

GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT

12545 Florence Avenue, Santa Fe Springs, CA 90670

Office (562) 944-9656 | Fax (562) 944-7976

Email: info@GLAmosquito.org | Website: www.GLAmosquito.org

IMPORTANT NOTICE

The regular meeting of the
Board of Trustees of the Greater Los Angeles County Vector Control District
will be held:

Thursday, August 10, 2023 at 7:00 p.m. at the Santa Fe Springs Headquarters

For your information, the following materials are enclosed:

AGENDA ITEMS

- **Minutes 2023-07 (Exhibit A) (p6)**
- Requisition Schedule **Resolution 2023-14 (Exhibit B) (p14)**
- JTSR (3) **SCV 1131, 1132, and 1133** from County Sanitation District **(Exhibit C) (p30)**
- NTER (1) **No. 65296** from County Lighting District **(Exhibit D) (p51)**
- Consideration and Nomination of Candidate(s) Seeking to Finish Term for LAFCO **(Exhibit E) (p62)**
- Review and Consideration of Changes to District's Investment Policy **Resolution 2023-15 (Exhibit F) (p64)**
- Adoption of the Document Data Retention and Destruction Policy **Resolution 2023-16 (Exhibit G) (p71)**
- Adoption of Amendments to The District's Employee Handbook **Resolution 2023-17 (Exhibit H) (p81)**
- Approve Amendment #1 To General Managers Employment Agreement **Resolution 2023-18 (Exhibit I) (p95)**

STAFF REPORTS

- Manager's Report **(p1)**
- Scientific-Technical Services Report for July 2023 **(Staff Report A) (p2)**
- Operations Report for July 2023 **(Staff Report B) (p7)**
- Communications Report for July 2023 **(Staff Report C) (p12)**
- Fiscal Report for July 2023 **(Staff Report D) (p16)**
- Human Resources Report for July 2023 **(Staff Report E) (p28)**

GLACVCD BOARD OF TRUSTEES MEETING AGENDA & EXHIBITS



Thursday, August 10th, 2023

7:00 p.m. Board Meeting
Santa Fe Springs District Headquarters
12545 Florence Avenue, Santa Fe Springs, CA 90670

Trustee Scott Kwong, President
Trustee Marilyn Sanabria, Vice President
Trustee Ali Saleh, Secretary-Treasurer

General Manager, Susanne Kluh
Director of Scientific-Technical Services, Steve Vetrone
Director of Operations, Mark Daniel
Acting Public Information Officers, Caroline Gongora & Helen Kuan
Director of Fiscal Operations, Carolyn Weeks
Director of Human Resources, Allison Costa
Board General Counsel, Quinn M. Barrow, Richards, Watson, & Gershon
Labor Legal Counsel, Oliver Yee, Liebert Cassidy Whitmore
Clerk of the Board, Araceli Hernandez

Copies of staff reports or other written documentation relating to agenda items are available online at <https://www.GLAmosquito.org/board-meetings> and are on file at the District's Headquarters at the Front Office for public inspection.

If you have questions regarding an agenda item, please contact the Front Office Staff at (562) 944-9656 ext. 504 during regular business hours.

Pursuant to the Americans with Disabilities Act, persons with a disability who require a disability-related modification or accommodation in order to participate in a meeting, including auxiliary aids or services, may request such modification or accommodation from the front office at (562)944.9656 ext. 504. Notification 48 business hours prior to the meeting will enable the facility staff to make reasonable arrangements to assure accessibility to the meeting.

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Board of Trustees

PRESIDENT

Scott Kwong, San Marino

VICE PRESIDENT

Marilyn Sanabria, Huntington Park

SECRETARY-TREASURER

Ali Saleh, Bell

ARTESIA

Melissa Ramoso

BURBANK

Dr. Jeff D. Wassem

COMMERCE

Leonard Mendoza

DOWNEY

Robert Kiefer

HAWAIIAN GARDENS

Luis Roa

LA MIRADA

John Lewis

LOS ANGELES CITY

Steven Appleton

MAYWOOD

Jessica Torres

PARAMOUNT

Isabel Aguayo

SAN FERNANDO

Sylvia Ballin

SOUTH EL MONTE

Hector Delgado

WHITTIER

Jessica Martinez

BELL GARDENS

Pedro Aceituno

CARSON

Jim Dear

CUDAHY

Daisy Lomeli

GARDENA

Paulette Francis

LA CAÑADA FLINTRIDGE

Leonard Pieroni

LAKESWOOD

Steve Croft

LOS ANGELES COUNTY

Steven A. Goldsworthy

MONTEBELLO

Avik Cordeiro

PICO RIVERA

Gustavo V. Camacho

SANTA FE SPRINGS

William K. Rounds

SOUTH GATE

Denise Diaz

BELLFLOWER

Sonny R. Santa Ines

CERRITOS

Mark W. Bollman

DIAMOND BAR

Ruth Low

GLENDALE

Stephen Ryfle

LA HABRA HEIGHTS

Catherine Houwen

LONG BEACH

Emily Holman

LYNWOOD

Rita Soto

NORWALK

Margarita L. Rios

SANTA CLARITA

Heidi Heinrich

SIGNAL HILL

Robert D. Copeland

VERNON

Leticia Lopez

GENERAL MANAGER

Susanne Klüh

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A G E N D A

THE REGULAR MEETING OF THE BOARD OF TRUSTEES

Thursday, August 10, 2023

District Office
12545 Florence Avenue
Santa Fe Springs, CA 90670

1. **CALL TO ORDER**

2. **QUORUM (ROLL) CALL**

3. **INVOCATION**

4. **PLEDGE OF ALLEGIANCE**

5. **CORRESPONDENCE**

6. **INTRODUCTIONS**

(Introductions requested by staff or Trustees of persons attending the meeting are made at this time).

7. **PUBLIC COMMENT**

(This time is reserved for members of the public to address the Board relative to matters of business on and off the agenda. Comments will be limited to three minutes per person).

8. CONSENT AGENDA (8.1 – 8.4)

(VOTE REQUIRED)

- 8.1 Consideration of **Minutes 2023-07** of regular Board Meeting held on July 13th, 2023. **(EXHIBIT A)**
- 8.2 Consideration of **Resolution 2023-14** Authorizing Payment of Attached Requisition July 1st through July 31st, 2023 **(EXHIBIT B)**
- 8.3 Consideration of a Joint Tax Sharing Resolution, related to the annexation of SCV-1131, 1132, and 1133. This resolution authorizes the Sanitation Districts of Los Angeles County and GLACVCD to collectively approve and accept the negotiated exchange of ad valorem property tax revenue resulting from the annexation of the subject territory identified in the resolution to provide revenue to the Santa Clarita Valley Sanitation District. A copy of the letter from the Sanitation Districts of Los Angeles County requesting this resolution is attached. **(EXHIBIT C)**

Analysis: Similar to previous L.A. County tax sharing resolutions and seek to generate revenue to partially fund the services of SCV-1131, 1132, and 1133, as noted above. Similar resolutions have previously been adopted by the Board; SCV-1131, 1132, and 1133, relates to funding for the operation and maintenance of off-site disposal of sewage. Although the District gives up a negligible share of its ad valorem property taxes in these exchanges, in subsequent years, that amount would generally be regained, if not exceeded, due to an increase in property values associated with services provided by the Sanitation Districts.

- 8.4 Consideration of Consideration of one (1) County of Los Angeles Negotiated Tax Exchange Resolution (NTER), related to the annexation of the territory known as Project Tract No. 65296. This resolution authorizes the County of Los Angeles and GLACVCD to collectively approve and accept the negotiated exchange of ad valorem property tax revenue resulting from the annexation of the subject territories identified in the resolutions to provide revenue to the County Lighting Maintenance Districts (CLMD) 1687. A copy of the letter from the County of Los Angeles Department of Public Works requesting this resolution is attached. **(EXHIBIT D)**

Analysis: The NTER from the County of Los Angeles is similar to previous L.A. County tax sharing resolutions and seeks to generate revenue to partially fund the services of CLMD 1687. Similar resolutions have previously been adopted by the Board. These Petitions relate to funding for the operation and maintenance of new street lighting services for properties in Los Angeles County. Although the District gives up a negligible share of its ad valorem property taxes in these exchanges, in subsequent years, that amount would generally be regained, if not exceeded, due to an increase in property values associated with services provided by the CLMD.

9. CONSIDERATION AND NOMINATION OF CANDIDATES SEEKING ELECTION TO FILL UNFINISHED ALTERNATE REPRESENTATIVE TERM FOR THE LAFCO INDEPENDENT SPECIAL DISTRICT EXPIRING MAY 2026 (EXHIBIT E) (VOTE REQUIRED)

10. REVIEW & CONSIDERATION OF CHANGES TO THE DISTRICTS INVESTMENT POLICY (EXHIBIT F)

- Resolution 2023-15 (EXHIBIT F)

11. CONSIDERATION OF RESOLUTION 2023-16 ADOPTION OF THE DOCUMENT DATA RETENTION AND DESTRUCTION POLICY (EXHIBIT G) (VOTE REQUIRED)

Summary: The purpose of adopting the Document Data Retention and Destruction Policy is to ensure that the District maintains its official records in accordance with the requirements of all applicable law and that official records no longer required by applicable law are disposed in a timely matter.

12. CONSIDERATION OF RESOLUTION 2023-17 ADOPTION OF AMENDMENTS TO THE DISTRICT EMPLOYEE HANDBOOK (4TH EDITION) (EXHIBIT H) (VOTE REQUIRED)

12.1 Sick Leave Policy

12.2 Travel Time Policy

12.3 District Credit Card Usage and Travel and Cost Reimbursement Policy

13 CONSIDERATION OF RESOLUTION 2023-18 APPROVE AMENDMENT #1 TO THE GENERAL MANAGER'S EMPLOYMENT AGREEMENT (EXHIBIT I) (VOTE REQUIRED)

14. CLOSED SESSION

14.1 **Conference with Legal Counsel (ANTICIPATED LITIGATION)**

(Government Code Section 54956.9(d)(2)(E)(1)

Number of Cases:2

A point has been reached where, in the opinion of the Board of Trustees on the advice of the General Counsel, based upon existing facts and circumstances, there is a significant exposure to litigation against the District.

14.2 **CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54956.9(d)(4)**

Based on existing facts and circumstances, the Board of Trustees of the Greater Los Angeles County Vector Control District is deciding whether to initiate litigation

Number of potential cases: 1

14.3 CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Property: 2711 Winona Ave, Burbank CA 91504

Agency negotiator: Ad Hoc Facility Expansion Committee in collaboration with the General Manager

Negotiating parties: CBRE and Kidder Mathews

Under negotiation: purchase contract options

16. STAFF PROGRAM REPORTS: July 2023

- | | |
|--|-------------------------------------|
| 16.1 Manager's Report | S. Klueh, General Manager |
| 16.2 Scientific-Technical (Staff Report A) | S. Vetrone, Sci.-Tech Services Dir. |
| 16.3 Operations (Staff Report B) | M. Daniel, Operations Dir. |
| 16.4 Communications (Staff Report C) | C. Gongora & H. Kuan, Acting PIO's |
| 16.5 Fiscal (Staff Report D) | C. Weeks, Fiscal Operations Dir. |
| 16.6 Human Resources (Staff Report E) | A. Costa, Human Resources Dir. |
| 16.7 General Counsel Report | Q. Barrow, General Counsel |

17. OTHER

The Board may consider items not on the agenda provided that the Board complies with the Government Code (Brown Act) §54954.2(b).

18. ADJOURNMENT

The next Board of Trustees meeting will be scheduled on Thursday, September 14th, 2023, at 7:00p.m. at the District's headquarters at 12545 Florence Avenue, Santa Fe Springs.

**GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT
MINUTES NO. 2023-07**

The regular meeting of the Board of Trustees of the Greater Los Angeles County Vector Control District held at 7:00 p.m. on Thursday, July 13, 2023, at the District office at 12545 Florence Avenue, Santa Fe Springs, California.

