairs Department has planned a fun day with food, music, facility tours, and other educational opportunities. Please reach out to Mary Joy-Coburn at mjacoburn@GLAmosquito.org to find out how you can partner with the District to promote the 70th Anniversary events in your city.

We proudly look back on 70 years of public service, and excitedly look forward to continuing our role in protecting public health from vector-borne disease into the future.

Sincerely,



Susanne Klueh

GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT

**SCIENTIFIC-TECHNICAL REPORT
March 2022**

Steven Vetrone, Acting Scientific-Technical Services Director
Tanya Posey & Ryan Amick, Vector Ecologists
Rande Gallant, Faiza Haider, & Nicolas Tremblay, Assistant Vector Ecologists
Christopher Ortiz, Field Assistant

I. RISK ASSESSMENT

While mosquito trapping and testing did resume in March, the Risk Assessment for this month could not be calculated as the California Department of Public Health dead bird program does not recommence until April 18th.

II. GLACVCD MOSQUITO-BORNE DISEASE WATCH

Summary

- All surveillance activities resumed on March 1, 2022.
- Mosquito abundance for March is on par with the 5-year average for this time of year.
- No WNV has been detected.

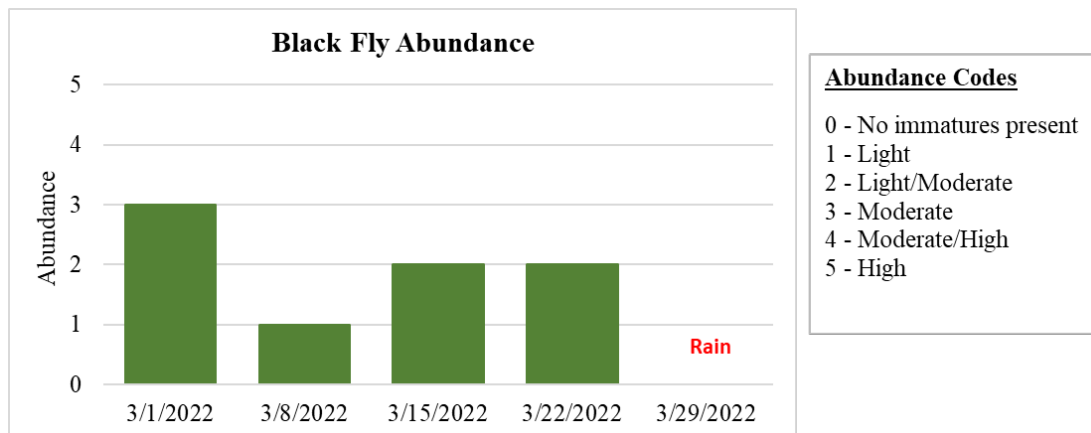
<i>Culex</i> Mosquito Pools	Number Tested	WNV Positive	WEE Positive	SLE Positive	Other Positive
This Period	185	0	0	0	0
Year to Date	185	0	0	0	0

Dead Birds	Number Tested	WNV Positive
This Period	0	0
Year to Date	0	0

III. GLACVCD BLACK FLY & MIDGE SURVEILLANCE

Black Fly

- Weekly black fly surveys within the Special Assessment Areas of the Los Angeles River and Arroyo Seco Wash resumed March 1, 2022, and will continue, dependent on weather, through mid-November.
- Black fly abundance for March was, on average, light to moderate which is typical for the early Spring months.
- Efforts underway to improve surveillance methods to provide more robust quantitative assessments of immature black fly populations.



Non-Biting Midge Fly

- Weekly midge fly surveillance of the Hansen, San Gabriel River Coastal, and Rio Hondo Spreading Grounds, L.A. Equestrian Center, and Silver Lake Reservoir resumed in March.
- Average abundance observed through the month of March.
- Monthly reporting of findings to responsible agencies (L.A. Co. Dept. of Public Works & L.A. Dept. of Water and Power) ongoing.

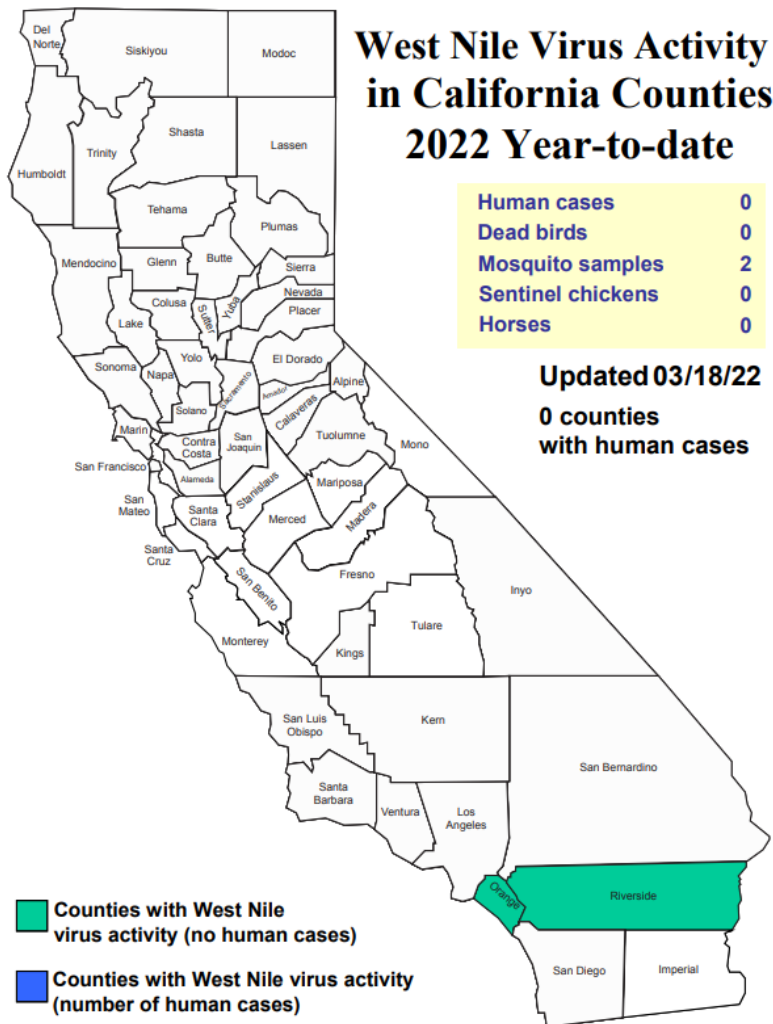
IV. STERILE INSECT TECHNIQUE (SIT)

- Collaborative work continues with Orange County MVCD and MosquitoMate
 - Preparation for mass rearing trials of MosquitoMate *Aedes aegypti* eggs.
 - Development of Standard Operating Procedures (SOP) for mass rearing of *Aedes aegypti* mosquitoes ongoing.

V. STATEWIDE MOSQUITO-BORNE DISEASE WATCH 2022

Reporting Period: March 01 – March 31, 2022

No detailed report available.



GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT

OPERATIONS REPORT

March 2022

Mark Daniel, Operations Director

Rudy Serrano, Applications Analyst

Mark Hall, Environmental Program Manager

Yessenia Curiel, Operations Supervisor, USD

Wesley Collins, Operations Supervisor, Sylmar

Martin Serrano, Operations Supervisor, Headquarters

Fernando Martinez, Facilities & Fleet Maintenance Supervisor

Departmental Activities

Operations

- Completed departmental budgeting for fiscal year 2022/2023.
- Supervisors attended the Liebert Cassidy Whitmore workshop, Prevention and Control of Absenteeism and Abuse of Leave.
- SFS supervisor and select staff operated one of the ULV calibration testing stations for the So. Cal. annual ULV calibration day with Northwest Mosquito and Vector Control District.
- Operations and HR have started the annual MCT recruitment process for the 2022 season.
- Staff attended Sci-Tech's Petri Dish Emergence workshop.
- Conducted first low-volume wide area larvicide treatment with the A-1 to the Los Cerritos Wetlands Market Place Marsh in Long Beach.
- Continuation of the project evaluating and rezoning the southern regions (31) gutter routes.
- Staff assisted Maintenance with the reconstruction of the fishpond into a dry creek bed.
- Applications Analyst conducted a software presentation of operations applications to the MVCAC IT committee.
- Applications Analyst integrated WAZE directions services app into our USD 2.0 program.
- Ongoing field observations of staff to assist with the performance evaluations.
- Employee performance evaluations, ongoing.

Environmental Program

- The Environmental Program Manager presented on Mosquitoes and Stormwater Systems and Structures in LA County at the Operation & Maintenance of Stormwater Control Measures Conference in Wilmington, NC for the Environmental and Water Resource Institute (EWRI), a division of American Society of Civil Engineers (ASCE).
- Rio Hondo Watershed Steering Committee member meeting, discussions regarding the current year's Stormwater Investment Plan, and a presentation by the watershed coordinator reviewing the 2022 SCW Interim Guidance Document.
- Attended the MVCAC NPDES meeting with SWRCB regarding the coalition's NPDES permit status.
- Attended webinars, Trash in Stormwater, and Design Challenges and Solutions for Underground Storage.
- Continued attendance at all non-member Watershed Area Steering Committee meetings to reinforce the Safe Clean Water Program feasibility requirement for stormwater projects to provide a mosquito minimization plan, and to recommend the plan be reviewed by the local mosquito abatement district as opposed to non-mosquito agency personnel.

Facilities & Maintenance

- Redesigned and reconstructed the decorative fishpond feature in the SFS courtyard into a dry creek bed with assistance from Operations staff.
- Mosquito fish holding tanks relocation project in Sylmar, installed new electrical and drainage.
- Completed construction and delivered new USD service truck for use at the Sylmar facility.
- Argo rebuild and hull repair with Sylmar Operations staff.
- Completed services and repairs at both facilities to 11 service vehicles.

