

# **GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT**

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## **AGENDA**

### **PERSONNEL COMMITTEE MEETING OF THE GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT**

**Thursday, December 10, 2020  
5:00 PM**

**District Office  
12545 Florence Ave.  
Santa Fe Springs, CA 90670**

Pursuant to Governor Newsom’s Executive Orders N-25-20 and N-29-20, the Chairs of the Greater Los Angeles County Vector Control District Personnel Committee hereby call a meeting of the Committee for December 10, 2020 at 5:00 p.m. Members of the Greater Los Angeles County Vector Control District Board of Trustees, Staff, and the Public may participate in this meeting via a teleconference.

In the interest of maintaining appropriate social distancing, the Board of Trustees encourages the public to participate by using one or more of the following options for participating in this meeting and/or providing public comment:

- Attend the meeting via Zoom by pre-registering no later than 5:00pm on Wednesday, December 9, 2020, at the following link: [https://bit.ly/PersonnelCommittee\\_12102020](https://bit.ly/PersonnelCommittee_12102020)
- After registering, you will receive a confirmation email containing information about joining the meeting.
- Email your public comment to [mjcoburn@glacvcd.org](mailto:mjcoburn@glacvcd.org) by 12:00pm the day of the meeting and staff will have your comment available to the Committee Members and the public.

If you are an individual with a disability and need a reasonable modification or accommodation pursuant to the Americans with Disabilities Act (“ADA”) please contact Mary-Joy Coburn at [mjcoburn@glacvcd.org](mailto:mjcoburn@glacvcd.org) prior to the meeting for assistance.

**5:00 P.M. – Convene Personnel Committee Teleconference**

**1. CALL TO ORDER**

**2. PUBLIC COMMENT**

This is the time for public comments on any items within the jurisdiction of the Board or Committees.

**3. CONSIDER AGENDA ITEM(S)**

Matter(s) before the Committee:

- Consideration of revisions to *Employee Handbook, 4th Edition*, Section 12.13 Family and Medical Care Leave to reflect changes to California Family Rights Act effective January 1, 2021. (*ATTACHMENT A*)
- Authorization for General Manager to make routine updates to *Employee Handbook, 4th Edition* to comply with changing state and federal laws, as necessary, or to make minor administrative corrections without further Board approval.

**4. ADJOURN COMMITTEE MEETING**