TRUSTEES PRESENT

Melissa Ramoso, *City of Artesia*
Ali Saleh, Secretary-Treasurer- *City of Bell*
Sonny Santa Ines, *City of Bellflower*
Dr. Jeff Wassem, *City of Burbank*
Jim Dear, *City of Carson*
Mark Bollman, *City of Cerritos*
Leonard Mendoza, *City of Commerce*
Ruth Low, *City of Diamond Bar*
Robert Kiefer, *City of Downey*
Paulette Francis, *City of Gardena*
Luis Roa, *City of Hawaiian Gardens* *7:09p.m.
Steve Croft, *City of Lakewood*
Catherine Houwen, *City of La Habra Heights*
John Lewis, *City of La Mirada*
Emily Holman, *City of Long Beach*
Steve Appleton, *City of Los Angeles*
Steven Goldsworthy, *Los Angeles County*
Jessica Torres, *City of Maywood*
Avik Cordeiro, *City of Montebello*
Sylvia Ballin, *City of San Fernando*
Scott Kwong, President- *City of San Marino*
Heidi Heinrich, *City of Santa Clarita*
William K. Rounds, *City of Santa Fe Springs*
Hector Delgado, *City of South El Monte*

TRUSTEES ABSENT (EXCUSED)

Stephen Ryfle, *City of Glendale*
Rita Soto, *City of Lynwood*
Margarita Rios, *City of Norwalk*

TRUSTEES ABSENT

Pedro Aceituno, *City of Bell Gardens*
Daisy Lomeli, *City of Cudahy*
Marilyn Sanabria, Vice President-
City of Huntington Park
Leonard Pieroni, *City of La Cañada Flintridge*
Isabel Aguayo, *City of Paramount*
Gustavo Camacho, *City of Pico Rivera*
Robert D. Copeland, *City of Signal Hill*
Denise Diaz, *City of South Gate*
Leticia Lopez, *City of Vernon*
Jessica Martinez, *City of Whittier*

OTHERS PRESENT

Susanne Klueh, General Manager
Steve Vetrone, Sci-Tech. Director
Mark Daniel, Director of Operations
Caroline Gongora, Acting Public Information Officer
Carolyn Weeks, Director of Fiscal Operations
Allison Costa, Director of Human Resources
Quinn Barrow, General Counsel
Araceli Hernandez, Clerk of the Board/Executive Assistant
Susan Barnes, SCI Consulting Group, via Zoom

* Denotes time of late arrival (vote tallies on agenda items reflect actual Trustees present at time of vote)

1. CALL TO ORDER

Board President Kwong called the meeting to order at 7:07 p.m.

2. **QUORUM (ROLL) CALL**

Following roll call, it was recorded that 24 Trustees were present, 13 were absent.

3. **INVOCATION**

Trustee Delgado (South El Monte) led the invocation.

4. **PLEDGE OF ALLEGIANCE**

Trustee Dear (Carson) led the Pledge of Allegiance.

5. **CORRESPONDENCE**

NONE

6. **INTRODUCTIONS**

General Manager, Susanne Kluh, stated a staff member would be introduced during the Operations Department report given by Mark Daniel.

7. **PUBLIC COMMENT**

NONE

8. **CONSENT AGENDA (8.1 – 8.3)**

(VOTE REQUIRED)

8.1 Consideration of **Minutes 2023-06** of regular Board Meeting held on June 8th, 2023. ***(EXHIBIT A)***

8.2 Consideration of **Resolution 2023-11** Authorizing Payment of Attached Requisition June 1st through June 30th, 2023 ***(EXHIBIT B)***

8.3 Consideration of a Joint Tax Sharing Resolution, related to the annexation of Project 21-772 (one existing private school and adjacent parking lot). This resolution authorizes the Sanitation Districts of Los Angeles County and GLACVCD to collectively approve and accept the negotiated exchange of ad valorem property tax revenue resulting from the annexation of the subject territory identified in the resolution to provide revenue to the Santa Clarita Valley Sanitation District. A copy of the letter from the Sanitation Districts of Los Angeles County requesting this resolution is attached. ***(EXHIBIT C)***

Analysis: Similar to previous L.A. County tax sharing resolutions and seek to generate revenue to partially fund the services of Annexation No. 21-772 as noted above. Similar resolutions have previously been adopted by the Board; Annexation No. 21-772 relates to funding for the operation and maintenance of off-site disposal of sewage. Although the District gives up a negligible share of its ad valorem property taxes in these exchanges, in subsequent years, that amount would generally be regained, if not exceeded, due to an increase in property values associated with services provided by the Sanitation Districts.

President Kwong asked for a motion to approve the consent agenda. Motioned by Trustee Santa Ines (Bellflower) and seconded by Trustee Dear (Carson). President Kwong asked if there was any discussion. No discussion ensued. Trustee Dear (Carson) asked if they could do a voice vote as the voting system was slow to respond to voting portion of the board meeting. President Kwong asked for all those not in favor to raise their hand. President Kwong stated seeing none. President Kwong proceeded with asking for all those abstaining to raise their hands. President Kwong stated seeing none. The consent agenda was approved unanimously with 24 votes.

YES: Artesia, Bell, Bellflower, Burbank, Carson, Cerritos, Commerce, Diamond Bar, Downey, Gardena, Hawaiian Gardens, Lakewood, La Habra Heights, La Mirada, Long Beach, LA City, Los Angeles County, Maywood, Montebello, San Fernando, San Marino, Santa Clarita, Santa Fe Springs, South El Monte.

NO: NONE

ABSTAIN: NONE

ABSENT: Bell Gardens, Cudahy, Glendale, Huntington Park, La Cañada Flintridge, Lynwood, Norwalk, Paramount, Pico Rivera, Signal Hill, South Gate, Vernon, Whittier.

9. PUBLIC HEARING & ADOPTION OF THE FY 2023-2024 MINIMUM BENEFIT ASSESMENT AND VECTOR SURVEILLANCE AND CONTROL PROJECTS ASSESMENT RATES

Summary: This public hearing and discussion follow the June 8th Board approval of the Fiscal Year 2023-2024 Budget and Assessment Report which includes 1) staff's recommendation to increase the "minimum benefit assessment rate" (MBAR) to \$18.97, generating \$21,616,901 in estimated benefit assessment revenue for FY 2023-2024, and 2) maintaining the existing \$0.30 per parcel black fly assessment rate, generating \$92,439 of the estimated benefit assessment revenue within the black fly assessment zone.

*The Board of Trustees regularly conducts a yearly hearing regarding adoption of its annual general benefit assessment rate. This year, the Board of Trustees intends to consider adoption of **Resolution 2023-12**, regarding increasing the district-wide "minimum benefit assessment rate" (MBAR) to \$18.97 and maintaining the black fly assessment rate at \$0.30 in order to secure operational funding for fiscal year 2023-2024.*

9.1 President Kwong declared the public hearing open.

President Kwong opened Item 9 for discussion. General Manager Klueh led the discussion by stating that this item is to approve the assessment rate that has been set by the budget approval in June 2023. GM Klueh stated a presentation would be given on Zoom by SCI Consulting Group representative Susan Barnes, reporting how much money the proposed assessment would generate. Susan Barnes from SCI

Consulting Group, the engineering firm that does the District’s annual administration of the benefit assessment and engineering report, stated a public hearing ad had been placed in the Daily News June 29th, 2023, to notify members of the public. Barnes stated the proposed assessment would collect \$21 million dollars. Barnes asked if the Board of Trustees or any members of the public had any questions. President Kwong proceeded and asked if there were any questions from the Board or public. No questions or comments ensued.

9.2 Presentation of 2023-2024 Engineer’s Report by SCI Consulting Group.
(EXHIBIT D)

9.3 Public Comments

9.4 President Kwong declares the public hearing closed.

9.5 Discussion and consideration of **Resolution 2023-12**, “A Resolution of the Greater Los Angeles County Vector Control District Board of Trustees Determining the Rate of the Assessment for the Fiscal Year 2023-2024 in Connection with Vector Surveillance and Control Projects of Common Benefit to the Greater Los Angeles County Vector Control District as a whole and of benefit to Zone A.”
(EXHIBIT E) (VOTE REQUIRED)

*Adoption of this Resolution formalizes acceptance of the District’s minimum benefit assessment rate (MBAR) contained or modified within **Resolution 2023-12** to be made effective for fiscal year 2023-2024 and placed on the County Assessor’s tax roll for collection effective July 2023. The justification and support for adopting the MBAR is contained in the District’s “Fiscal Year 2023-2024 Budget” and Assessment Report.*

President Kwong asked for a motion to approve Resolution 2023-12. Motioned by Trustee Croft (Lakewood) and seconded by Trustee Dear (Carson). President Kwong asked if there was any discussion. No discussion ensued. Clerk of Board, Araceli Hernandez, stated voting system was still responding slowly. President Kwong stated Trustees could do a hand vote for Resolution 2023-12. President Kwong asked for all those not in favor to raise their hand. President Kwong stated seeing none. President Kwong proceeded with asking for all those abstaining to raise their hands. President Kwong stated seeing none. Resolution 2023-12 was approved unanimously with 24 votes.

YES: Artesia, Bell, Bellflower, Burbank, Carson, Cerritos, Commerce, Diamond Bar, Downey, Gardena, Hawaiian Gardens, Lakewood, La Habra Heights, La Mirada, Long Beach, LA City, Los Angeles County, Maywood, Montebello, San Fernando, San Marino, Santa Clarita, Santa Fe Springs, South El Monte.

NO: NONE

ABSTAIN: NONE

ABSENT: Bell Gardens, Cudahy, Glendale, Huntington Park, La Cañada Flintridge, Lynwood, Norwalk, Paramount, Pico Rivera, Signal Hill, South Gate, Vernon, Whittier.

10. CONSIDERATION OF RESOLUTION 2023-13, “A RESOLUTION OF THE BOARD OF TRUSTEES OF THE GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT IN CONNECTION WITH THE COLLECTION OF AD VALOREM TAXES NECESSARY TO OPERATE THE DISTRICT FOR THE FISCAL YEAR 2023-2024.” (EXHIBIT F) (VOTE REQUIRED)

President Kwong asked General Manager Klueh to speak on Item 10 before asking the Board to move Resolution 2023-13. GM Klueh stated some of the agency’s revenue is through the assessment and another portion of the revenue is provided through ad valorem taxes that are assessed by the County of Los Angeles. Resolution 2023-13 supplements the needed funding for FY 2023-2024.

President Kwong asked for a motion to approve Resolution 2023-13. Motioned by Trustee Low (Diamond Bar) and seconded by Trustee Appleton (LA City). President Kwong asked if there was any discussion. No discussion ensued. Araceli Hernandez, Clerk of Board, stated vote on Item 10 can be done on voting system as system started responding. President Kwong stated vote on Item 10 to proceed electronically. Resolution 2023-13 was approved unanimously with 24 votes.

YES: Artesia, Bell, Bellflower, Burbank, Carson, Cerritos, Commerce, Diamond Bar, Downey, Gardena, Hawaiian Gardens, Lakewood, La Habra Heights, La Mirada, Long Beach, LA City, Los Angeles County, Maywood, Montebello, San Fernando, San Marino, Santa Clarita, Santa Fe Springs, South El Monte.

NO: NONE

ABSTAIN: NONE

ABSENT: Bell Gardens, Cudahy, Glendale, Huntington Park, La Cañada Flintridge, Lynwood, Norwalk, Paramount, Pico Rivera, Signal Hill, South Gate, Vernon, Whittier.

11. COMMITTEE REPORTS

11.1 Joint Policy and Budget & Finance Committee Report

Ali Saleh and Jim Dear, Chairs

11.1.a Discussion and consideration of new and existing policies:

- Document Retention Policy (proposed new policy)
- Investment Policy (review)
- Sick Leave Policy (proposed revision)
- Employee Handbook, 4th Edition Appendix (proposed revision)
- Travel Time Policy (proposed revision)

President Kwong stated a Joint Policy and Budget & Finance met before the general board meeting and asked committee chairs to lead reports. Trustee Dear asked staff to give reports as staff can convey the recommendations members of the Policy and Budget Finance Committees gave. General Manager Klueh stated committees met to discuss various District general employee policies and the annual consideration of investment policy. Committee members made recommendations to adopt policies including a change to the investment policy. Staff will put the recommendations into these policies and will bring them back to the Board at the general board meeting on August 10th, 2023.