WORK PERFORMED BY DISTRICT

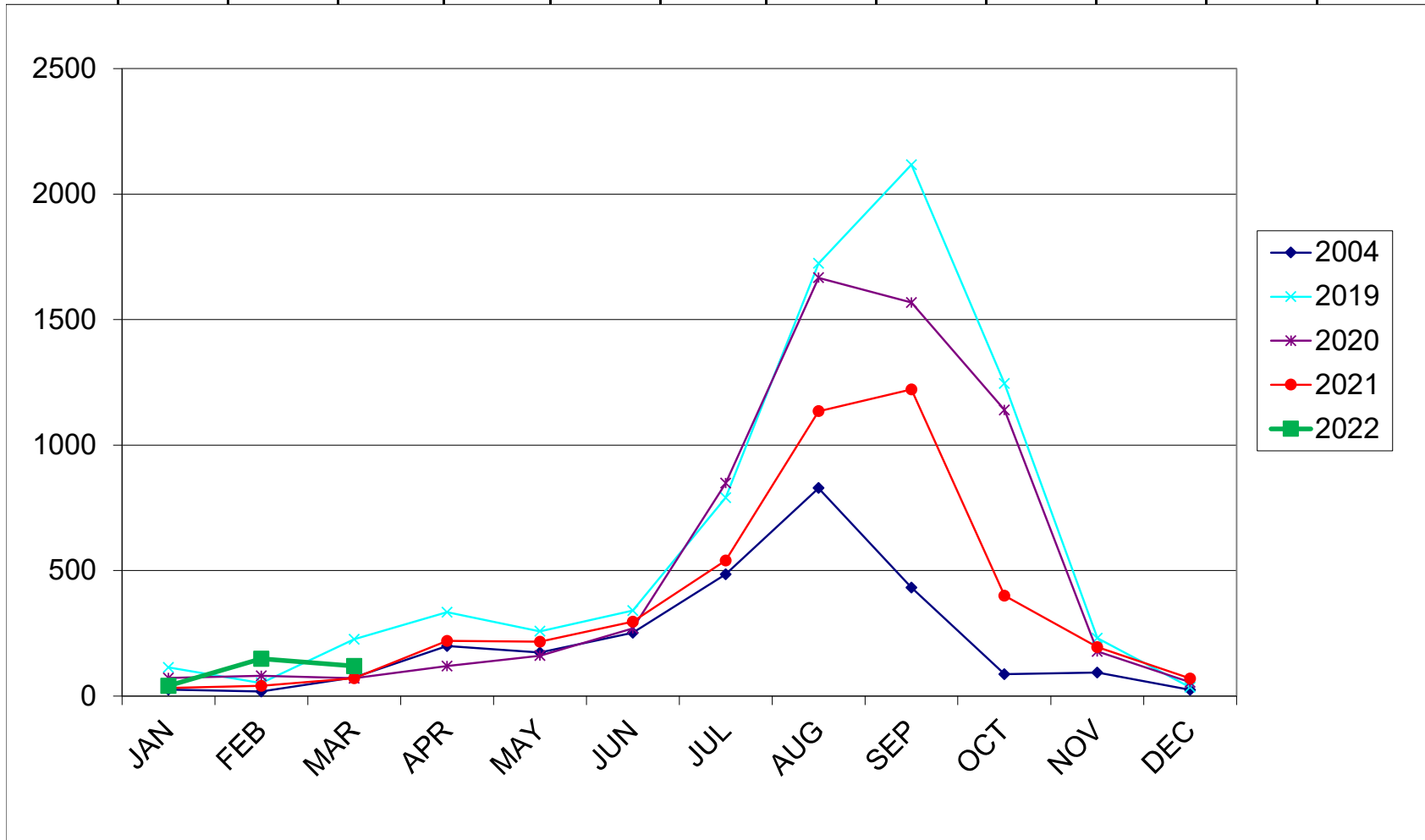
March, 2022

CONTROL AND OPERATIONS

		Hours worked	
		March	2022
Fishing (Mosquitofish)		25	63
Source Reduction		9	44
Mosquito Control	<i>Sources inspected 14,872 / Sources with larvae 5,423</i>	2,823	7,623
Insecticide used:			
Larvicide oils	28.63 gals @ \$14.13 per =	\$ 404.54	
Altosid P35	86.23 lbs @ \$17.25 per =	\$ 1,487.47	
Altosid Briquets 30 day	4,786 ea @ \$1.14 ea. =	\$ 5,456.04	
Altosid Briquets XR	15 ea @ \$3.38 ea. =	\$ 50.70	
Altosid Pellets	22.3 lbs @ \$27.24 per =	\$ 607.45	
Altosid Liquid Larvicide	0.37 gal @ \$269.62 per =	\$ 99.76	
Fourstar BTI Brqts 45 day	0 ea @ \$1.30 per =	\$ -	
Altosid WSP	314 ea @ \$0.84 per =	\$ 263.76	
Vectobac 12AS	10.8 gals @ \$41.96 per =	\$ 453.17	
Vectobac G	392.61 lbs @ \$2.75 per =	\$ 1,079.68	
Sumilarv	0.08 lbs @ \$21.10 per =	\$ 1.69	
Vectomax FG	545.36 lbs @ \$8.92 per =	\$ 4,864.61	
Vectomax WSP	150 ea @ \$1.86 per =	\$ 279.00	
Natular	0 gals @ \$877.61 per =	\$ -	
Vectolex WDG	0.61 lbs @ \$56.21 per =	\$ 34.29	
Vectobac WDG	0.05 lbs @ \$40.92 per =	\$ 2.05	
<hr/>			
Midge Control		0	0
Insecticide used:			
Dimilin WP 25%	0 lbs @ \$49.34 per =	\$ -	
Blackfly Control		56	56
Insecticide used:			
Vectobac 12AS	108.72 gals @ \$38.62 per =	\$ 4,198.77	
Underground Mosquito Control	<i>UGSD inspected 8,903 / UGSD treated 1,601</i>	1,965	4,646
Insecticide used:			
Vectobac 12AS	4.38 gals @ \$38.62 per =	\$ 169.16	
Vectolex WDG	69.74 lbs @ \$56.06 per =	\$ 3,909.62	
Fogging		0	0
Insecticide used:			
Duet	0 gals @ \$200.00 per =	\$ -	
Aquaduet	0 gals @ \$653.70 per =	\$ -	
		Total \$ 23,361.75	
Supervisory		873	2,304
Continuing Education / Training		559	1,876
Overtime: Community Outreach		0	0
Mosquito Control		0	0
<hr/>			
<u>REPAIR AND MAINTENANCE OF EQUIPMENT</u>			
Vehicles		244	789
Spray Equipment		50	94
Buildings and yards		382	620
<hr/>			
	<i>March</i>	<i>2022</i>	
VEHICLE MILEAGE :	45,619	113,467	6,986 18,115

Greater Los Angeles County Vector Control District
 Mosquito Service Request Report

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2004	26	18	74	199	173	252	485	829	432	87	94	25
2019	114	52	226	334	258	341	790	1724	2117	1245	231	35
2020	72	81	71	119	161	269	848	1667	1568	1140	178	55
2021	33	41	71	220	217	296	540	1135	1222	400	195	70
2022	41	149	119									



BREAKDOWN OF MONTHLY SERVICE REQUESTS
AND REQUEST FOR MOSQUITOFISH

STAFF REPORT B

	Mosquitoes	Midges	Swimming Pools	Fish Ponds	Other	Black Flies	Yellow Jackets	Total Service Request	Mosquitofish Requests	Number of Mosquitofish
ARTESIA								0		0
BELL	1		1					1		0
BELFLOWER	1							1		0
BELL GARDENS								0		0
BURBANK	3		1					3		0
CARSON								0		0
CERRITOS								0		0
COMMERCE								0		0
CUDAHY								0		0
DIAMOND BAR	2		1					2		0
DOWNEY								0		0
GARDENA								0		0
GLENDALE	6		1					6		0
HAWAIIAN GARDENS								0		0
HUNTINGTON PARK								0		0
LA CANADA FLINTRIDGE	2							2		0
LA HABRA HEIGHTS								0		0
LA MIRADA	1							1		0
LAKEWOOD	1		1					1		0
LONG BEACH	1							1		0
LOS ANGELES CITY	77		22	3				77	2	20
LOS ANGELES COUNTY	4		1		1			5	1	10
LYNWOOD								0		0
MAYWOOD								0		0
MONTEBELLO								0		0
NORWALK								0		0
PARAMOUNT	1							1		0
PICO RIVERA								0		0
SAN FERNANDO	1		1					1		0
SAN MARINO	3		2					3		0
SANTA CLARITA	9		1	1				9		0
SANTA FE SPRINGS								0		0
SIGNAL HILL								0		0
SOUTH EL MONTE	2							2		0
SOUTH GATE								0		0
VERNON								0		0
WHITTIER	3		2					3		0
TOTAL	118	0	34	4	1	0	0	119	3	30

STAFF REPORT B

City	Non-Pool	Pools	USD Lids	BMP	Gutter Spots	Total Hrs. Activity
+ ARTESIA	13	6	44		161	7.83
+ BELL	37	4	47			5.99
+ BELLFLOWER	73	12	146	12		22.45
+ BELLGARDENS	64	2	43			11.99
+ BURBANK	73	83	288			63.80
+ CARSON	201	6	234	18		52.81
+ CERRITOS	176	25	224	15	1239	63.47
+ CITY OF COMMERCE	72	1	135	15	82	25.13
+ CUDAHY	36		13			2.94
+ DIAMOND BAR	83	65	59	12	22	39.38
+ DOWNEY	148	47	486	27		66.75
+ GARDENA	84	3	170	24		29.34
+ GLENDALE	122	97	458		2	91.54
+ HAWAIIAN GARDENS	27		41	1	79	8.00
+ HUNTINGTON PARK	36		89	11		12.42
+ LA CANADA FLINTRIDGE	14	21	43			11.78
+ LA HABRA HEIGHTS	34	3	3		1	6.41
+ LA MIRADA	109	35	97	14	488	35.35
+ LAKEWOOD	147	30	238	10	652	52.76
+ LONG BEACH	217	39	370	33	1680	100.47
+ LOS ANGELES CITY	2420	2018	2804	47	613	933.60
+ LOS ANGELES COUNTY	424	150	422	51	202	145.63
+ LYNWOOD	26	4	248			22.85
+ MAYWOOD	27	2	27			4.03
+ MONTEBELLO	54	11	109	6	459	29.62
+ NORWALK	108	27	290	16	414	45.80
+ PARAMOUNT	128	13	186	10		29.96
+ PICO RIVERA	35	21	204	8	684	32.08
+ SAN FERNANDO	6	19	54			8.64
+ SAN MARINO	5	9	12		62	3.34
+ SANTA CLARITA	605	61	543			170.56
+ SANTA FE SPRINGS	221	4	180	24	58	44.10
+ SIGNAL HILL	47	4	39			11.05
+ SOUTH EL MONTE	122	24	102	12		21.60
+ SOUTH GATE	101	7	125	3		22.55
+ VERNON	82		144	2		16.29
+ WHITTIER	90	58	185	37	965	63.83