President Kwong asked if there were any questions. No questions or comments ensued.

12. CLOSED SESSION

12.1 CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54956.9(d)(4)

Based on existing facts and circumstances, the Board of Trustees of the Greater Los Angeles County Vector Control District is deciding whether to initiate litigation.

Number of potential cases: 1

12.2. CONFERENCE WITH LABOR NEGOTIATORS Government Code Section 54957.6

District representative: General Counsel

Unrepresented employee: General Manager

General Counsel Quinn Barrow asked everyone to leave the public board meeting except for the Trustees and the General Manager, who remained in the room for item 12.1 of the closed session. General Manager Klueh was not present during the closed session for item 12.2.

After the closed session, Counsel Barrow stated GLACVCD Board of Trustees went into closed session to discuss the two items identified on the agenda. Counsel Barrow stated that in respect to 12.1 the board received a status update, in that item and with respect to 12.2, Trustees gave direction to its negotiator the general counsel. There is no reportable action taken.

13. STAFF PROGRAM REPORTS: June 2023

13.1 Manager's Report

S. Klueh, General Manager

General Manager Klueh did not add to report and would answer any questions. No questions or comments ensued.

13.2 Scientific-Technical (Staff Report A)

S. Vetrone, Sci.-Tech Services Dir.

Director of Scientific-Technical Services, Steve Vetrone, provided updates on recent changes regarding abundance of *Culex quinquefasciatus* mosquitoes, our primary West Nile Virus vector. Abundance for the month of June exceeded the five-year average by 30 percent.

Director Vetrone stated the District is seeing a bit of a downward trend but remains currently over what we saw last year and the five-year average. Director Vetrone also stated *Aedes aegypti* are picking up but are far from what we saw last year. Vetrone stated in terms of West Nile Virus samples, two consecutive positive samples came out of City of Burbank. A third sample was taken but it came back negative. Due to the positive WNV pools combined with high abundance, Vetrone stated that an adulticide treatment was conducted. Through surveillance and source reduction, District staff identified a cemetery as a problematic source for that area. Source reduction and adulticide treatment was done at the cemetery, numbers went down from 310 females per trap night to 80. He also shared a positive mosquito sample came out of Granada Hills; last year there already were 15 positive samples at this time. As for wild birds, Vetrone stated two came back positive, in comparison to last year when there were 5. In terms of midge in the Rio Hondo Basin, Vetrone stated there is a sharp decline (1,500 midges per night). Trustee Dear (Carson) asked if in Vetrone's assessment, are we better off than what was projected and asked what took place District wide. Director Vetrone stated we are doing well overall, rain helped because it flushed out storm drains where there is mosquito abundance, and staff are busy addressing unmaintained swimming pools. Trustee Wassem (Burbank) shared he enjoys receiving the Arbo Virus Report from the California Department of Public Health and it's very informative. No questions or comments ensued.

13.3 Operations (Staff Report B)

M. Daniel, Operations Dir.

Director of Operations, Mark Daniel, shared Operations Department has been busy this season. Director Daniel also introduced the new Operations Manager for Santa Fe Springs, Martin Serrano. Director Daniel stated next step in Operations reorganization is selecting Operations Supervisors. No questions or comments ensued.

13.4 Communications (Staff Report C)

C. Gongora, Acting PIO

Acting Public Information Officer, Caroline Gongora, updated the Board on National Mosquito Control Awareness Week, and the District's summer campaign, by sharing with cities or partner agencies who participated through social media, city websites, city newsletters, and city advertisements through pole banners, bus shelters, and bus tails. Acting PIO Gongora shared the District is working with El Aviso on a half-page advertisement that will be placed in the San Fernando Valley and East Los Angeles area. Trustee Santa Ines (Bellflower) commended Caroline Gongora and Maritza Olmos for their presentation at Bellflower's City Council Meeting. No questions or comments ensued.

13.5 Fiscal (Staff Report D)

C. Weeks, Fiscal Operations Dir.

Fiscal Operations Director, Carolyn Weeks did not add to report. No questions or comments ensued.

13.6 Human Resources (Staff Report E)

A. Costa, Human Resources Dir.

Human Resources Director, Allison Costa, did not add to report. No questions or comments ensued.

13.7 General Counsel Report

Q. Barrow, General Counsel

General Counsel Quinn Barrow did not add to report. No questions or comments ensued.

14. OTHER

The Board may consider items not on the agenda provided that the Board complies with the Government Code (Brown Act) §54954.2(b).

Trustee Appleton (LA City) shared an item that came to him from the US Army Corp. of Engineers regarding large funding for sediment removal in Glendale Narrows, which is a softbottom section of the LA River. Trustee Appleton stated this sediment removal project could result in mosquito breeding and asked staff to submit a letter of comment regarding these concerns to the US Army Corp.

General Manager Klueh stated the District will submit a letter that states the District's desire to have water flowing.

15. ADJOURNMENT

President Kwong adjourned the meeting at 8:24 p.m. The next Board of Trustees meeting will be scheduled on Thursday, August 10th, 2023, at 7:00 p.m. at the District's headquarters at 12545 Florence Avenue, Santa Fe Springs.

RESOLUTION NO. 2023-14

**A RESOLUTION OF THE BOARD OF TRUSTEES OF
THE GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT
RATIFYING AND AUTHORIZING THE PAYMENT
OF CERTAIN CLAIMS AND DEMANDS**

CERTIFICATION

In accordance with Section 2000.0 of the District's Accounting Procedures Policy, the Director of Fiscal Operations hereby certifies to the accuracy of the Requisition Schedule attached to this resolution and to the availability of funds for the payment of expenses set forth in that Requisition Schedule.

Director of Fiscal Operations

**THE BOARD OF TRUSTEES OF THE GREATER LOS ANGELES COUNTY
VECTOR CONTROL DISTRICT DETERMINES AND RESOLVES AS FOLLOWS:**

Section 1: The claims and demands set forth in the attached Requisition Schedule are ratified and approved in the amounts set forth as follows:

**A. In the amount of \$674, 777. 36 as issued, signed, and released as
Check Nos. 4631 through 4683.**

Section 2: The Secretary-Treasurer is directed to certify to the adoption of the resolution.

PASSED, APPROVED, AND ADOPTED this 10th day of August 2023.

President

I, _____, Secretary-Treasurer of the Greater Los Angeles County Vector Control District, hereby certify that Resolution No. 2023-14 was duly adopted by the Board of Trustees at its regular meeting held on August 10th, 2023.

Secretary-Treasurer

Greater L.A. County Vector Control Dist
Cash Disbursements Journal
For the Period From Jul 1, 2023 to Jul 31, 2023

<u>Date</u>	<u>Check #</u>	<u>Account ID</u>	<u>Vendor</u>	<u>Invoice Number</u>	<u>Description</u>	<u>Check Total</u>	<u>Amount</u>
7/2/23	4631		EXXONMOBIL FLEET	Invoice: 89838083	monthly fuel charges for District fleet	Check Total:	<u>(29,261.52)</u>
7/10/23	ACH	5170-A-70	PERS	100000017203065	July 2023 Health & Medical Premiums	Check Total:	<u>(132,080.55)</u>
7/13/23	4632	5420-A-62	A & B TIRE	Invoice: 24473	1 flat repair		20.00
7/13/23	4632	5420-A-62	A & B TIRE	Invoice: 24480	1 Hankook tire		123.30
7/13/23	4632	5420-A-62	A & B TIRE	Invoice: 24481	1 Hankook tire		333.25
7/13/23	4632	5420-A-62	A & B TIRE	Invoice: 24494	1 flat repair		20.00
7/13/23	4632	5420-A-62	A & B TIRE	Invoice: 24498	1 flat repair		20.00
7/13/23	4632	5420-A-62	A & B TIRE	Invoice: 24502	1 Goodyear tire		219.99
7/13/23	4632	5420-A-62	A & B TIRE	Invoice: 24541	1 flat repair		25.00
7/13/23	4632	5420-A-62	A & B TIRE	Invoice: 24545	1 flat repair		20.00
7/13/23	4632	5420-A-62	A & B TIRE	Invoice: 24550	4 Good year tires		824.70
7/13/23	4632	5420-A-62	A & B TIRE	Invoice: 24561	1 flat repair		20.00
7/13/23	4632	5420-A-62	A & B TIRE	Invoice: 24569	1 Hankook tire		123.30
						Check Total:	<u>(1,749.54)</u>
7/13/23	4633	1015-A-10	Cash		Void	Check Total:	<u>-</u>
7/13/23	4634	2302-A-10	AFLAC	Invoice: 301972	Aflac - accident, Short-Term Disability, Life, and medical	Check Total:	<u>(1,733.96)</u>
7/13/23	4635	5260-A-22	ALAN O'CONNELL	Invoice: ALAN.12.50	Keys for trailer park in Lomita		12.50
7/13/23	4635	5310-A-22	ALAN O'CONNELL	Invoice: ALAN.250.2023	safety work boots		250.00
						Check Total:	<u>(262.50)</u>
7/13/23	4636	5310-A-22	Catherine Baier	Invoice: BAIER.250.2023	safety work boots reimbursement	Check Total:	<u>(250.00)</u>
7/13/23	4637	5855-B-63	C. E. Mechanical, Inc.	Invoice: 51508	For services performed in Feb, May, Aug., and November per contract		329.49
7/13/23	4637	5815-B-63	C. E. Mechanical, Inc.	Invoice: 52170	June 2023 HVAC maintenance		329.49
						Check Total:	<u>(658.98)</u>
7/13/23	4638	5325-A-22	CINTAS #053	Invoice: 4159158887	Uniforms, towels, floor mats cleaned, and janitorial service		492.99
7/13/23	4638	5325-A-22	CINTAS #053	Invoice: 4159862120	Uniforms, towels, floor mats cleaned, and janitorial service		443.68
7/13/23	4638	5325-A-22	CINTAS #053	Invoice: 4160622976	Uniforms, towels, floor mats cleaned, and janitorial service		757.26
						Check Total:	<u>(1,693.93)</u>
7/13/23	4639	5720-B-63	City of Los Angeles, Public Works	Invoice: 20230833132	Class 5 inspection and control fee, quality surcharge fee	Check Total:	<u>(689.13)</u>
7/13/23	4640	5815-B-63	Clean Net of Southern California, Inc	Invoice: SCA0069280	Janitorial service monthly		697.00
7/13/23	4640	5815-A-62	Clean Net of Southern California, Inc	Invoice: SCA0069281	Janitorial service monthly		1,165.00