Non-Pool, Pools etc Column - Total # of insp for source type

2/24/2022



3/28/2022

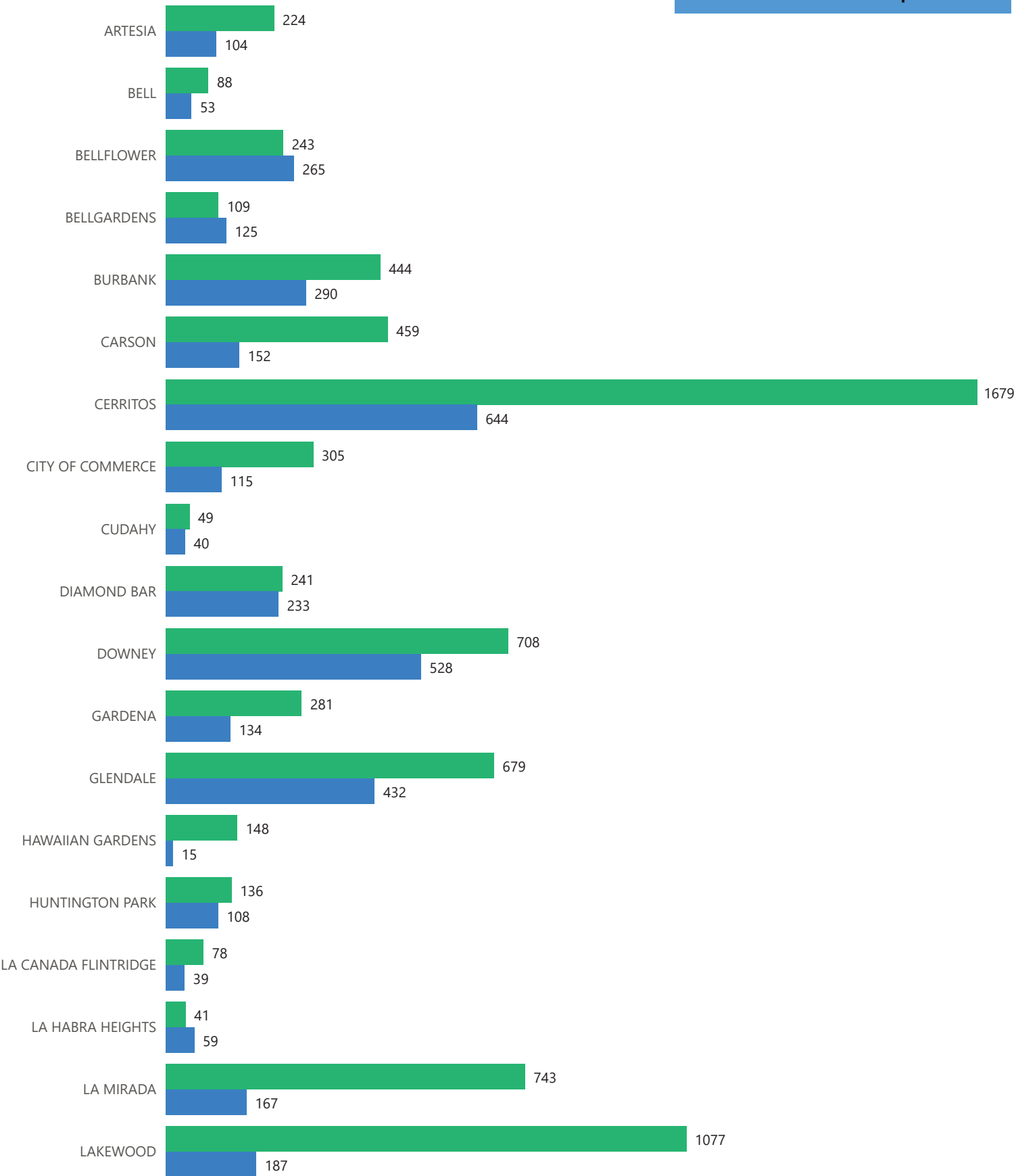


City Column - City name

Total Hrs.Activity Column - Total Activity Hrs for city

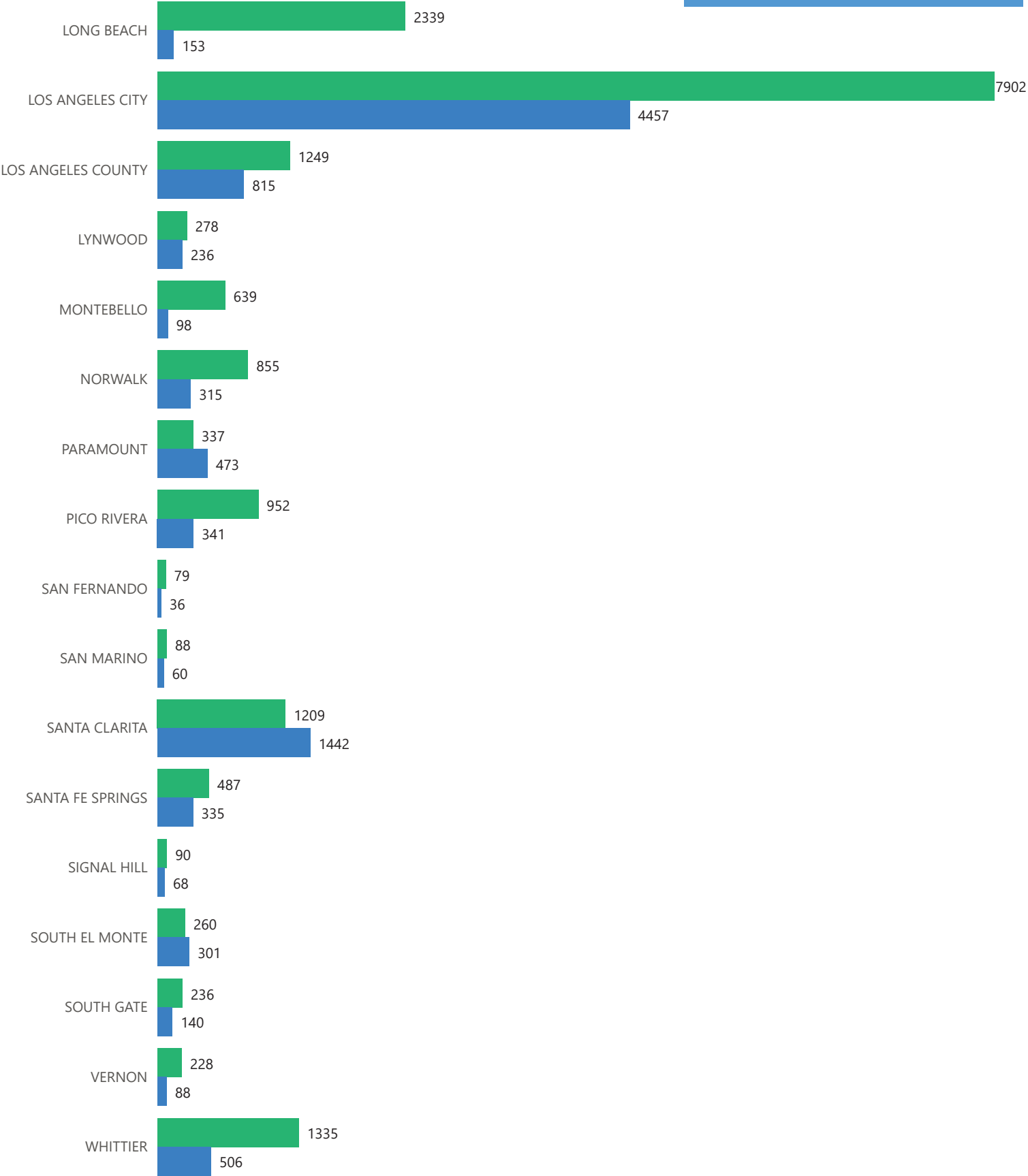
This Year Total Inspections

Last Year Total Inspections



STAFF REPORT B

This Year Total Inspections
 Last Year Total Inspections



STAFF REPORT C

GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT
COMMUNITY AFFAIRS REPORT
MARCH 2022

Mary-Joy Coburn, Director of Communications
Anais Medina Diaz, Public Information Officer
Gregory Mercado and Liliana Moreno, Education Program Coordinators
Caroline Gongora, Diana Garcia and Helen Kuan, Community Liaisons
VACANT, Community Outreach Assistant

Departmental Activities

Director's Summary –

March was another exciting month for the Community Affairs Team! We were very well represented at the annual American Mosquito Control Association Conference in Jacksonville, Florida with excellent presentations and opportunities to share about our District activities. Later in the month, we participated in the annual California legislative advocacy days to discuss the importance of mosquito control efforts with our state legislators and their staff. We spoke with a total of seven legislative offices and continue to schedule more meetings with local district offices in the weeks to come.

On April 16th from 10 a.m. to 2 p.m., the District will be hosting, at its Santa Fe Springs Headquarters, an open house and luncheon to commemorate its 70th year of public service. Community members are invited to join the festivities with special guests, food, music, and giveaways. This is the first of multiple events held throughout the year, and we hope that you are able to attend. An invitation is enclosed; you may also register here: bit.ly/GLAmosquito70.

Along with the Open House, GLACVCD is also inviting local photographers to participate in the 'Through My Lens Photo Contest' for the opportunity for their work to be featured in the 2023 District Calendar. Get more details here: <https://bit.ly/GLACVCD-Photo-Contest>

For more information on our District activities, please follow us on social media (@GLAmosquito) or use #GLAmosquito70 for updates.

All the best,



Mary-Joy Coburn
Director of Communications



The GLACVCD crew at the AMCA Banquet in Jacksonville, Florida. L-R: Caroline Gongora, Mary-Joy Coburn, Liliana Moreno, Diana Garcia, Jessica Martinez, Denise Diaz, Greg Mercado



Thank you to Trustee Denise Diaz (South Gate) and Trustee Jessica Martinez (Whittier) for joining us at AMCA. Pictured at the banquet with Director Mary-Joy Coburn and Education Program Coordinator Greg Mercado (Boyd-Ariaz Award Recipient)



Community Liaison Helen Kuan with Trustee Vrej Agajanian (Glendale) at the Cesar Chavez Event

Administrative

- Prepared board agenda packets, coordinated with department directors and staff for supporting documents.
- Submitted receipts and invoices for the month of February/March.
- Drafting budget for 2022/2023 fiscal year.
- Worked with Human Resources on hiring documents for department vacancy.
- Met with IT to discuss and develop file management structure to meet the department’s needs.
- Met with the Phone Tree Task Force to discuss recommendations and solutions for phone tree improvements.

Programmatic

Public Information

70th Anniversary

- Developed digital assets to promote 70th anniversary celebration which included social media posts, digital banners, highlight video, and save-the-date invitation.
- Conducted outreach to the District’s legislative representatives, city partners, organizational partners, and residents to invite as guests to the open house.
- Planning District’s 70th Anniversary Open House event in April, and additional events throughout the year.

Social Media

- Developing social media calendar for upcoming mosquito season. Creating evergreen content for social media posts and scheduled posts through June.
- Released social media post to honor employees and to celebrate International Women’s Day/Month.
- Developed social media posts to increase recruitment promotion and developed content for April national days and special occasions.

Mosquito Moment Working Group

- Discussed Street Team Logistics
 - Working on Canopy design
 - Waiting for T-shirts to be finished printing
 - Discussed video teaser launch and summer launch of first segment
- Assigned video news segments for April & June
 - Team members working on current projects
 - Discussed future opportunities, projects and video segments for summer
- Released two news segments, welcoming the new General Manager of the District and World Water Day

Platform	Impressions	Interactions
Instagram	750	27
Twitter	378	39
Facebook	89	14
Total in March	1,217	80
Year-to-date	1,217	80

STAFF REPORT C

Spring Campaign

- Working on contact sheet for partner list to email and support during the week of CAMAW
- Drafted email template, press release, newsletter, and social media posts
- Finalizing questions and talking points for Twitter space and reaching out to speakers
- Finalized schedule for week of CAMAW

Summer Campaign

- Working group finalized the target areas, key messages, goals and objectives for summer campaign.
- Staff selected creative direction for the campaign.
- Staff developed scripts for PSA videos, PSA audio tracks, and developed character descriptions to solicit actors for PSA.
- Working group is researching paid media options and planning upcoming filming day.

Other Projects

- Developed and distributed press release promoting the District's newest General Manager Susanne Kluh.
- Developed and distributed residential newsletter welcoming Spring equinox and providing mosquito reduction tips, in addition to the District's latest news.
- Drafted residential survey to collect resident feedback and measure campaign success. Survey will be distributed in April.
- Production of new Pesticide Training Video Staff with Operations and Surveillance teams.
- Facilitated planning committee meetings and coordinated the LAPIO Spring Quarterly Meeting which will take place on Wednesday, April 20th.

Meetings & Trainings

2/28- 3/4 – AMCA Conference

3/8 – CA Department Budgeting Meeting

3/8, 3/17, 3/22 – Community Affairs Department Meeting

3/8, 3/22 – LAPIO Planning Committee Meeting

3/9 - Monthly Manager's Report Meeting

3/10 – Community Affairs File Structure Meeting w/ IT Helpdesk

3/10 – Board of Trustees Meeting

3/8, 3/10, 3/14, 3/18 – Summer Campaign Working Group Meeting

3/15 - Community Outreach Interviews

3/16, 3/23, 3/30 – 70th Anniversary Planning Meeting

3/17 – SoCal Region SIT Task Force Monthly Meeting

3/18 – Community Liaisons Meeting

3/18 - Spring Campaign Working Group Meeting

3/22 – Phone Tree Committee Meeting

STAFF REPORT C

3/24- LA Department of Public Health Meeting with SPA 1 & 2 Public Health Nurse

3/18 – 3/30 – MVCAC Legislative Days

3/30 – Mosquito Moment Working Group Meeting

Media Coverage/Publications

Total Coverage:

Date	Medium	Publication	Description
3/24	Online	Happening Next	Greater LA County Vector Control District's 70 th Anniversary Celebration

March 2022: 1

Fiscal Year-to-Date: 126

Community Outreach/Fairs/Events

Date	Event	City	Reach
3/22	Monterey Rd Eco-Garden Virtual Presentation	Glendale	8
3/26	Cesar Chavez Day Community Event	Glendale	60
3/28	Chatsworth Community Coordinating Council	Chatsworth	15
Total in March			83

Digital Outreach

Website/Social Media Maintenance

- Developed and scheduled social media content to share mosquito facts throughout the year.
- Developed and published webpage showcasing the District's 70th anniversary celebration and creating subpages to promote activities and festivities.
 - Created social media images and digital assets to reflect 70th anniversary celebration throughout the District's various platforms and channels.
 - Created and added pages for the open house and ongoing promotional contests.
- Developed and published social media recruitment posts to increase awareness about open positions.

Outreach Medium	Number of Subscribers	Reach
Email List	4,306 (↑3)	5,557
Facebook	4,747 (↑5)	1,071
Twitter	1,433 (↑7)	5,925
Instagram	919 (↑19)	1,493
NextDoor	871,942	12,965

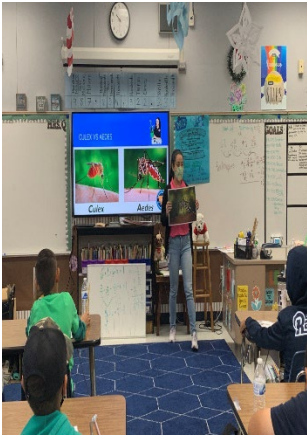
GLACVCD Website



For the period between March 1st and March 31st, the district website had 8,619 views.

For the latest updates, visit our official District accounts on Facebook, Twitter, and Instagram @GLAmosquito. Don't miss fun posts from our Education Program on Twitter, Instagram, and TikTok @MosquitoSwatLab.

Educational Outreach



The Education Program Coordinators (EPCs) started off the month of March attending the American Mosquito Conference Association (AMCA) in Jacksonville, Florida. During their time in AMCA, the EPCs assisted the Florida vector agencies in delivering an educational curriculum to over 400 students. They also had the unique opportunity to network, share, and learn from other vector control districts from all around the world. The EPCs look forward to gaining opportunities to collaborate on future projects with other vector control agencies.

The EPCs have conducted nine presentations in the month of March. Five presentations were virtual and four were modified in-person provided to the city of Pico Rivera. The modified in-person SWAT Academy is delivered according to safety guidelines mandated by both the District and participating schools/organizations. They have eight reservations for the following month and continue to recruit for more reservations for the 2022-2023 school year.

SWAT Lab Social Media

Platform	Impressions	Interactions
Instagram	320	33
Twitter	1,898	47
TikTok	533	77
Total in February	2,751	157
Year-to-date	74,802	2,956

Schools Visited

School	City	# of Students
Toluca Lake Elementary	North Hollywood	86
South Ranchito Dual Language Academy	Pico Rivera	107
Pathways LAUSD	Los Angeles	33
Total in February		312
Year-to-date		2,740

GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT

FISCAL REPORT

MARCH 2022

Carolyn M. Weeks, CPA, Director of Fiscal Operations

Yousef Kamara, Accounting Assistant

Selina Lopez, Payroll Assistant

Departmental Activities

- Complete the Sales Tax Return
- Complete the 2022 – 2023 budget
- Complete the State Compensation Report
- Work on document retention
- Work on CalPERS buybacks

Breakdown on Financial Statement Categories

Regular & Limited Term Salaries – Salaries, Overtime, and Payout on Accruals

Employee Taxes – Employer’s cost of employment taxes

Extra Help Salaries – seasonal staff’s salaries

General Benefits - CalPERS retirement and 401(a) funding

Health Benefits – Medical, Dental, Vision and Retirees Medical Premiums

Chemicals – pesticides

Operational Support Equipment – portable spray equipment, support equipment, COVID supplies, and miscellaneous parts and supplies

Uniforms and Accessories – boots, gloves, coveralls, uniform cleaning, caps, accessories, work apparel, logo patches, shields, staff year pins, and protective safety equipment

Communications – wireless telephone, GPS tracking, two-way radios, website services, telephone landlines, and internet connection

Kitchen Materials and Supplies – kitchen supplies and miscellaneous expense

VCJPA Insurance – Workers’ Compensation, Liability, Automobile, Group Property, Group Fidelity, Travel, General Fund, and Employee Assistance

Maintenance Automotive – Electrical parts, vehicle registration, brake and suspension, tire, wheels and alignment, cooling system parts and service, body repair, fabrication supplies, hazardous waste, engine and transmission, smog checks, first aid, trans, chassis and drive trans, engine, and miscellaneous parts and service

Office Equipment – Equipment repair, copier expenses, computer supplies, and computer software

STAFF REPORT D

Maintenance Buildings/Yards – Towel supply, floor mates, irrigation, landscape maintenance, janitorial maintenance, pond maintenance, interior and exterior supplies, HVAC, fixture and hardware, and security alarm

Scientific-Technical Lab Supplies – Mosquito fish and supplies, reference materials, lab supplies and equipment, field supplies and equipment, and shipping and testing

Memberships – all memberships

Office Expense – Bank and finance fees, postage expenses, office supplies, printing and stationery, payroll processing fees, pre, and post-employment services, tuition reimbursement, and safety/management training

Professional Services – computer consultant, professional/temp services, lawsuit settlements, legal services, NPDES monitoring, CEQA fees, advertising and audit contract

Public Information and Education – public info video, supplies and equipment, information materials, photography expenses, educational material and supplies, promotional and educational, public exhibit, media monitoring, and mobile education unit

Special Expense – Property tax administration, LA County Property Tax, meeting/supplies, the board of trustee stipends, and board meeting expenses

Transportation and Travel – Permits and fees, certification renewals, continuing education and seminars, and manager's auto allowance

Fuel – Fleet fuel

Utilities – utilities, water, and waste disposal

SUMMARY OF CASH ACCOUNTS
 March, Fiscal Year 2021-2022
 Carolyn Weeks CPA, Director of Fiscal Operations