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						Check Total:	<u>(1,862.00)</u>
7/13/23	4641	5675-A-52	DNL PRODUCTIONS	Invoice: 190922	editing and video stock	Check Total:	<u>(329.00)</u>
7/13/23	4642	5655-B-23	Elite Office Solutions Inc.	Invoice: 9453MA	service agreement (05/12/22 - 05/15/23)		1,225.30
7/13/23	4642	5655-B-23	Elite Office Solutions Inc.	Invoice: 9454MA	service agreement (05/12/23 - 05/15/24)		759.44
						Check Total:	<u>(1,984.74)</u>
7/13/23	4643	2243-A-10	Fidelity Security Life Ins./Eyemed	Invoice: 165838465	Fidelity - vision	Check Total:	<u>(1,628.08)</u>
7/13/23	4644	5787-A-52	K'WEST PRINTING	Invoice: 00824174	business cards for R. Gallant and C. Chagolla (250 count each)	Check Total:	<u>(66.30)</u>
7/13/23	4645	5499-A-62	LB Johnson Hardware	Invoice: 960172	caulk		11.04
7/13/23	4645	5855-A-62	LB Johnson Hardware	Invoice: 960264	fixtures		3.87
7/13/23	4645	5499-A-62	LB Johnson Hardware	Invoice: 960272	shrink tube		15.91
7/13/23	4645	5499-A-62	LB Johnson Hardware	Invoice: 960315	misc. maintenance parts		80.58
7/13/23	4645	5400-A-62	LB Johnson Hardware	Invoice: 960722	fast acting fuse		14.34
7/13/23	4645	5499-A-62	LB Johnson Hardware	Invoice: 960890	Pump channel		82.84
						Check Total:	<u>(208.58)</u>
7/13/23	4646	5735-A-10	LIEBERT CASSIDY WHITMORE	Invoice: 242292	ERC Membership	Check Total:	<u>(3,900.00)</u>
7/13/23	4647	5620-A-32	Leading Edge Associates, Inc.	Invoice: 162763	Drop vision	Check Total:	<u>(1,200.00)</u>
7/13/23	4648	5810-B-63	LANDSCO	Invoice: 5556	monthly landscape maintenance		357.00
7/13/23	4648	5810-B-63	LANDSCO	Invoice: 5918	monthly landscape maintenance		357.00
7/13/23	4648	5810-B-63	LANDSCO	Invoice: 6044	monthly landscape maintenance		357.00
						Check Total:	<u>(1,071.00)</u>
7/13/23	4649	5520-A-32	MosquitoMate, Inc.	Invoice: 3175	Mass rearing reagents, 83 count		3,519.20
7/13/23	4649	5620-B-33	MosquitoMate, Inc.	Invoice: 3177	tracker software		2,500.00
						Check Total:	<u>(6,019.20)</u>
7/13/23	4650	6010-A-62	Norm Reeves Ford	Invoice: 162889.32.062923	4 of 2023 Ford F-150 trucks	Check Total:	<u>(162,889.32)</u>
7/13/23	4651	5480-A-62	O'Reilly Auto Parts/ first call	Invoice: 3075-225779	oil, air filter, motor oil		93.64
7/13/23	4651	5400-B-63	O'Reilly Auto Parts/ first call	Invoice: 2665-328877	Battery for #126		174.59
7/13/23	4651	5480-A-62	O'Reilly Auto Parts/ first call	Invoice: 3075-224842	oil, air filter, motor oil		82.40
7/13/23	4651	5480-A-62	O'Reilly Auto Parts/ first call	Invoice: 3075-225782	oil, air filter, motor oil		116.10
7/13/23	4651	5480-A-62	O'Reilly Auto Parts/ first call	Invoice: 3075-226493	Alternator		220.28

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7/13/23	4651	5400-A-62	O'Reilly Auto Parts/ first call	Invoice: 3075-226956	Battery		99.27
7/13/23	4651	5480-A-62	O'Reilly Auto Parts/ first call	Invoice: 3075-227035	Water pump		160.81
7/13/23	4651	5480-A-62	O'Reilly Auto Parts/ first call	Invoice: 3075-227951	oil cap		10.97
7/13/23	4651	5480-A-62	O'Reilly Auto Parts/ first call	Invoice: 3075-229008	Air, oil filter, motor oil		80.94
7/13/23	4651	5480-A-62	O'Reilly Auto Parts/ first call	Invoice: 3075-229010	GL - wiper fluid		18.83
7/13/23	4651	5480-A-62	O'Reilly Auto Parts/ first call	Invoice: 3075-229009	Air, oil filter, motor oil		80.94
7/13/23	4651	5480-A-62	O'Reilly Auto Parts/ first call	Invoice: 3075-229007	Air, oil filter, motor oil		105.60
7/13/23	4651	5480-A-62	O'Reilly Auto Parts/ first call	Invoice: 3075-229006	Air, oil filter, motor oil		105.60
						Check Total:	<u><u>(1,349.97)</u></u>
7/13/23	4652	1015-A-10	Cash		Void		-
						Check Total:	<u><u>-</u></u>
7/13/23	4653	5815-A-62	Pacific West Industries, Inc.	Invoice: I41143	Qtrly Prev. maintenance		2,140.00
7/13/23	4653	5815-A-62	Pacific West Industries, Inc.	Invoice: I41374	Qtrly Prev. maint.		2,140.00
						Check Total:	<u><u>(4,280.00)</u></u>
7/13/23	4654	5810-A-62	SIAPIN HORTICULTURE	Invoice: 59021	Monthly maintenance		(1,330.00)
						Check Total:	<u><u>(1,330.00)</u></u>
7/13/23	4655	6025-B-33	Western Scientific Company, Inc.	Invoice: 78350	Prev. maintenance		(470.00)
						Check Total:	<u><u>(470.00)</u></u>
7/13/23	4656	5171-A-10	Department of the Treasury	Invoice: 720-3			(199.50)
						Check Total:	<u><u>(199.50)</u></u>
7/13/23	ACH	5170-A-70	AUL Health Benefit Trust	MidAmerica July 2023	Retirees & Tier IV premiums		(24,730.11)
						Check Total:	<u><u>(24,730.11)</u></u>
7/31/23	4657	5520-A-32	McMaster-Carr Supply Co.	Invoice: 063023-4482	lab field supplies		7.26
7/31/23	4657	5520-A-32	McMaster-Carr Supply Co.	Invoice: 063023-4482	lab field supplies		5.11
7/31/23	4657	5855-A-62	McMaster-Carr Supply Co.	Invoice: 063023-4482	zinc-plated blind rivets		13.02
7/31/23	4657	5825-A-62	McMaster-Carr Supply Co.	Invoice: 063023-4482	data keystone wall plate		16.68
7/31/23	4657	5400-A-62	McMaster-Carr Supply Co.	Invoice: 063023-4482	alligator clips		18.98
7/31/23	4657	5825-A-62	McMaster-Carr Supply Co.	Invoice: 063023-4482	door closer		306.15
7/31/23	4657	5499-A-62	McMaster-Carr Supply Co.	Invoice: 063023-4482	misc. items		49.79
7/31/23	4657	5815-A-62	McMaster-Carr Supply Co.	Invoice: 063023-4482	garbage bags		160.82
7/31/23	4657	5825-A-62	McMaster-Carr Supply Co.	Invoice: 063023-4482	interior/exterior supplies		19.53
7/31/23	4657	5825-A-62	McMaster-Carr Supply Co.	Invoice: 063023-4482	interior/exterior supplies		170.26
7/31/23	4657	5825-A-62	McMaster-Carr Supply Co.	Invoice: 063023-4482	interior/exterior supplies		59.96
7/31/23	4657	5499-A-62	McMaster-Carr Supply Co.	Invoice: 063023-4482	misc. items		53.81
7/31/23	4657	5260-A-62	McMaster-Carr Supply Co.	Invoice: 063023-4482	support equipments		104.19
7/31/23	4657	5855-A-62	McMaster-Carr Supply Co.	Invoice: 063023-4482	fixtures and hardware		26.72
7/31/23	4657	5825-A-62	McMaster-Carr Supply Co.	Invoice: 063023-4482	interior/exterior supplies		12.76
7/31/23	4657	5499-A-62	McMaster-Carr Supply Co.	Invoice: 063023-4482	misc. items		14.81

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7/31/23	4657	5400-A-62	McMaster-Carr Supply Co.	Invoice: 063023-4482	electric parts and supplies		46.05
7/31/23	4657	5499-A-62	McMaster-Carr Supply Co.	Invoice: 063023-4482	misc. tems		88.40
7/31/23	4657	5855-A-62	McMaster-Carr Supply Co.	Invoice: 063023-4482	fixtures and hardware		51.98
7/31/23	4657	5400-A-62	McMaster-Carr Supply Co.	Invoice: 063023-4482	electric parts and supplies		37.63
7/31/23	4657	5445-A-62	Airgas West	Invoice: 063023-8357	fabrication supplies		22.10
7/31/23	4657	5445-A-62	Airgas West	Invoice: 063023-8357	fabrication supplies		22.50
7/31/23	4657	5901-A-10	Consolidated Disposal	Invoice: 063023-1747	trash pickup		354.79
7/31/23	4657	5890-A-62	Consolidated Disposal	Invoice: 063023-1747	trash pickup		850.51
7/31/23	4657	5880-A-62	SoCal Gas Co.	Invoice: 063023-5099	SoCal GasCo. - utility		244.76
7/31/23	4657	5880-B-63	SoCal Gas Co.	Invoice: 063023-5099	SoCal GasCo. - utility		290.72
7/31/23	4657	5705-A-10	Valley Occupational Medical Center	Invoice: 063023-5093	pre/post employment screens		340.01
7/31/23	4657	5705-A-10	Valley Occupational Medical Center	Invoice: 063023-5093	pre/post employment screens		860.00
7/31/23	4657	5705-A-10	Valley Occupational Medical Center	Invoice: 063023-5093	pre/post employment screens		365.00
7/31/23	4657	5540-A-32	Airgas Dry Ice	Invoice: 063023-3093	dry ice		601.87
7/31/23	4657	5540-B-33	Airgas Dry Ice	Invoice: 063023-3093	dry ice		602.34
7/31/23	4657	5610-A-10	CBE Office Solutions	Invoice: 063023-9146	freight charges		32.00
7/31/23	4657	5885-A-62	City of Santa Fe Springs	Invoice: 063023-1470	domestic service		306.87
7/31/23	4657	5885-A-62	City of Santa Fe Springs	Invoice: 063023-1470	reclaimed water service		434.14
7/31/23	4657	5885-A-62	City of Santa Fe Springs	Invoice: 063023-1470	fire service meter		137.93
7/31/23	4657	5885-A-62	City of Santa Fe Springs	Invoice: 063023-1470	reclaimed water service		398.46
7/31/23	4657	5885-A-62	City of Santa Fe Springs	Invoice: 063023-1470	fire service meter		137.93
7/31/23	4657	5885-A-62	City of Santa Fe Springs	Invoice: 063023-1470	domestic service		306.87
7/31/23	4657	5499-A-62	Grainger	Invoice: 063023-8551	miscellaneous parts & supplies		77.35
7/31/23	4657	5825-A-62	Grainger	Invoice: 063023-8551	interior/exterior supplies		224.43
7/31/23	4657	5877-B-63	Time Warner/Spectrum	Invoice: 063023-4668	Sylmar internet		707.50
7/31/23	4657	5540-A-32	FortiusBio	Invoice: 063023-0925	shipping and testing		304.99
7/31/23	4657	5510-A-32	Amazon	Invoice: 063023-0925	lab supplies and equipments		35.72
7/31/23	4657	5655-A-32	Amazon	Invoice: 063023-0925	office supplies		37.54
7/31/23	4657	5510-B-33	VWR International, Inc.	Invoice: 063023-0925	lab supplies and equipments		265.30
7/31/23	4657	5617-A-22	Amazon	Invoice: 063023-0402	computer supplies and accessories		20.98
7/31/23	4657	5617-A-22	Amazon	Invoice: 063023-0402	computer supplies and accessories		30.93
7/31/23	4657	5485-A-22	Exxon Mobil	Invoice: 063023-0402	fuel		68.50
7/31/23	4657	5877-A-62	Frontier Communications	Invoice: 063023-7995	SFS Internet		1,055.26
7/31/23	4657	5345-A-32	Target	Invoice: 063023-9233	work polos		(4.40)
7/31/23	4657	5510-A-32	Target	Invoice: 063023-9233	lab supplies and equipments		37.43
7/31/23	4657	5510-A-32	Smart & Final	Invoice: 063023-9233	lab supplies and equipments		30.96
7/31/23	4657	5345-A-32	Target	Invoice: 063023-9233	work polos		30.25
7/31/23	4657	5510-A-32	Target	Invoice: 063023-9233	lab supplies and equipments		39.78
7/31/23	4657	5510-A-32	Target	Invoice: 063023-9233	lab supplies and equipments		13.26
7/31/23	4657	5617-A-10	Amazon	Invoice: 063023-0808	computer supplies and accessories		63.44

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7/31/23	4657	5709-A-10	Vons	Invoice: 063023-0808	wellness program		25.00
7/31/23	4657	5655-A-10	Amazon	Invoice: 063023-0808	office supplies		43.38
7/31/23	4657	5625-A-10	USPS	Invoice: 063023-0808	postage		28.75
7/31/23	4657	5707-B-43	Yum Yum Donuts	Invoice: 063023-4747	meeting supplies		17.99
7/31/23	4657	5707-A-22	StaterBros	Invoice: 063023-4747	meeting supplies		21.58
7/31/23	4657	5260-A-42	Amazon	Invoice: 063023-4770	support equipments		24.28
7/31/23	4657	5707-A-10	Food4Less	Invoice: 063023-4770	meeting supplies		76.32
7/31/23	4657	5310-A-42	Shoeteria	Invoice: 063023-4770	safety work boots		148.83
7/31/23	4657	5210-A-22	Target	Invoice: 063023-4770	DeltaGard Insecticide		1,411.64
7/31/23	4657	5260-A-42	Amazon	Invoice: 063023-4585	support equipments		15.32
7/31/23	4657	5260-A-42	Walmart	Invoice: 063023-4585	support equipments		(18.58)
7/31/23	4657	5655-B-43	Staples	Invoice: 063023-4585	office supplies		52.89
7/31/23	4657	5360-A-42	RX Safety	Invoice: 063023-4585	Rx Safety		166.57
7/31/23	4657	5260-A-42	KwikSafety	Invoice: 063023-4585	support equipments		459.40
7/31/23	4657	5260-B-43	KwikSafety	Invoice: 063023-4585	support equipments		229.70
7/31/23	4657	5260-A-42	Lowe's	Invoice: 063023-4585	support equipments		39.64
7/31/23	4657	5260-A-42	All Valley Hose & Industry	Invoice: 063023-4585	support equipments		469.72
7/31/23	4657	5260-B-43	Do My Own	Invoice: 063023-4585	5 of 1 gal. B&G sprayers		1,892.42
7/31/23	4657	5230-B-43	G&G Hydraulics	Invoice: 063023-4585	portable spray equipments		178.25
7/31/23	4657	5260-B-43	Amazon	Invoice: 063023-4585	support equipments		26.40
7/31/23	4657	5260-A-42	Walmart	Invoice: 063023-4585	support equipments		73.93
7/31/23	4657	5260-A-42	Walmart	Invoice: 063023-4585	support equipments		192.95
7/31/23	4657	5260-A-42	Zoro Tools Inc.	Invoice: 063023-4585	support equipments		72.60
7/31/23	4657	5230-B-43	Napa Online	Invoice: 063023-4585	portable spray equipments		466.69
7/31/23	4657	5260-A-42	Amazon	Invoice: 063023-4585	portable spray equipments		131.44
7/31/23	4657	5655-B-43	Amazon	Invoice: 063023-4585	office supplies		55.90
7/31/23	4657	5260-B-43	Westcoast Industries	Invoice: 063023-4585	chemicals and compounds		1,174.31
7/31/23	4657	5360-B-23	Westcoast Industries	Invoice: 063023-4585	PSEs		487.31
7/31/23	4657	5260-B-23	Westcoast Industries	Invoice: 063023-4585	support equipments		1,791.49
7/31/23	4657	5260-A-42	Westcoast Industries	Invoice: 063023-4585	support equipments		5,274.17
7/31/23	4657	5260-A-42	Costco	Invoice: 063023-4585	support equipments		24.07
7/31/23	4657	5260-A-42	Home Depot	Invoice: 063023-4585	support equipments		27.70
7/31/23	4657	5260-A-42	Home Depot	Invoice: 063023-4585	support equipments		46.17
7/31/23	4657	5420-B-63	Amazon	Invoice: 063023-3982	Tires, wheels and alignment		92.74
7/31/23	4657	5480-A-62	Autozone	Invoice: 063023-3982	engine		36.12
7/31/23	4657	5499-A-62	Amazon	Invoice: 063023-3982	misc. items		29.36
7/31/23	4657	5825-A-62	Amazon	Invoice: 063023-3982	interior/exterior supplies		49.90
7/31/23	4657	5499-A-62	Dodger Stadium Ticket	Invoice: 063023-3982	Dodger Stadium tkt		204.10
7/31/23	4657	5310-A-62	Red Wing Shoe	Invoice: 063023-3982	safety work boots		250.00
7/31/23	4657	6015-A-62	Home Depot	Invoice: 063023-3982	Equipments - asset		906.66

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7/31/23	4657	5499-A-62	Home Depot	Invoice: 063023-3982	Misc. items		69.03
7/31/23	4657	5825-A-62	Amazon	Invoice: 063023-3982	interior/exterior supplies		109.44
7/31/23	4657	6015-A-62	Parts Authority	Invoice: 063023-3982	equipments - asset		4,519.86
7/31/23	4657	5499-A-62	Amazon	Invoice: 063023-3982	misc. items		36.08
7/31/23	4657	5825-A-62	Amazon	Invoice: 063023-3982	interior/exterior supplies		25.40
7/31/23	4657	5825-A-62	Amazon	Invoice: 063023-3982	interior/exterior supplies		51.38
7/31/23	4657	5400-A-62	Amazon	Invoice: 063023-3982	electric parts maintenance		20.98
7/31/23	4657	5640-A-10	Zoom.us	Invoice: 063023-4635	Zoom subscription		33.58
7/31/23	4657	5640-A-10	Google Suite	Invoice: 063023-4635	Google GSuite		150.00
7/31/23	4657	5260-A-22	Amazon	Invoice: 063023-4011	support equipments		130.00
7/31/23	4657	5260-A-22	Amazon	Invoice: 063023-4011	support equipments		178.28
7/31/23	4657	5260-A-22	Amazon	Invoice: 063023-4011	support equipments		60.15
7/31/23	4657	5310-A-22	Red Wing Shoes	Invoice: 063023-4011	safety work boots		229.93
7/31/23	4657	5310-A-22	Red Wing Shoes	Invoice: 063023-4011	safety work boots		250.00
7/31/23	4657	5260-A-22	Amazon	Invoice: 063023-4011	support equipments		60.72
7/31/23	4657	5260-A-22	Amazon	Invoice: 063023-4011	support equipments		19.68
7/31/23	4657	5260-A-22	Amazon	Invoice: 063023-4011	support equipments		339.38
7/31/23	4657	5260-A-22	Amazon	Invoice: 063023-4011	support equipments		115.10
7/31/23	4657	5260-A-22	Amazon	Invoice: 063023-4011	support equipments		19.68
7/31/23	4657	5617-B-23	Amazon	Invoice: 063023-4011	computer supplies and accessories		496.94
7/31/23	4657	5617-B-23	Amazon	Invoice: 063023-4011	computer supplies and accessories		53.60
7/31/23	4657	5617-B-23	Amazon	Invoice: 063023-4011	computer supplies and accessories		344.52
7/31/23	4657	5617-B-23	Amazon	Invoice: 063023-4011	computer supplies and accessories		87.52
7/31/23	4657	5260-A-22	Home Depot	Invoice: 063023-4011	support equipments		65.60
7/31/23	4657	5260-B-23	Home Depot	Invoice: 063023-0410	support equipments		306.50
7/31/23	4657	5260-B-23	Amazon	Invoice: 063023-0410	support equipments		65.16
7/31/23	4657	5260-B-23	Westcoast Industries	Invoice: 063023-0410	support equipments		732.77
7/31/23	4657	5630-A-10	Verizon Wireless	Invoice: 063023-5263	Verizon Wireless charges - GPS, devices, extra data		5,615.34
7/31/23	4657	5635-A-22	Verizon Wireless	Invoice: 063023-5263	Verizon Wireless charges - GPS, devices, extra data		4,046.30
7/31/23	4657	5540-A-32	UPS	Invoice: 063023-5230	shipping & Testing		15.80
7/31/23	4657	5540-B-33	UPS	Invoice: 063023-5230	shipping & Testing		63.20
7/31/23	4657	5210-B-43	Univar	Invoice: 063023-5248	chemicals and compounds		1,708.20
7/31/23	4657	5705-A-10	Reliant Yrgent Care	Invoice: 063023-5970	Urgent care - Robert Aceves-Ortiz		800.00
7/31/23	4657	5640-A-10	Neogov	Invoice: 063023-5970	Neogov		125.00
7/31/23	4657	5619-A-62	Notebookshop.com	Invoice: 063023-7722	Laptop repair		179.21
7/31/23	4657	5735-A-10	TRTA-Research & CPE	Invoice: 063023-7722	CPE - Carolyn Weeks		399.00
7/31/23	4657	6031-B-23	Amazon	Invoice: 063023-7722	Printer, toner for Sylmar OPS		565.01
7/31/23	4657	6031-B-23	Amazon	Invoice: 063023-7722	extra toner for Brother printer		206.71
7/31/23	4657	5617-A-10	Amazon	Invoice: 063023-7722	IT supplies		33.40
7/31/23	4657	5617-A-22	Amazon	Invoice: 063023-7722	computer supplies and accessories		79.34

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7/31/23	4657	5617-A-10	Amazon	Invoice: 063023-7722	USB to audio cable		28.71
7/31/23	4657	5875-A-62	RingCentral	Invoice: 063023-7722	Annual RingCentral invoice		17,299.93
7/31/23	4657	5617-A-10	Amazon	Invoice: 063023-7722	IT supplies		853.64
7/31/23	4657	5655-A-10	Zoro Tools Inc.	Invoice: 063023-7722	storage bins for IT		59.46
7/31/23	4657	5735-A-10	ASSN	Invoice: 063023-7722	ASSN		815.00
7/31/23	4657	5617-A-22	Amazon	Invoice: 063023-7722	video card for new MCT PC		121.54
7/31/23	4657	5617-A-10	Amazon	Invoice: 063023-7722	IT supplies		27.69
7/31/23	4657	5310-A-22	Amazon	Invoice: 063023-9741	utility work boots		171.30
7/31/23	4657	5260-A-22	Home Depot	Invoice: 063023-9741	support equipments		72.80
7/31/23	4657	5260-A-22	Home Depot	Invoice: 063023-9741	support equipments		66.27
7/31/23	4657	5260-A-22	Home Depot	Invoice: 063023-9741	support equipments		2.07
7/31/23	4657	5260-A-22	Home Depot	Invoice: 063023-9741	support equipments		90.28
7/31/23	4657	5260-A-22	Home Depot	Invoice: 063023-9741	support equipments		132.53
7/31/23	4657	5260-A-22	Home Depot	Invoice: 063023-9741	support equipments		460.79
7/31/23	4657	5260-A-22	Home Depot	Invoice: 063023-9741	support equipments		373.49
7/31/23	4657	5260-A-22	Home Depot	Invoice: 063023-9741	support equipments		344.41
7/31/23	4657	5260-A-22	Home Depot	Invoice: 063023-9741	support equipments		54.17
7/31/23	4657	5260-A-22	Home Depot	Invoice: 063023-9741	support equipments		308.30
7/31/23	4657	5260-A-22	Home Depot	Invoice: 063023-9741	support equipments		328.19
7/31/23	4657	5260-A-22	Home Depot	Invoice: 063023-9741	support equipments		33.05
7/31/23	4657	5260-A-22	Home Depot	Invoice: 063023-9741	support equipments		66.27
7/31/23	4657	5375-A-22	Memphis Net & Twine	Invoice: 063023-9741	mosquito fish supplies		71.25
7/31/23	4657	5655-A-22	Amazon	Invoice: 063023-9741	office supplies		95.58
7/31/23	4657	5617-A-22	Amazon	Invoice: 063023-9741	computer supplies and accessories		295.10
7/31/23	4657	5520-A-32	Amazon	Invoice: 063023-9741	Field supplies and equipments		38.68
7/31/23	4657	5655-A-22	Amazon	Invoice: 063023-9741	office supplies		114.84
7/31/23	4657	5655-A-22	Amazon	Invoice: 063023-9741	office supplies		71.13
7/31/23	4657	5617-A-22	Amazon	Invoice: 063023-9741	computer supplies and accessories		95.83
7/31/23	4657	5260-A-22	Amazon	Invoice: 063023-9741	support equipments		38.66
7/31/23	4657	5655-A-22	Amazon	Invoice: 063023-9741	office supplies		77.20
7/31/23	4657	5655-A-22	Westcoast Industries	Invoice: 063023-9741	office supplies		113.87
7/31/23	4657	5260-A-22	Amazon	Invoice: 063023-9741	support equipments		717.63
7/31/23	4657	5655-A-22	Amazon	Invoice: 063023-9741	office supplies		33.98
7/31/23	4657	6031-A-22	Notebookshop.com	Invoice: 063023-9515	Dell XPS desktop		1,422.41
7/31/23	4657	6031-A-22	Notebookshop.com	Invoice: 063023-9515	Lenovo laptop		1,974.91
7/31/23	4657	5620-A-22	Liquidweb LLC	Invoice: 063023-9515	computer software expenses		1,668.42
7/31/23	4657	5620-A-22	Adobe Acropro	Invoice: 063023-9515	Adobe subscription		19.99
7/31/23	4657	5707-A-10	The Geezer	Invoice: 063023-1099	Meeting supplies		98.10
7/31/23	4657	5735-A-52	Starbucks	Invoice: 063023-7701	confernece - meal		6.73
7/31/23	4657	5735-A-52	Lake Natoma Inn	Invoice: 063023-7701	confernece - meal		213.80