STAFF REPORT D

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
COUNTY TREASURY -1010.0												
Fund Balance - 6/30/21 \$2,200,226.00												
Deposits/Revenues	244,306	186,677	566	923	177,494	7,171,269	1,969,418	1,279,320	12,992	-	-	-
YTD	244,306	430,983	431,548	432,471	609,966	7,781,235	9,750,653	11,029,973	11,042,965	11,042,965	11,042,965	11,042,965
Transfer to LAIF 1020.0	2,100,000						7,800,000					
YTD	2,100,000	2,100,000	2,100,000	2,100,000	2,100,000	2,100,000	9,900,000	9,900,000	9,900,000	9,900,000	9,900,000	9,900,000
Fund Balance	\$ 344,532	\$ 531,209	\$ 531,774	\$ 532,697	\$ 710,192	\$ 7,881,461	\$ 2,050,879	\$ 3,330,199	\$ 3,343,191	\$ 3,343,191	\$ 3,343,191	\$ 3,343,191
LAIF ACCOUNT - 1020.0												
Fund Balance - 6/30/21 \$6,919,688.00,												
ts (Transfer from County Treasury 1010 or Reserve accounts)	2,100,000						7,800,000					
Interest Earned	6,837			5,447			3,220					
YTD	2,106,837	2,106,837	2,106,837	2,112,284	2,112,284	2,112,284	9,915,504	9,915,504	9,915,504	9,915,504	9,915,504	9,915,504
wals (Transfer to BPB Payable 1016 or Chase Payable 1015)	1,150,000	400,000		350,000	350,000	300,000	200,000	200,000	450,000			
rawals (Transfer to BPB Payroll 1018 or Chase Payroll 1017)	1,400,000	1,300,000	750,000	750,000	825,000	850,000	800,000	800,000	700,000			
Withdrawals (Transfers to Reserve Accounts)						33,116						
YTD	2,550,000	4,250,000	5,000,000	6,100,000	7,275,000	8,458,116	9,458,116	10,458,116	11,608,116	11,608,116	11,608,116	11,608,116
Fund Balance	\$ 6,476,525	\$ 4,776,525	\$ 4,026,525	\$ 2,931,972	\$ 1,756,972	\$ 573,857	\$ 7,377,077	\$ 6,377,077	\$ 5,227,077	\$ 5,227,077	\$ 5,227,077	\$ 5,227,077
CHASE - MEU ACCOUNT 1014.0												
Fund Balance - 6/30/21 \$33,116.00												
Deposits (Transfers from 1020.0)	-											
Interest Earned	-											
YTD	-	-	-	-	-	-	-	-	-	-	-	-
Withdrawals	-					33,116						
YTD	-	-	-	-	-	33,116	33,116	33,116	33,116	33,116	33,116	33,116
Fund Balance	\$ 33,116	\$ 33,116	\$ 33,116	\$ 33,116	\$ 33,116	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CHASE - PAYABLES ACCOUNT 1015.0												
Fund Balance - 6/30/21 \$45,371.00												
Deposits (Transfer from LAIF 1020)	1,150,000	400,000		350,000	350,000	300,000	200,000	200,000	450,000			
Deposits (Transfer from BPB Payroll 1018)			150,000						100,000			
Misc. Receipts	13,393		6,104	16,992	34	38,939	90,699	3,156	3,871			
YTD	1,163,393	1,563,393	1,719,497	2,086,490	2,436,523	2,775,462	3,066,161	3,269,317	3,823,188	3,823,188	3,823,188	3,823,188
Withdrawals (Transfers to BPB Payroll 1018)												
Withdrawals for Payables	1,156,358	218,626	339,272	320,091	299,350	293,900	353,384	288,090	530,069			
YTD	1,156,358	1,374,984	1,714,256	2,034,347	2,333,697	2,627,597	2,980,981	3,269,071	3,799,140	3,799,140	3,799,140	3,799,140
Account Balance	\$ 52,406	\$ 233,780	\$ 50,612	\$ 97,514	\$ 148,198	\$ 193,237	\$ 130,551	\$ 45,617	\$ 69,419	\$ 69,419	\$ 69,419	\$ 69,419
CHASE PAYROLL ACCOUNT 1017.0												
Fund Balance - 6/30/21 \$7,205.00												
Deposits (Transfer from LAIF 1020)	600,000	350,000		50,000	75,000		400,000	800,000	700,000			
Deposits (Transfer from BPB Payroll 1018)						55,000	35,000		6,384			
Misc. Receipts		6,363	2,015	6,678	8,456	8,345	10,722	2,297				
YTD	600,000	956,363	958,377	1,015,056	1,098,512	1,161,856	1,607,578	2,409,875	3,116,260	3,116,260	3,116,260	3,116,260
Withdrawals (Transfers to BPB Payroll 1018)									100,000			
Withdrawals for Payables	603,019	126,848	180,446	83,304	91,277	60,264	352,200	636,734	667,703			
YTD	603,019	729,867	910,313	993,617	1,084,894	1,145,158	1,497,358	2,134,092	2,901,795	2,901,795	2,901,795	2,901,795
Account Balance	\$ 4,186	\$ 233,701	\$ 55,270	\$ 28,644	\$ 20,823	\$ 23,904	\$ 117,425	\$ 282,989	\$ 221,670	\$ 221,670	\$ 221,670	\$ 221,670

SUMMARY OF CASH ACCOUNTS
 March, Fiscal Year 2021-2022
 Carolyn Weeks CPA, Director of Fiscal Operations

STAFF REPORT D

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
AB PAYROLL ACCOUNT 1018.0												
Fund Balance - 6/30/21 \$229,185.00												
Deposits (Transfer from LAIF 1020)	800,000	950,000	750,000	700,000	750,000	850,000	400,000	-	-	-	-	-
Deposits (Transfer from BPB Payable 1016)	-	-	-	-	-	-	-	-	-	-	-	-
Deposits (Transfer from CalTrust1019)												
YTD	800,000	1,750,000	2,500,000	3,200,000	3,950,000	4,800,000	5,200,000	5,200,000	5,200,000	5,200,000	5,200,000	5,200,000
Withdrawals for Payroll	788,699	1,020,434	792,186	730,903	738,434	771,243	453,256	99,937	-	-	-	-
Withdrawals (Transfer to BPB Payable 1016)	-	-	-	-	-	-	-	-	-	-	-	-
YTD	788,699	1,809,133	2,601,319	3,332,222	4,070,656	4,841,899	5,295,155	5,395,092	5,395,092	5,395,092	5,395,092	5,395,092
Account Balance	\$ 240,486	\$ 170,052	\$ 127,866	\$ 96,963	\$ 108,529	\$ 187,286	\$ 134,030	\$ 34,093	\$ 34,093	\$ 34,093	\$ 34,093	\$ 34,093
CalTRUST Account Cash Flow - 1019.0												
Fund Balance - 6/30/21 \$1,043,905.00												
Deposits												
Interest Earned	40	-	44	22	-	44	-	42	112	-	-	-
YTD	40	40	84	106	106	150	150	193	304	304	304	304
Withdrawals	-	-	-	-	-	-	-	-	-	-	-	-
Administrative Expenses												
YTD	-	-	-	-	-	-	-	-	-	-	-	-
Fund Balance	\$ 1,043,945	\$ 1,043,945	\$ 1,043,989	\$ 1,044,011	\$ 1,044,011	\$ 1,044,055	\$ 1,044,055	\$ 1,044,097	\$ 1,044,209	\$ 1,044,209	\$ 1,044,209	\$ 1,044,209
VCJPA TRUST FUND - 1012.0												
Fund Balance - 6/30/21 \$1,440,480.00												
Deposits												
Interest Earned												
YTD	-	-	-	-	-	-	-	-	-	-	-	-
Withdrawals												
Administrative Expenses												
YTD	-	-	-	-	-	-	-	-	-	-	-	-
Fund Balance	\$ 1,440,480	\$ 1,440,480	\$ 1,440,480	\$ 1,440,480	\$ 1,440,480	\$ 1,440,480	\$ 1,440,480	\$ 1,440,480	\$ 1,440,480	\$ 1,440,480	\$ 1,440,480	\$ 1,440,480
CalTRUST ACCOUNT EMERGENCY VECTOR CONTROL RESERVES- 1031.0												
Fund Balance - 6/30/21 \$1,305,665.00												
Deposits (Transfers from 1020.0)	-											
Interest Earned	2,039	-	(612)	(4,738)	(1,271)	(1,696)	(8,899)	(5,314)	(17,090)	-	-	-
YTD	2,039	2,039	1,427	(3,311)	(4,582)	(6,278)	(15,177)	(20,491)	(37,581)	(37,581)	(37,581)	(37,581)
Withdrawals												
YTD	-	-	-	-	-	-	-	-	-	-	-	-
Fund Balance	\$ 1,307,704	\$ 1,307,704	\$ 1,307,092	\$ 1,302,354	\$ 1,301,084	\$ 1,299,388	\$ 1,290,488	\$ 1,285,174	\$ 1,268,084	\$ 1,268,084	\$ 1,268,084	\$ 1,268,084
LAIF ACCOUNT EMERGENCY V.C. - 1022.0												
Fund Balance - 6/30/21 \$300,000												
Deposits (Transfers from 1020.0)												
Interest Earned												
YTD	-	-	-	-	-	-	-	-	-	-	-	-
Withdrawals												
YTD	-	-	-	-	-	-	-	-	-	-	-	-
Fund Balance	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000
LAIF ACCOUNT MEU VEHICLE REPLACEMENT - 1023.0												
Fund Balance - 6/30/21 \$50,000.00												
Deposits (Transfers from 1020.0)						33,116						
Interest Earned												
YTD	-	-	-	-	-	33,116	33,116	33,116	33,116	33,116	33,116	33,116
Withdrawals												
YTD	-	-	-	-	-	-	-	-	-	-	-	-
Fund Balance	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 83,116	\$ 83,116	\$ 83,116	\$ 83,116	\$ 83,116	\$ 83,116	\$ 83,116

SUMMARY OF CASH ACCOUNTS
 March, Fiscal Year 2021-2022
 Carolyn Weeks CPA, Director of Fiscal Operations

STAFF REPORT D

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
LAIF ACCOUNT CAPITAL DESIGNATED RESERVES - 1025.0												
Fund Balance - 6/30/21 \$1,013,277.00												
Deposits (Transfers from 1020.0)	-											
Interest Earned	-											
YTD	-											
Withdrawals	-											
YTD	-											
Fund Balance	\$ 1,013,277	\$ 1,013,277	\$ 1,013,277	\$ 1,013,277	\$ 1,013,277	\$ 1,013,277	\$ 1,013,277	\$ 1,013,277	\$ 1,013,277	\$ 1,013,277	\$ 1,013,277	\$ 1,013,277
LAIF ACCOUNT OPERATION RESERVES - 1026.0												
Fund Balance - 6/30/21 \$425,000.00												
Deposits (Transfers from 1020.0)	-											
Interest Earned	-											
YTD	-											
Withdrawals	-											
YTD	-											
Fund Balance	\$ 425,000	\$ 425,000	\$ 425,000	\$ 425,000	\$ 425,000	\$ 425,000	\$ 425,000	\$ 425,000	\$ 425,000	\$ 425,000	\$ 425,000	\$ 425,000
CalTRUST ACCOUNT OPERATIONS DESIGNATED RESERVES - 1033.0												
Fund Balance - 6/30/21 \$436,046.00												
Deposits (Transfers from 1020.0)	-											
Interest Earned	680	-	(204)	(1,579)	(424)	(565)	(2,966)	(1,771)	(5,697)	-	-	-
YTD	680	680	476	(1,104)	(1,527)	(2,093)	(5,059)	(6,830)	(12,527)	(12,527)	(12,527)	(12,527)
Withdrawals	-											
YTD	-											
Fund Balance	\$ 436,725	\$ 436,725	\$ 436,521	\$ 434,942	\$ 434,519	\$ 433,953	\$ 430,987	\$ 429,215	\$ 423,519	\$ 423,519	\$ 423,519	\$ 423,519
LAIF ACCOUNT EARTHQUAKE RESERVES - 1036.0												
Fund Balance - 6/30/21 \$53,200.00												
Deposits (Transfers from 1020.0)	-											
Interest Earned	-											
YTD	-											
Withdrawals	-											
YTD	-											
Fund Balance	\$ 53,200	\$ 53,200	\$ 53,200	\$ 53,200	\$ 53,200	\$ 53,200	\$ 53,200	\$ 53,200	\$ 53,200	\$ 53,200	\$ 53,200	\$ 53,200
LAIF ACCOUNT OPEB DESIGNATED RESERVES - 1027.0												
Fund Balance - 6/30/21 \$1,170,696.00												
Deposits (Transfers from 1020.0)	-											
Interest Earned	-											
YTD	-											
Withdrawals	-											
YTD	-											
Fund Balance	\$ 1,170,696	\$ 1,170,696	\$ 1,170,696	\$ 1,170,696	\$ 1,170,696	\$ 1,170,696	\$ 1,170,696	\$ 1,170,696	\$ 1,170,696	\$ 1,170,696	\$ 1,170,696	\$ 1,170,696
LAIF ACCOUNT COMPENSATED ABSENCES RESERVE - 1029.0												
Fund Balance - 6/30/21 \$200,000.00												
Deposits (Transfers from 1020.0)	-											
Interest Earned	-											
YTD	-											
Withdrawals	-											
YTD	-											
Fund Balance	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000

SUMMARY OF CASH ACCOUNTS
 March, Fiscal Year 2021-2022
 Carolyn Weeks CPA, Director of Fiscal Operations

STAFF REPORT D

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
CaITRUST ACCOUNT CAPITAL RESERVES - 1032.0												
Fund Balance - 6/30/21 \$708,899.00												
Deposits (Transfers from 1020.0)	-	-	-	-	-	-	-	-	-	-	-	-
Interest Earned	1,121	-	(337)	(2,606)	(699)	(933)	(4,895)	(2,923)	(9,400)	-	-	-
YTD	1,121	1,121	785	(1,821)	(2,520)	(3,453)	(8,348)	(11,271)	(20,670)	(20,670)	(20,670)	(20,670)
Withdrawals	-	-	-	-	-	-	-	-	-	-	-	-
YTD	-	-	-	-	-	-	-	-	-	-	-	-
Fund Balance	\$ 710,021	\$ 710,021	\$ 709,684	\$ 707,078	\$ 706,379	\$ 705,446	\$ 700,552	\$ 697,629	\$ 688,229	\$ 688,229	\$ 688,229	\$ 688,229
CaITRUST ACCOUNT VEHICLE REPLACEMENT - 1034.0												
Fund Balance - 6/30/21 \$218,023.00												
Deposits (Transfers from 1020.0)	-	-	-	-	-	-	-	-	-	-	-	-
Interest Earned	340	-	(102)	(790)	(212)	(283)	(1,483)	(886)	(2,848)	-	-	-
YTD	340	340	238	(552)	(764)	(1,046)	(2,529)	(3,415)	(6,264)	(6,264)	(6,264)	(6,264)
Withdrawals	-	-	-	-	-	-	-	-	-	-	-	-
YTD	-	-	-	-	-	-	-	-	-	-	-	-
Fund Balance	\$ 218,363	\$ 218,363	\$ 218,261	\$ 217,471	\$ 217,260	\$ 216,977	\$ 215,494	\$ 214,608	\$ 211,760	\$ 211,760	\$ 211,760	\$ 211,760
CASH BALANCE	\$ 15,520,661	\$ 14,347,793	\$ 13,193,363	\$ 12,079,416	\$ 11,133,734	\$ 17,245,332	\$ 18,177,307	\$ 18,426,467	\$ 17,217,020	\$ 17,217,020	\$ 17,217,020	\$ 17,217,020

This above information is provided in compliance with the District's Investment Policy.

MONTHLY EXPENSE STATEMENT
March, Fiscal Year 2021-2022
Carolyn M. Weeks CPA, Director of Fiscal Operations

STAFF REPORT D

ACCOUNT	ACTUAL MONTHLY EXPENSE (\$)	BUDGETED MONTHLY EXPENSE (\$)	MONTHLY VARIANCE (\$)	YTD ACTUAL EXPENSE (\$)	YTD BUDGETED EXPENSE (\$)	YTD VARIANCE (\$)
<u>Salaries and Benefits</u>						
Regular & Limited Term Salaries	\$ 557,506	\$ 633,011	\$ 75,506	\$ 5,676,013	\$ 5,834,565	\$ 158,552
Employee Taxes	9,206	13,095	3,889	358,657	226,588	(132,069)
Extra Help Salaries	-	-	-	422,730	496,600	73,870
General Benefits	82,679	101,622	18,943	1,465,822	1,543,732	77,910
Health Benefits	151,166	180,008	28,842	1,389,038	1,620,076	231,038
SUBTOTAL	\$ 800,557	\$ 927,736	\$ 127,179	\$ 9,312,260	\$ 9,721,561	\$ 409,301
<u>Services and Supplies</u>						
Chemicals	\$ 203,494	\$ 70,000	\$ (133,494)	\$ 296,972	\$ 264,300	\$ (32,672)
Operational Support Equipment	577	2,950	2,373	47,687	57,075	9,388
Uniforms and Accessories	2,188	21,409	19,222	36,726	71,005	34,278
Communications	15,681	16,576	895	105,221	159,818	54,597
Kitchen Materials and Supplies	366	187	(179)	2,904	1,798	(1,107)
VCJPA Insurance	-	-	-	654,638	648,961	(5,677)
Maintenance: Automotive	8,571	13,150	4,580	109,344	126,930	17,586
Office Equipment	11,144	4,567	(6,577)	50,848	55,375	4,527
Maintenance: Bldgs/Yards	12,329	15,250	2,921	87,453	104,100	16,648
Scientific-Technical Lab Supplies	4,829	3,175	(1,654)	52,879	72,150	19,271
Memberships	1,188	1,000	(188)	34,383	31,265	(3,118)
Office Expense	16,924	17,657	733	70,989	100,890	29,901
Professional Services	2,000	15,583	13,583	68,005	166,400	98,395
Public Information & Education	319	5,959	5,640	22,518	40,708	18,190
Special Expense	2,133	10,567	8,433	375,397	528,150	152,753
Transportation & Travel	14,624	13,020	(1,604)	61,864	115,744	53,880
Fuel	125	15,850	15,725	194,884	213,565	18,681
Utilities	8,425	7,550	(875)	82,578	87,850	5,272
SUBTOTAL	\$ 304,917	\$ 234,450	\$ (70,467)	\$ 2,355,290	\$ 2,846,083	\$ 490,793
<u>Fixed Assets</u>						
Automotive/Specialty Vehicles	\$ 3,534	-	\$ (3,534)	\$ 8,926	36,200	\$ 27,274
Machinery & Equipment	5,327	11,500	6,173	10,559	24,250	13,691
Spray Equipment	-	1,050	1,050	-	1,550	1,550.00
Computer Equipment	-	21,688	21,688	20,847	50,313	29,466
Laboratory Equipment	-	-	-	-	-	-
Public Information/Ed. Equipment	-	-	-	-	-	-
Furniture & Fixtures	-	3,000	3,000	3,435	29,600	26,165
Reserves	-	-	-	-	-	-
Capital Improvements	91,555	15,000	(76,555)	106,023	90,000	(16,023)
SUBTOTAL	\$ 100,416	\$ 52,238	\$ (48,178)	\$ 149,790	\$ 231,913	\$ 82,124
<u>Reserves</u>						
Capital Reserve Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
MEU (Vecmobile) Replacement Res.	-	-	-	-	-	-
SUBTOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES	\$ 1,205,890	\$ 1,214,424	\$ 8,534	\$ 11,817,340	\$ 12,799,557	\$ 982,217

Greater Los Angeles County Vector Control District
Revenue Reported on a Cash Basis
Fiscal Year 2021 - 2022

STAFF REPORT D

	2021						2022						TOTAL	BUDGET	VARIANCE																																																																																				
	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN																																																																																							
COUNTY TREASURY -1010.0																																																																																																			
Deposits/Revenues																																																																																																			
111 Taxes Receivable- Current Secured													-		-																																																																																				
112 Taxes Receivable - Current Unsecured	-												-		-																																																																																				
80A Prop Taxes - Current- Sec						791,763	285,521	285,521					1,362,805	2,011,000	(648,195)																																																																																				
8006ABx1 26 Property Tax Revenue													-		-																																																																																				
80 B Prop Taxes-Current-Unsecured	(1,695)	37,703			6,181								42,189	-	42,189																																																																																				
80C Prop Taxes - Prior-Secure		17,663			12,934	(508)	625	625					31,339	(13,000)	44,339																																																																																				
80D Prop Taxes-Prior- Unsecured		2,809											2,809	(2,000)	4,809																																																																																				
80F Supplemental Prop Taxes Current	4,213	3,099			5,348	3,176	7,448	7,448					30,733	35,000	(4,267)																																																																																				
80G Supplemental Prop Taxes Prior		302			2,380			2,568					5,249	3,500	1,749																																																																																				
81C Other Taxes							19						19	8,200	(8,181)																																																																																				
84D Pen Int & Costs Del Taxes Secure	0	11,873			33,533	(4)	(3)	(3)					45,398	51,000	(5,602)																																																																																				
86 Revenue - Use of Money & Prop		847	566	643	649	797	442	442					4,385	7,900	(3,515)																																																																																				
88 Intergvmtl Revenue - State						1,339	14	3,137					4,489	2,000	2,489																																																																																				
91 Intergvmtl Revenue - Other	390	224		280			3,124						4,017	3,500	517																																																																																				
92 Charges For Services	241,399	112,158			117,144	6,678,719	1,669,680	1,669,680	12,992				10,501,771	16,596,540	(6,094,769)																																																																																				
* Total Revenues	244,307	186,677	566	923	178,170	7,475,282	1,966,870	1,969,418	12,992	-	-	-	12,035,203	18,703,640	(6,668,437)																																																																																				
^ Miscellaneous Income	-	4,815	6,016	(3,477)	1,445	70,739	(10,008)	(32,079)					37,452	145,000	(107,548)																																																																																				
Grand Total Revenue	244,307	186,677	5,381	6,939	174,693	7,476,726	2,037,609	1,959,410	(19,087)	-	-	-	12,072,655	18,848,640	(6,775,985)																																																																																				
State of California Receivable																																																																																																			
Administrative Auditor-Controller Services (Less)					674	304,012									<u>304,686</u>																																																																																				
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* The County report for the month of February has not been received at the time this report was being compiled.
^ Miscellaneous income is composed of LAIF interest, proceeds from the sale of assets, contract proceeds, rebates, grants and any other income that is not listed above.