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7/31/23	4657	5707-A-52	Costco	Invoice: 063023-7701	meeting supplies		5.99
7/31/23	4657	5620-A-52	Google	Invoice: 063023-7701	Google storage		9.99
7/31/23	4657	5620-A-52	Google	Invoice: 063023-7701	Google domain		12.00
7/31/23	4657	5675-A-52	Facebook	Invoice: 063023-7701	Facebook		567.49
7/31/23	4657	5707-A-52	Pizzamania	Invoice: 063023-7701	Pizzamania		318.71
7/31/23	4657	5675-A-52	Google	Invoice: 063023-7701	Google ads		50.00
7/31/23	4657	5675-A-52	Facebook	Invoice: 063023-7701	Facebook ads		900.00
7/31/23	4657	5675-A-52	El Aviso	Invoice: 063023-7701	El Aviso		3,500.00
7/31/23	4657	5675-A-52	El Aviso	Invoice: 063023-7701	El Aviso		3,500.00
7/31/23	4657	5615-A-52	Zingle	Invoice: 063023-7701	Zingle		229.00
7/31/23	4657	5769-A-52	99 Cents Store	Invoice: 063023-7701	supplies and equipments		1.10
7/31/23	4657	5675-A-52	Google	Invoice: 063023-7701	Google ads		200.00
7/31/23	4657	5640-A-52	Getstreamline.com	Invoice: 063023-7701	Getsreamline.com		400.00
7/31/23	4657	5620-A-52	Mailchimp	Invoice: 063023-7701	Mailchimp		80.00
7/31/23	4657	5655-A-10	Amazon	Invoice: 063023-8762	office supplies		15.45
7/31/23	4657	5875-A-62	RingCentral	Invoice: 063023-8762	telephone landlines		11,087.12
7/31/23	4657	5769-A-53	Amazon	Invoice: 063023-7719	supplies and equipments		124.85
7/31/23	4657	5769-A-53	Amazon	Invoice: 063023-7719	voice amplifier		28.70
7/31/23	4657	5785-A-52	Amazon Prime	Invoice: 063023-7719	Prime membership		153.60
7/31/23	4657	5769-A-53	Amazon	Invoice: 063023-7719	supplies and equipments		33.71
7/31/23	4657	5769-A-52	Amazon	Invoice: 063023-7719	supplies and equipments		12.14
7/31/23	4657	5790-A-52	Amazon	Invoice: 063023-7719	public exhibit expenses		80.65
7/31/23	4657	5769-A-52	Amazon	Invoice: 063023-7719	supplies and equipments		13.25
7/31/23	4657	5790-A-52	Amazon	Invoice: 063023-7719	public exhibit expenses		24.29
7/31/23	4657	5655-A-52	Amazon	Invoice: 063023-7719	office supplies		227.82
7/31/23	4657	5655-A-52	Amazon	Invoice: 063023-7719	office supplies		5.96
7/31/23	4657	5655-A-52	Amazon	Invoice: 063023-7719	office supplies		52.87
7/31/23	4657	5655-A-52	Amazon	Invoice: 063023-7719	office supplies		12.14
7/31/23	4657	5769-A-52	Amazon	Invoice: 063023-7719	supplies and equipments		76.73
7/31/23	4657	6035-A-52	Amazon	Invoice: 063023-7719	double rod clothing rack		34.24
7/31/23	4657	6035-A-52	MD	Invoice: 063023-7719	sink organizers		41.89
7/31/23	4657	5790-A-52	Amazon	Invoice: 063023-7719	public exhibit expenses		15.39
7/31/23	4657	5769-A-52	Amazon	Invoice: 063023-7719	party supplies		138.34
7/31/23	4657	5790-A-52	Amazon	Invoice: 063023-7719	mosquito figures		12.90
7/31/23	4657	5707-A-52	Costco	Invoice: 063023-7719	lysol wipes		37.55
7/31/23	4657	5769-A-52	Amazon	Invoice: 063023-7719	mini dash cam		88.39
7/31/23	4657	5769-A-52	Amazon	Invoice: 063023-7719	table cloths		21.54
7/31/23	4657	5787-A-52	Geiger	Invoice: 063023-7719	fly swatters		2,690.00
7/31/23	4657	5345-A-52	Amazon	Invoice: 063023-7719	work shirt		10.21
7/31/23	4657	5769-A-52	Amazon	Invoice: 063023-7719	utility cart		44.19

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7/31/23	4657	5345-A-52	Amazon	Invoice: 063023-7719	plastic hook		5.85
7/31/23	4657	5345-A-52	Amazon	Invoice: 063023-7719	long sleeve shirts		92.76
7/31/23	4657	5790-A-52	Amazon	Invoice: 063023-7719	folding table		54.48
7/31/23	4657	5345-A-52	Amazon	Invoice: 063023-7719	child proof locks		19.37
7/31/23	4657	5769-A-52	Amazon	Invoice: 063023-7719	supplies and equipments		41.98
7/31/23	4657	5655-A-52	Amazon	Invoice: 063023-7719	office supplies		38.83
7/31/23	4657	5769-A-52	Amazon	Invoice: 063023-7719	cleaning wipes		75.44
7/31/23	4657	5769-A-52	Amazon	Invoice: 063023-7719	supplies and equipments		37.34
7/31/23	4657	5345-A-52	Amazon	Invoice: 063023-7719	work shirts		46.36
7/31/23	4657	5769-A-52	Amazon	Invoice: 063023-7719	supplies and equipments		12.19
7/31/23	4657	5769-A-52	Amazon	Invoice: 063023-7719	supplies and equipments		26.48
7/31/23	4657	5769-A-52	Amazon	Invoice: 063023-7719	supplies and equipments		27.31
7/31/23	4657	5769-A-52	Amazon	Invoice: 063023-7719	whiteboard cleaner		8.46
7/31/23	4657	5769-A-52	Amazon	Invoice: 063023-7719	microfiber drying tower		9.93
7/31/23	4657	5655-A-52	Amazon	Invoice: 063023-7719	office supplies		9.86
7/31/23	4657	5345-A-52	Amazon	Invoice: 063023-7719	blouses		154.65
7/31/23	4657	5310-A-62	Shoeteria	Invoice: 063023-9392	safety work boots		273.40
7/31/23	4657	5499-B-63	Parts ID, Inc.	Invoice: 063023-7302	vehicle parts		1,011.93
7/31/23	4657	5415-B-63	Select Auto parts	Invoice: 063023-7302	brake and suspension for #126		121.48
7/31/23	4657	5415-B-63	Select Auto parts	Invoice: 063023-7302	brake and suspension for #127		364.61
7/31/23	4657	5825-B-63	Home Depot	Invoice: 063023-4111	gate supplies		91.94
7/31/23	4657	5420-B-63	Discount Tire Web	Invoice: 063023-4111	tire purchase		721.35
7/31/23	4657	5499-B-63	Industry Metal Supply	Invoice: 063023-4111	lab request		24.39
7/31/23	4657	5420-B-63	Discount Tire Web	Invoice: 063023-4111	tire purchase		4,232.19
7/31/23	4657	5420-B-63	RG Brakes & Alignment	Invoice: 063023-4111	tire alignment		79.99
7/31/23	4657	5499-B-63	Sylmar Lock & Key	Invoice: 063023-4111	spare keys		33.34
7/31/23	4657	5445-B-63	Matheson Trigas	Invoice: 063023-4111	welding gas		87.67
7/31/23	4657	5499-B-63	Harbor Freight Tools	Invoice: 063023-4111	shop tools		65.69
7/31/23	4657	5620-A-62	Trimble	Invoice: 063023-4095	computer software expenses		299.00
7/31/23	4657	5499-A-62	Dunn-Edwards Corp.	Invoice: 063023-2320	miscellaneous parts & supplies		17.54
7/31/23	4657	5310-A-62	Shoeteria	Invoice: 063023-2320	work boots		247.97
7/31/23	4657	5499-A-62	Home Depot	Invoice: 063023-2320	miscellaneous parts & supplies		63.85
7/31/23	4657	5499-A-62	Lowes	Invoice: 063023-2320	miscellaneous parts & supplies		63.36
7/31/23	4657	5499-A-62	Home Depot	Invoice: 063023-2320	miscellaneous parts & supplies		262.32
7/31/23	4657	5210-A-42	Univar	Invoice: 071723-5940	Vectolex WDG		25,399.54
7/31/23	4657	5640-A-10	Intermedia.net	Invoice: 071723-9535	website services		1,460.95
7/31/23	4657	5520-A-32	Airgas Dry Ice	Invoice: 071723-3093	dry ice		605.10
7/31/23	4657	5520-B-33	Airgas Dry Ice	Invoice: 071723-3093	dry ice		604.63
7/31/23	4657	5885-A-62	City of Santa Fe Springs	Invoice: 071723-1470	Annual permit fees		2,411.00
7/31/23	4657	5735-A-22	AirBnB	Invoice: 071723-0399	deposit		341.55

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7/31/23	4657	5870-A-62	D & S Security	Invoice: 071723-6352	security monitoring		87.50
7/31/23	4657	5870-B-63	D & S Security	Invoice: 071723-6352	security monitoring		95.00
7/31/23	4657	5707-A-10	Costco	Invoice: 071723-2276	meeting supplies		159.44
7/31/23	4657	5735-A-10	CSDA	Invoice: 071723-2276	registration		625.00
7/31/23	4657	5707-A-10	Pizzamania	Invoice: 071723-2276	Board night meals		222.89
7/31/23	4657	5520-A-32	Orvac Electronics	Invoice: 071723-0925	lab field supplies and equipments		1,020.61
7/31/23	4657	5540-A-32	MVCAC	Invoice: 071723-0925	MVCAC pool test		6,446.00
7/31/23	4657	5310-A-22	Red Wing Shoes	Invoice: 071723-0402	safety work boots		250.00
7/31/23	4657	6031-A-22	Notebookshop.com	Invoice: 071723-0402	Lenovo laptop		1,974.91
7/31/23	4657	5510-B-33	Michaels	Invoice: 071723-9233	lab supplies and equipments		5.36
7/31/23	4657	5510-B-33	Target	Invoice: 071723-9233	lab supplies and equipments		21.89
7/31/23	4657	5510-A-32	Michaels	Invoice: 071723-9233	lab supplies and equipments		5.24
7/31/23	4657	5735-A-10	CalPERS Event	Invoice: 071723-0808	CalPERS event		449.00
7/31/23	4657	5735-A-10	CALPELRA	Invoice: 071723-0808	CALPELRA		1,140.00
7/31/23	4657	5707-B-43	Food4Less	Invoice: 071723-4747	meeting supplies		9.44
7/31/23	4657	5707-A-10	Wateria	Invoice: 071723-4770	meeting supplies		24.75
7/31/23	4657	5310-A-42	Red Wing Shoes	Invoice: 071723-4770	safety work boots		250.00
7/31/23	4657	5260-A-42	Amazon	Invoice: 071723-4770	support equipments		325.78
7/31/23	4657	5260-A-42	Amazon	Invoice: 071723-4585	support equipments		20.87
7/31/23	4657	5360-A-42	RX Safety	Invoice: 071723-4585	protective safety equipments		166.57
7/31/23	4657	6031-A-42	Notebookshop.com	Invoice: 071723-4585	Lenovo Thinkpad		1,974.91
7/31/23	4657	5825-A-62	Best RV & Self Storage	Invoice: 071723-3982	RV self storage		275.00
7/31/23	4657	5825-A-62	Zoro Tools Inc.	Invoice: 071723-3982	interior/exterior supplies		169.53
7/31/23	4657	5755-A-62	Costco	Invoice: 071723-3982	kitchen supplies		150.25
7/31/23	4657	6031-A-62	Notebookshop.com	Invoice: 071723-3982	Lenovo Thinkpad		2,280.41
7/31/23	4657	5499-B-63	Amazon	Invoice: 071723-3982	miscellaneous parts & supplies		18.05
7/31/23	4657	5260-A-62	Amazon	Invoice: 071723-3982	support equipments		66.16
7/31/23	4657	5400-A-62	Amazon	Invoice: 071723-3982	electric parts		7.61
7/31/23	4657	5435-A-62	Amazon	Invoice: 071723-3982	body repair		25.97
7/31/23	4657	5475-B-63	Amazon	Invoice: 071723-3982	transmission repair		53.43
7/31/23	4657	5435-A-62	Amazon	Invoice: 071723-3982	body repair		17.67
7/31/23	4657	5499-A-62	Home Depot	Invoice: 071723-3982	miscellaneous parts & supplies		1,788.00
7/31/23	4657	5499-B-63	Line-X SFS	Invoice: 071723-3982	miscellaneous parts & supplies		112.54
7/31/23	4657	5499-A-62	Amazon	Invoice: 071723-3982	miscellaneous parts & supplies		37.56
7/31/23	4657	5499-A-62	Amazon	Invoice: 071723-3982	miscellaneous parts & supplies		99.32
7/31/23	4657	5499-A-62	Amazon	Invoice: 071723-3982	miscellaneous parts & supplies		35.00
7/31/23	4657	5735-A-10	Space Parking	Invoice: 071723-4635	Parking - ESRI user conference		111.65
7/31/23	4657	5735-A-10	Hub Market 7 Deli	Invoice: 071723-4635	ESRI conference meal		4.11
7/31/23	4657	5735-A-10	The Melt Gaslamp	Invoice: 071723-4635	ESRI conference meal		14.63
7/31/23	4657	5735-A-10	San Diego Convention Center	Invoice: 071723-4635	ESRI conference meal		5.39