GREATER LOS ANGELES VECTOR CONTROL DISTRICT
Chart of Financial Activity: FY 2022

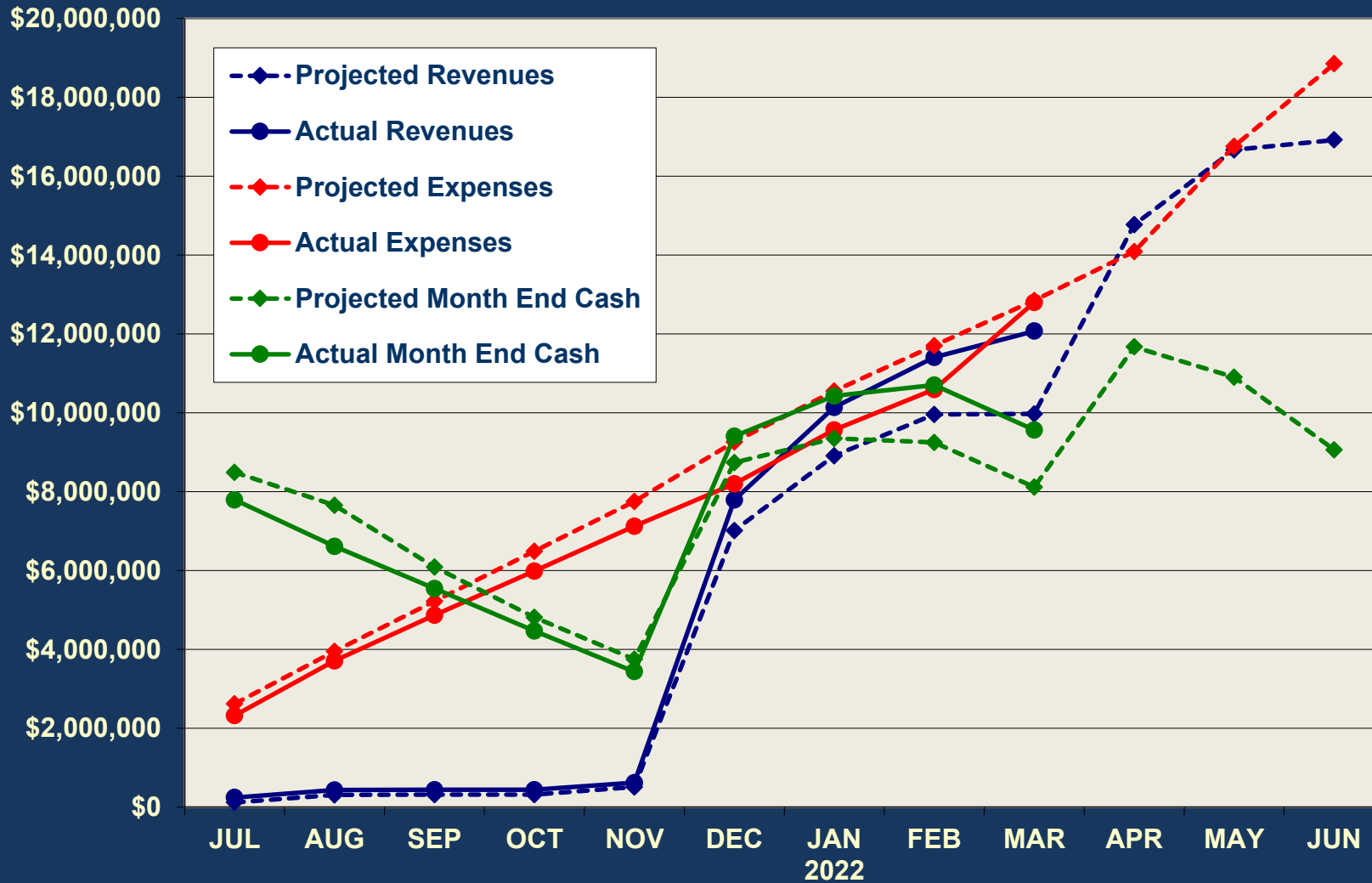


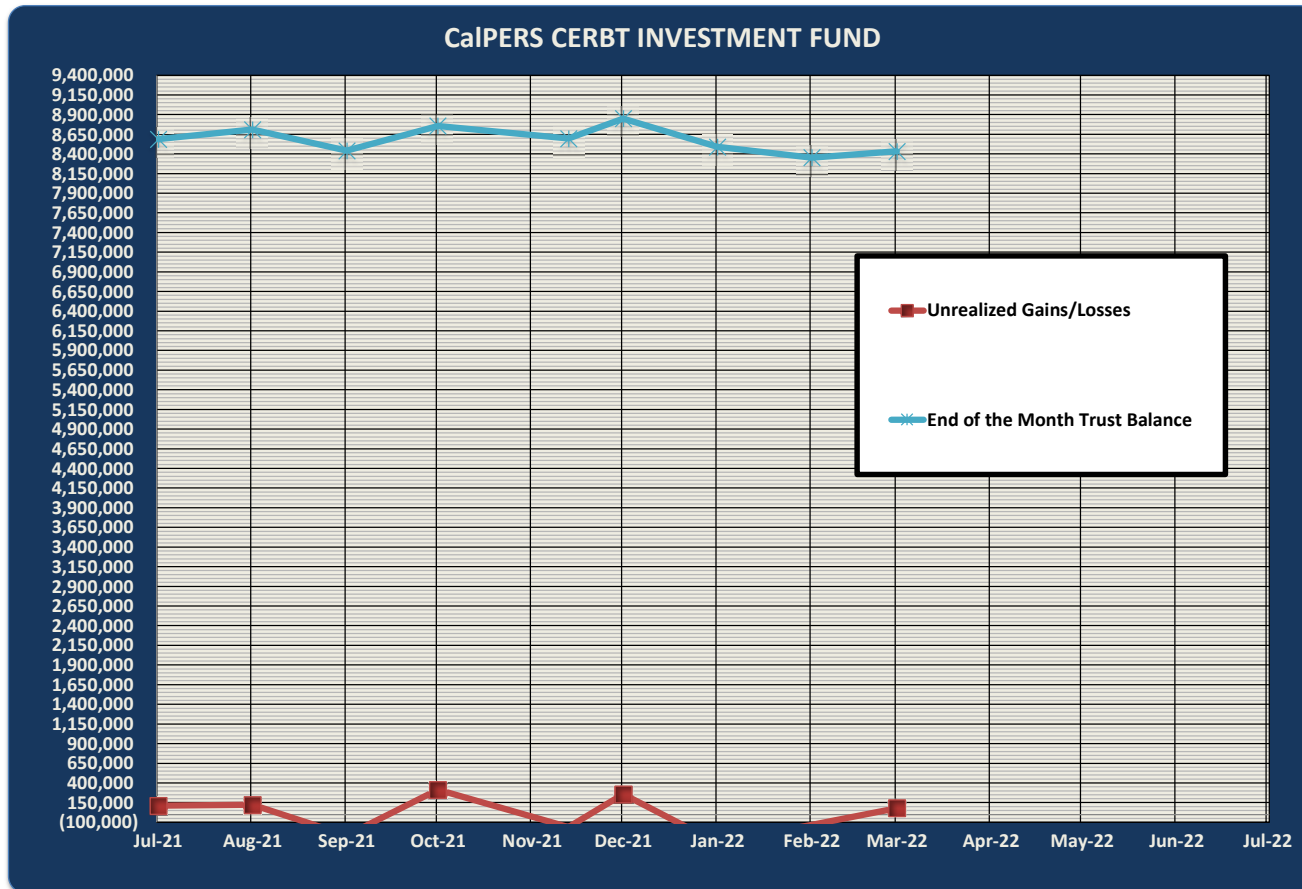
TABLE FOR CHART JULY 2021 - JUNE 2022

Month	Projected Revenues	Actual Revenues	Projected Expenses	Actual Expenses	Projected Month End Cash	Actual Month End Cash
JUL	\$ 120,000.00	\$ 244,306.00	\$ 2,619,155.00	\$ 2,324,229.00	\$ 8,489,845.00	\$ 7,789,467.00
AUG	\$ 310,000.00	\$ 430,760.00	\$ 3,949,547.00	\$ 3,711,394.00	\$ 7,649,453.00	\$ 6,613,633.00
SEP	\$ 312,500.00	\$ 436,364.00	\$ 5,216,060.00	\$ 4,869,208.00	\$ 6,085,440.00	\$ 5,543,633.00
OCT	\$ 314,000.00	\$ 442,380.00	\$ 6,490,458.00	\$ 5,983,244.00	\$ 4,812,542.00	\$ 4,464,011.00
NOV	\$ 509,000.00	\$ 620,798.00	\$ 7,746,932.00	\$ 7,124,062.00	\$ 3,751,068.00	\$ 3,438,699.00
DEC	\$ 7,009,000.00	\$ 7,789,265.00	\$ 9,259,477.00	\$ 8,195,670.00	\$ 8,738,523.00	\$ 9,405,627.00
JAN 2022	\$ 8,909,000.00	\$ 10,134,879.00	\$ 10,548,937.00	\$ 9,565,380.00	\$ 9,349,063.00	\$ 10,421,627.00
FEB	\$ 9,959,000.00	\$ 11,401,644.00	\$ 11,701,821.00	\$ 10,588,585.00	\$ 9,246,179.00	\$ 10,701,373.00
MAR	\$ 9,969,000.00	\$ 12,072,655.00	\$ 12,844,807.00	\$ 12,799,557.00	\$ 8,113,193.00	\$ 9,561,286.00
APR	\$ 14,769,000.00	\$ -	\$ 14,086,806.00	\$ -	\$ 11,671,194.00	\$ -
MAY	\$ 16,669,000.00	\$ -	\$ 16,755,831.00	\$ -	\$ 10,902,169.00	\$ -
JUN	\$ 16,919,000.00	\$ -	\$ 18,848,640.00	\$ -	\$ 9,059,360.00	\$ -

SUMMARY of CalPERS CERBT INVESTMENT FUND
 March Fiscal Year 2021-2022
 Carolyn Weeks, CPA, Director of Fiscal Operations

STAFF REPORT D

CalPERS CERBT Plan for Pre--Funding OPEB	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
Fund Balance - 6/30/21 \$8,477,818.00												
Deposits	-	-	-	-	-	-	-	-	-	-	-	-
YTD Deposits	-	-	-	-	-	-	-	-	-	-	-	-
Unrealized Gains/Losses	109,223	123,482	(267,290)	315,716	(161,055)	256,440	(360,234)	(134,224)	80,294	-	-	-
YTD Unrealized Gains/Losses	109,223	232,704	(34,586)	281,131	120,075	376,515	16,281	(117,942)	(37,648)	(37,648)	(37,648)	(37,648)
Administrative Fees	616	622	605	620	615	629	622	549	599	-	-	-
YTD Administrative Fees	616	1,238	1,843	2,464	3,079	3,707	4,330	4,878	5,477	5,477	5,477	5,477
Fund Balance	\$ 8,586,425	\$ 8,709,284	\$ 8,441,389	\$ 8,756,485	\$ 8,594,814	\$ 8,850,626	\$ 8,489,770	\$ 8,354,998	\$ 8,434,693	\$ 8,434,693	\$ 8,434,693	\$ 8,434,693



STAFF REPORT E

GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT
HUMAN RESOURCES DEPARTMENT REPORT
March 2022

Allison Costa, Director of Human Resources
Jamie Kim, Human Resources Analyst
Cindy Reyes, Acting Human Resources Analyst
Melissa Muñoz, Human Resources Specialist (Limited-Term)

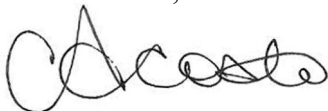
Director's Summary

As we prepare for the upcoming fiscal year, Human Resources is focusing on budgetary needs, goals implementation, and recruiting. This month, Human Resources assisted with Administration's budget where we reviewed contracts, services, and items needed to effectively provide our services to staff and the District in the upcoming fiscal year. We regularly reflect on ways to improve the employee experience, including providing the best rates with quality vendors. In the coming months, Human Resources continues to collaborate with Keenan & Associates to find the best rates and most appropriate vendors to provide voluntary benefits to employees at this year's benefits open enrollment offering. We are also preparing for upcoming goals implementation, including recruitment marketing and creating a document retention policy. This month, Human Resources met with the Communications Department to strategize on recruitment marketing and branding, and we began collaborating with all departments on current document retention practices.

Human Resources also focused on recruitment efforts for current vacancies and upcoming seasonal vacancies, including Director of Scientific-Technical Services, Community Outreach Assistant, Assistant Vector Control Specialist/Vector Control Specialist, Operations Assistant, Vector Field Assistant (Limited-Term), Seasonal Mosquito Control Technician (MCT), MCT – Maintenance Technician and MCT – Office Aide positions. We are delighted to have Susanne Klueh as our new General Manager and we look forward to being under her leadership, as well as collaborating with Communications, Operations, Scientific-Technical Services, and Maintenance to meet their staffing and personnel needs. Additionally, we are following our set recruitment plans for a smooth hiring transition this season as we continue to provide an efficient, customer-service friendly experience to new and returning seasonal employees.

Lastly, Human Resources continues to offer trainings to staff and management. This month, Liebert Cassidy Whitmore presented *Prevention and Control of Absenteeism and Abuse of Leave*. Sedgwick also offered *Forklift Training* where our management team and staff were trained on safely operating forklifts and will be certified in the coming months.

All the best,



Allison Costa
Director of Human Resources

Department Activities

- Budget & Finance Committee Meeting: 03/04/22
- Employee Benefits Meetings: 03/16/22
- General Manager, Directors, & Supervisors Meeting: 03/02 & 03/16/22
- Human Resources Team Meetings: 03/01, 03/03, 03/08, 03/10, 03/17, 03/22, 03/24, & 03/30/22
- Managers Meeting: 03/09/22
- One-to-One Staff Meetings: 03/01, 03/07, 03/14, 03/21, & 03/28/22
- Recruitment and Season Planning Meetings: 03/03, 03/28, & 03/30/22

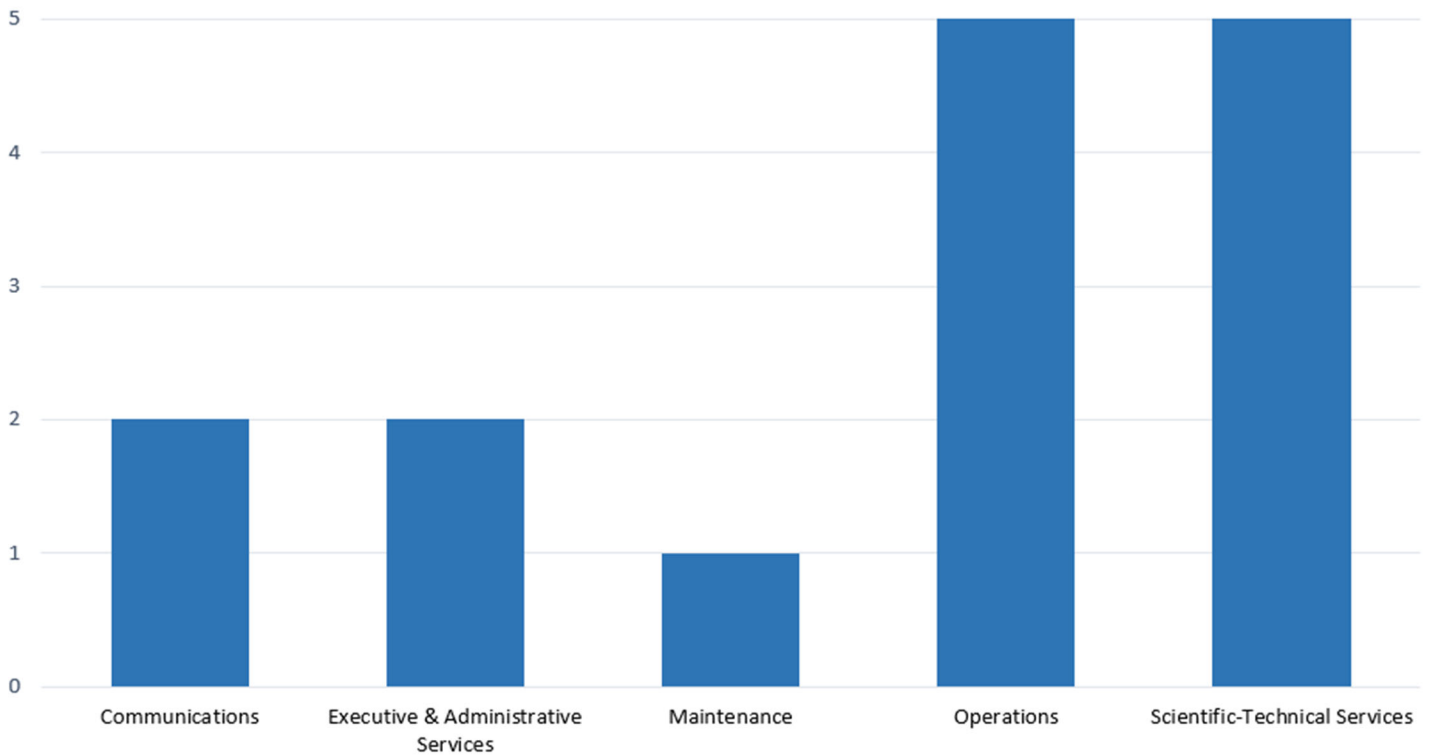
Department Training & Workshops

Date	Presenter	Topic	Location
03/01/22	AALRR	Continuous Webinar Series Updates	Via Remote Location
03/02/22	AALRR	Workplace Wednesdays Series Updates	Via Remote Location
03/08/22	AALRR	COVID-19 in 2022: The Challenges for Cities, Counties, and Special Districts Continue	Via Remote Location
03/10/22	Liebert Cassidy Whitmore	Prevention and Control of Absenteeism and Abuse of Leave	Via Remote Location
03/16/22	CPS HR Consulting	Recruiting Talent in a Digital Age	Via Remote Location
03/17/22	Sedgwick/VCJPA	Forklift Training	Via Remote Location
03/22/22	AALRR	Continuous Webinar Series Updates	Via Remote Location
03/24/22	AALRR	Employment Law Conference	Via Remote Location
03/30/22	Wellness Council of America	New Research: Best Practices in Workplace Wellness	Via Remote Location
03/30/22	SCPMA-HR	The Future of HR: How we can build the organization of the future	Via Remote Location

Employment & Recruitments

Department	# of budgeted positions	# of filled positions	# of vacant positions
Communications	8	7	1
Executive & Administrative Services	10	9	1
Maintenance	6	6	0
Operations	57	55	2
Scientific-Technical Services	9	7	2
Seasonal	44	0	44
Total	133	84	49

Vacancies - Past 12 Months



Full-Time Vacancies

Communications. Our Communications Department recently filled a vacancy for an Education Program Coordinator (EPC). The position is a key part of our community outreach program and was filled by an internal candidate. There is now an open vacancy for a Community Outreach Assistant to backfill the position.

Community Outreach Assistant Recruitment Plan.

- Vacancy Posting Closed: 02/18/22
- Written Exam: 03/02/22
- Interviews: 03/15/22
- Start Date: 04/18/22

Executive & Administrative Services. Our Human Resources Department currently has the need for a Human Resources Specialist (Limited-Term) vacancy to be filled. The assignment is needed through the end of the calendar year and is within budget parameters.

Human Resources Specialist (Limited-Term)

- Vacancy Posting: Open Until Filled
- Written Exam: 04/07/22
- Interviews: TBD
- Start Date: TBD

Operations. Our Operations Department recently filled a vacancy for a Senior Vector Control Specialist. The position is an integral part of our operations team and was filled by an internal candidate. There is now an open vacancy for an Assistant Vector Control Specialist/Vector Control Specialist to backfill the position. There is also a need for an Operations Assistant in our Sylmar office.

Assistant Vector Control Specialist/Vector Control Specialist Recruitment Plan.

- Vacancy Posting Closed: 02/14/22
- Written Exam: 03/08/22
- Interviews: 03/21/22
- Start Date: 05/02/22

Operations Assistant Recruitment Plan.

- Vacancy Posting Closes: 03/06/22
- Written Exam: 03/22/22
- Interviews: 04/05/22
- Start Date: 05/02/22

Scientific-Technical Services. Our Scientific-Technical Services Department has a vacancy for a Director of Scientific-Technical Services now that Susanne Klueh will be GLACVCD's permanent District Manager. There is also a need for a Vector Field Assistant (Limited-Term) in our Sylmar office and the assignment is within budget parameters.

Director of Scientific-Technical Services Recruitment Plan.

- Vacancy Posting Closes: 03/23/22
- Tentative Written Exam: 04/21/22
- Tentative Interviews: 05/02/22 – 05/06/22
- Tentative Start Date: 06/06/22

Vector Field Assistant (Limited-Term) Recruitment Plan.

- Vacancy Posting Closes: Open Until Filled
- Interviews: TBD
- Start Date: TBD

STAFF REPORT E

Seasonal Vacancies. The District has a need for forty-three (44) seasonal vacancies during the 2022 mosquito season. All positions are within budget parameters.

Seasonal Maintenance Aide Recruitment Plan (1 Vacancy).

- Vacancy Posting: Continuous
- Written Exam: 04/26/22
- Interviews: 05/09/22
- Start Date: 06/06/22

Seasonal Mosquito Control Technician Recruitment Plan (40 Vacancies).

- Vacancy Posting: Continuous
- Written Exam: 03/15/22 – 03/17/22
- Interviews: 03/29/22 – 04/08/22
- Start Dates: 05/02/22 & 06/06/22

Seasonal Office Aide Recruitment Plan (3 Vacancies).

- Vacancy Posting: Continuous
- Written Exam: 04/25/22
- Interviews: 05/09/22
- Start Date: 06/06/22