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For the Period From Jul 1, 2023 to Jul 31, 2023

Date	Check #	Account ID	Vendor	Invoice Number	Description	Check Total	Amount
7/31/23	4657	5735-A-10	San Diego Convention Center	Invoice: 071723-4635	ESRI conference meal		8.62
7/31/23	4657	5735-A-10	San Diego Convention Center	Invoice: 071723-4635	ESRI conference meal		16.16
7/31/23	4657	5735-A-10	San Diego Convention Center	Invoice: 071723-4635	ESRI conference meal		14.01
7/31/23	4657	5735-A-10	CVS/Pharmacy	Invoice: 071723-4635	ESRI conference meal		4.29
7/31/23	4657	5735-A-10	San Diego Convention Center	Invoice: 071723-4635	ESRI conference meal		21.55
7/31/23	4657	5735-A-10	San Diego Convention Center	Invoice: 071723-4635	ESRI conference meal		14.01
7/31/23	4657	5735-A-10	San Diego Convention Center	Invoice: 071723-4635	ESRI conference meal		14.01
7/31/23	4657	5735-A-10	San Diego Convention Center	Invoice: 071723-4635	ESRI conference meal		18.32
7/31/23	4657	5735-A-10	Ghirardelli	Invoice: 071723-4635	ESRI conference meal		11.21
7/31/23	4657	5735-A-10	Provisional Kitchen	Invoice: 071723-4635	ESRI conference meal		35.17
7/31/23	4657	5640-A-10	Zoom.us	Invoice: 071723-4635	Zoom subscription		33.58
7/31/23	4657	5735-A-10	San Diego Convention Center	Invoice: 071723-4635	meal		5.39
7/31/23	4657	5735-A-10	7-Eleven	Invoice: 071723-4635	meal		4.84
7/31/23	4657	5260-A-62	Amazon	Invoice: 071723-4011	support equipments		43.32
7/31/23	4657	5655-B-23	Amazon	Invoice: 071723-4011	office supplies		37.22
7/31/23	4657	5655-B-23	Amazon	Invoice: 071723-4011	office supplies		39.38
7/31/23	4657	5260-B-23	Amazon	Invoice: 071723-4011	support equipments		65.52
7/31/23	4657	5260-B-23	Amazon	Invoice: 071723-4011	support equipments		86.89
7/31/23	4657	5655-B-23	Amazon	Invoice: 071723-4010	office supplies		6.12
7/31/23	4657	5655-B-23	Amazon	Invoice: 071723-4010	office supplies		10.94
7/31/23	4657	5655-B-23	Amazon	Invoice: 071723-4010	office supplies		13.34
7/31/23	4657	5260--B-23	Walmart	Invoice: 071723-4010	support equipments		56.99
7/31/23	4657	5260-B-23	Home Depot	Invoice: 071723-4010	support equipments		63.84
7/31/23	4657	5655-B-23	Amazon	Invoice: 071723-4010	office supplies		48.03
7/31/23	4657	5655-B-23	Amazon	Invoice: 071723-4010	office supplies		4.97
7/31/23	4657	5655-B-23	Amazon	Invoice: 071723-4010	office supplies		85.23
7/31/23	4657	5210-B-23	Veseris	Invoice: 071723-4010	chemicals and compounds		2,277.60
7/31/23	4657	5617-B-23	Amazon	Invoice: 071723-4010	computer supplies and accessories		68.30
7/31/23	4657	5540-A-32	UPS	Invoice: 071723-5230	shipping and testing		220.20
7/31/23	4657	5540-B-33	UPS	Invoice: 071723-5230	shipping and testing		138.49
7/31/23	4657	5540-A-32	UPS	Invoice: 071723-5230	shipping and testing		15.63
7/31/23	4657	5735-A-10	CALPELRA	Invoice: 071723-5970	CALPELRA		380.00
7/31/23	4657	5735-A-10	Monterey Plaza Hotel	Invoice: 071723-5970	hotel - conference		380.76
7/31/23	4657	5735-A-10	Monterey Plaza Hotel	Invoice: 071723-5970	hotel - conference		361.42
7/31/23	4657	5735-A-10	CSDA	Invoice: 071723-5970	CSDA		1,350.00
7/31/23	4657	5735-A-10	CALPELRA	Invoice: 071723-5970	CALPELRA		852.00
7/31/23	4657	5877--B-63	Dynalink Communications	Invoice: 071723-7722	Sylmar internet - backup		134.45
7/31/23	4657	5617-A-10	Amazon	Invoice: 071723-7722	computer supplies and accessories		40.87
7/31/23	4657	5617-A-10	Amazon	Invoice: 071723-7722	IT supplies		49.69
7/31/23	4657	5632-A-22	Amazon	Invoice: 071723-9741	mobile equipments		88.28

Greater L.A. County Vector Control Dist
Cash Disbursements Journal
For the Period From Jul 1, 2023 to Jul 31, 2023

Date	Check #	Account ID	Vendor	Invoice Number	Description	Check Total	Amount
7/31/23	4657	5620-A-22	Plural Sight	Invoice: 071723-9515	pluralsight		29.00
7/31/23	4657	5620-A-22	MSFT	Invoice: 071723-9515	Microsoft subscription		86.04
7/31/23	4657	5620-A-22	Google	Invoice: 071723-9515	Gsuite		99.99
7/31/23	4657	5620-A-22	ZOHO	Invoice: 071723-9515	computer software expenses		1,573.00
7/31/23	4657	5620-A-22	Liquidweb LLC	Invoice: 071723-9515	computer software expenses		1,668.42
7/31/23	4657	6031-A-10	Notebookshop.com	Invoice: 071723-8762	laptops		14,687.05
7/31/23	4657	5640-A-52	Getstreamline.com	Invoice: 071723-7719	website services		10.00
7/31/23	4657	5675-A-52	Google	Invoice: 071723-7719	google ads		335.67
7/31/23	4657	5640-A-52	Hootsuite, Inc.	Invoice: 071723-7719	website services		588.00
7/31/23	4657	5615-A-52	Kwesforms	Invoice: 071723-7719	computer consultant		29.00
7/31/23	4657	5769-A-52	Amazon	Invoice: 071723-7719	supplies and equipments		41.92
7/31/23	4657	5787-A-52	Amazon	Invoice: 071723-7719	promo materials		220.90
7/31/23	4657	5620-A-52	Linktree	Invoice: 071723-7719	computer software expenses		9.00
7/31/23	4657	5790-A-52	Amazon	Invoice: 071723-7719	public exhibit expenses		4.30
7/31/23	4657	5499-A-62	Shell Land	Invoice: 071723-9392	Shell for trucks		2,600.00
7/31/23	4657	5435-A-62	Norm Reeves Ford	Invoice: 071723-9392	right window handle		29.09
7/31/23	4657	5435-B-63	Select Auto parts	Invoice: 071723-7302	Body repair for #77		46.75
7/31/23	4657	5420-B-63	RG Brakes & Alignment	Invoice: 071723-7302	Body repair for #77		124.99
7/31/23	4657	5430-B-63	Select Auto parts	Invoice: 071723-7302	Cooling repair for #97		291.93
7/31/23	4657	5499-B-63	Harbor Freight Tools	Invoice: 071723-7302	miscellaneous parts & supplies		447.79
7/31/23	4657	5435-B-63	Harbor Freight Tools	Invoice: 071723-7302	body repair		382.48
7/31/23	4657	5499-B-63	Select Auto parts	Invoice: 071723-7302	shop supplies		104.51
7/31/23	4657	5400-B-63	Select Auto parts	Invoice: 071723-7302	ignition lock for #77		63.51
7/31/23	4657	5430-B-63	Select Auto parts	Invoice: 071723-7302	blower motor		30.86
7/31/23	4657	5499-B-63	Cooper Hardware	Invoice: 071723-7302	water valve for #65		21.89
7/31/23	4657	5445-B-63	Cooper Hardware	Invoice: 071723-4111	fabrication supplies		30.63
7/31/23	4657	5499-B-63	McMaster-Carr Supply Co.	Invoice: 071723-4111	miscellaneous parts & supplies		58.01
7/31/23	4657	5499-B-63	Home Depot	Invoice: 071723-4111	shop tools		71.61
7/31/23	4657	5825-B-63	Home Depot	Invoice: 071723-4111	lighting repair		48.86
7/31/23	4657	5499-B-63	Sepulveda Lawn Mower	Invoice: 071723-4111	Maruyama parts		76.10
7/31/23	4657	5499-B-63	Home Depot	Invoice: 071723-4111	shop supplies		142.04
7/31/23	4657	5499-B-63	Autozone	Invoice: 071723-4111	Jeep parts		35.03
7/31/23	4657	5435-B-63	Jeep Parts Depot	Invoice: 071723-4111	front grill for Jeep		450.00
7/31/23	4657	5499-B-63	Jeep Parts Depot	Invoice: 071723-4111	Jeep parts		60.00
7/31/23	4657	5499-B-63	Harbor Freight Tools	Invoice: 071723-4111	Harbor freight tools		6.12
7/31/23	4657	5430-B-63	Harbor Freight Tools	Invoice: 071723-4111	shop tools		54.74
7/31/23	4657	5430-B-63	Napa San Fernando	Invoice: 071723-4111	shop tools		558.95
7/31/23	4657	5499-B-63	Home Depot	Invoice: 071723-4111	shop tools		44.08
7/31/23	4657	5499-a-62	Crocker Signs	Invoice: 071723-4095	crocker signs		1,827.95
7/31/23	4657	5499-A-62	Home Depot	Invoice: 071723-2320	miscellaneous parts & supplies		229.29

**Greater L.A. County Vector Control Dist
Cash Disbursements Journal
For the Period From Jul 1, 2023 to Jul 31, 2023**

Date	Check #	Account ID	Vendor	Invoice Number	Description	Check Total	Amount
7/31/23	4657	5499-A-62	Lowes	Invoice: 071723-2320	credit - Lowes		(17.92)
7/31/23	4657	5499-A-62	Home Depot	Invoice: 071723-2320	Credit - Home depot		(85.95)
7/31/23	4657	5499-A-62	Hirsch Pipe & Supply	Invoice: 071723-2320	supplies, shop		79.91
7/31/23	4657	5499-A-62	Home Depot	Invoice: 071723-2320	supplies, shop		49.58
7/31/23	4657	5499-A-62	Home Depot	Invoice: 071723-2320	miscellaneous parts & supplies		192.82
7/31/23	4657	5707-A-10	Walmart	Invoice: 071723-2320	meeting supplies		73.90
						Check Total:	<u>(198,179.03)</u>
7/31/23	4658-63	1015-A-10	Cash		Void	Check Total:	<u>-</u>
7/31/23	4664	5420-A-62	A & B TIRE	Invoice: 24568	flat repair	Check Total:	<u>(25.00)</u>
7/31/23	4665	2391-A-10	American Fidelity Assurance Company	Invoice: 2164573B	AF URM FSA		990.37
7/31/23	4665	2391-A-10	American Fidelity Assurance Company	Invoice: 2164575B	AF URM FSA		990.37
						Check Total:	<u>(1,980.74)</u>
7/31/23	4666	2394-A-10	AMERICAN FIDELITY ASSURANCE CO.	Invoice: D615129	LAF - Life Ins. American Fid., DST - short-term dis. American	Check Total:	<u>(7,076.28)</u>
7/31/23	4667	5360-A-22	Bell Optical	2457213	Re: Julian Medina	Check Total:	<u>(95.84)</u>
7/31/23	4668	5610-A-10	CELL BUSINESS EQUIPMENT	Invoice: 80433566	Canon copier charges	Check Total:	<u>(1,651.14)</u>
7/31/23	4669	5325-A-22	CINTAS #053	Invoice: 4161909476	Uniforms, towels, floor mats cleaned, and janitorial service		699.87
7/31/23	4669	5325-A-22	CINTAS #054	Invoice: 4161222165	Uniforms, towels, floor mats cleaned, and janitorial service		415.18
7/31/23	4669	5325-B-23	CINTAS #055	Invoice: 4161304551	Uniforms, towels, floor mats cleaned, and janitorial service		401.25
						Check Total:	<u>(1,516.30)</u>
7/31/23	4670	5705-A-10	DALTON MANBECK-MOSIG	Invoice: DMMO.70.00	live scan services	Check Total:	<u>(70.00)</u>
7/31/23	4671	5485-A-22	EXXONMOBIL FLEET	Invoice: 90474971	monthly fuel charges for District fleet	Check Total:	<u>(24,038.28)</u>
7/31/23	4672	5160-A-10	Fidelity Security Life Ins./Eyemed	Invoice: 165880784	Fidelity vision	Check Total:	<u>(1,772.24)</u>
7/31/23	4673	5640-A-10	KEENAN & ASSOCIATES	Invoice: 294040	Benefit bridge installment 2 of 12	Check Total:	<u>(1,666.00)</u>
7/31/23	4674	5260-A-22	LB Johnson Hardware	Invoice: 961033	support equipments	Check Total:	<u>(38.64)</u>
7/31/23	4675	5310-A-22	Staff Member	Invoice: MARE.250.2023	safety work boots reimbursement	Check Total:	<u>(250.00)</u>
7/31/23	4676	5705-A-10	Staff Member	Invoice: MARM.74.00	live scan services	Check Total:	<u>(74.00)</u>

**Greater L.A. County Vector Control Dist
Cash Disbursements Journal
For the Period From Jul 1, 2023 to Jul 31, 2023**

Date	Check #	Account ID	Vendor	Invoice Number	Description	Check Total	Amount
7/31/23	4677	5667-A-10	OnTyme Security, Inc.	Invoice: 0001	security services		6,792.00
7/31/23	4677	5667-A-10	OnTyme Security, Inc.	Invoice: 0002	security services		4,480.00
						Check Total:	<u>(11,272.00)</u>
7/31/23	4678	5625-A-10	PITNEY BOWES GLOBAL FINANCIAL LLC	Invoice: 3106175047	Postage	Check Total:	<u>(204.55)</u>
7/31/23	4679	5670-A-10	RICHARDS, WATSON & GERSHON	Invoice: 243237	Special counsel services		110.00
7/31/23	4679	5670-A-10	RICHARDS, WATSON & GERSHON	Invoice: 243236	Board meetings		480.00
7/31/23	4679	5670-A-10	RICHARDS, WATSON & GERSHON	Invoice: 243238	General legal services through June 30, 2023		2,520.00
						Check Total:	<u>(3,110.00)</u>
7/31/23	4680	5880-A-62	SOUTHERN CA. EDISON	STMT07142023P2C09	SFS electricity charge	Check Total:	<u>(7,470.38)</u>
7/31/23	4681	2242-A-10	Standard Life Insurance Company	Invoice: JULY2023COBRA	July 2023 COBRA		127.08
7/31/23	4681	5170-A-70	Standard Life Insurance Company	07012023.12053.20	dental insurance		12,053.34
						Check Total:	<u>(12,180.42)</u>
7/31/23	4682	5133-A-22	Standard Insurance Company	Invoice: 07012023.6887.61	short-term disability	Check Total:	<u>(6,887.61)</u>
7/31/23	4683	5727-A-22	CA Dept. of Public Health	VBSE.13321.00.2023	Recertification fee	Check Total:	<u>(13,321.00)</u>
							<u>(674,777.36)</u>
			Total				(674,777.36)

**TOTAL SALARIES
FOR JULY 2023**

EMPLOYEE	14TH PAYROLL	28TH PAYROLL	TOTAL
<u>ADMINISTRATION-SFS</u>			
Total Administration-SFS	46,085.36	46,899.44	92,984.80
<u>PUBLIC HEALTH - GRANT</u>			
Total Public Health - Grant	-	-	-
<u>OPERATIONS-SFS</u>			
Total Operations-SFS	97,577.21	98,787.18	196,364.39
<u>OPERATIONS-SYLMAR</u>			
Total Operations-Sylmar	53,237.16	54,022.69	107,259.85
<u>UNDERGROUND-SFS</u>			
Total Underground-SFS	43,626.96	43,644.79	87,271.75
<u>UNDERGROUND-SYLMAR</u>			
Total Underground-Sylmar	20,262.45	21,008.88	41,271.33
SCIENTIFIC - TECH-SFS			
Total Scientific-Tech-SFS	21,875.81	24,353.59	46,229.40
SCIENTIFIC - TECH-SYLMAR			
Total Scientific-Tech-Sylmar	13,126.07	14,503.90	27,629.97
PUBLIC INFORMATION			
Total Public Information	11,729.95	14,203.51	25,933.46
EDUCATION PROGRAM			
Total Education Program	6,471.72	6,871.13	13,342.85
MAINTENANCE-SFS			
Total Maintenance-SFS	15,589.33	16,535.59	32,124.92
MAINTENANCE-SYLMAR			
Total Maintenance-Sylmar	6,679.67	7,303.43	13,983.10
SEASONAL OPS			
Total Seasonal Ops	46,034.93	49,713.73	95,748.66
Total Gross Payroll	382,296.62	397,847.86	780,144.48
Employer Taxes	8,834.32	7,858.90	16,693.22
Employee Benefits*	45,797.82	47,844.23	93,642.05
Trustee Payroll	2,700.00	-	2,700.00
	-	-	-
Total Payroll	439,628.76	453,550.99	893,179.75

*Employee benefits includes the amount contributed by the District to PERS retirement and the 401(a).



**LOS ANGELES COUNTY
SANITATION DISTRICTS**

Converting Waste Into Resources

Robert C. Ferrante

Chief Engineer and General Manager

1955 Workman Mill Road, Whittier, CA 90601-1400

Mailing Address: P.O. Box 4998, Whittier, CA 90607-4998

(562) 699-7411 • www.lacsd.org

August 1, 2023

General Annexation File

Ms. Susanne Klueh, General Manager
Greater Los Angeles County Vector Control District
12545 Florence Avenue
Santa Fe Springs, CA 90670

Dear Ms. Klueh:

Tax Sharing Resolutions

Thank you for signing and returning the last joint resolutions that were submitted to your office for tax sharing purposes.

Enclosed, in triplicate, is a Joint Tax Sharing Resolution (resolution) involving your agency and others. The applicant has requested, in writing, annexation of his property into the Santa Clarita Valley Sanitation District (District) in order to receive off-site disposal of sewage. Please see the table below for the annexation and its associated project. The annexation process requires that a resolution for property tax revenue exchange be adopted by all the affected local agencies before an annexation may be approved. For any jurisdictional change which will result in a special district providing new service not previously provided to an area, the law requires the governing bodies of all local agencies that receive an apportionment of the property tax from the area to determine by resolution the amount of the annual tax increment to be transferred to the special district (Revenue and Taxation Code Section 99.01). Please note that by sharing the property tax increment with the District resulting from this annexation, your agency will not lose any existing ad valorem tax revenue it currently receives from the affected territory. Your agency would only be giving up a portion of the revenues it would receive on increased assessed valuation.

Annexation No.

Type of Project

SCV-1131

one proposed mixed use commercial development

Also, attached for the annexation is a copy of the applicable worksheet and map showing the location of the annexation. The worksheet lists the annual tax increment to be exchanged between your agency, other affected taxing entities, and the District. The tax sharing ratios listed in the worksheet were calculated by the County Auditor Controller by specific Tax Rate Area (TRA). For example, if the annexing territory were to lie within two separate TRAs, there would be a worksheet for each TRA. The Los Angeles County Chief Executive Office (CEO) is requiring the District to implement the worksheet for all District annexations in order to increase efficiency for the calculation of property tax sharing ratios.

The resolution is being distributed to all parties for signature in counterpart. Therefore, you will only be receiving a signature page for your agency. Enclosed are three sets of the resolution. One set of the resolution is for your files and the other two sets of the resolution need to be returned to the District. Please execute the two sets of the resolution and return them to the undersigned within 60 days as required by the Government Code. In addition, the County CEO's legal counsel is also requesting that the signature pages be properly executed from all affected agencies. Therefore, please have the Attest line signed by the appropriate person. Upon completion of the annexation process, your office will receive a fully executed copy of the tax sharing resolution for your files.

Your continued cooperation in this matter is very much appreciated. If you have any questions, please do not hesitate to call me at (562) 908-4288, extension 2708.

Very truly yours,
Donna J. Curry



Customer Service Specialist
Facilities Planning Department

DC:dc

Enclosures: SCV-1131

JOINT RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES
ACTING IN BEHALF OF

Los Angeles County General Fund

Los Angeles County Consolidated Fire Protection District

Los Angeles County Flood Control

THE BOARD OF DIRECTORS OF SANTA CLARITA VALLEY SANITATION DISTRICT OF LOS
ANGELES COUNTY, AND THE GOVERNING BODIES OF

Greater Los Angeles County Vector Control District

City of Santa Clarita

Santa Clarita Street Lighting Maintenance District No. 2

Santa Clarita Library

Santa Clarita Valley Water Agency

APPROVING AND ACCEPTING NEGOTIATED EXCHANGE OF PROPERTY TAX REVENUES
RESULTING FROM ANNEXATION TO SANTA CLARITA VALLEY SANITATION DISTRICT.

"ANNEXATION NO. 1131"

WHEREAS, pursuant to Section 99 and 99.01 of the Revenue and Taxation Code, prior to the effective date of any jurisdictional change which will result in a special district providing a new service, the governing bodies of all local agencies that receive an apportionment of the property tax from the area must determine the amount of property tax revenues from the annual tax increment to be exchanged between the affected agencies and approve and accept the negotiated exchange of property tax revenues by resolution; and

WHEREAS, the governing bodies of the agencies signatory hereto have made determinations of the amount of property tax revenues from the annual tax increments to be exchanged as a result of the annexation to Santa Clarita Valley Sanitation District entitled *Annexation No. 1131*;

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The negotiated exchange of property tax revenues resulting from the annexation of territory to Santa Clarita Valley Sanitation District in the annexation entitled *Annexation No. 1131* is approved and accepted.
2. For each fiscal year commencing on and after July 1, 2023, or after the effective date of this jurisdictional change, whichever is later, the County Auditor shall transfer to Santa Clarita Valley Sanitation District a total of 0.9678106 percent of the annual tax increment attributable to the land area encompassed within *Annexation No. 1131* as shown on the attached Worksheet.
3. No additional transfer of property tax revenues shall be made from any other tax agencies to Santa Clarita Valley Sanitation District as a result of annexation entitled *Annexation No. 1131*.

4. No transfer of property tax increments from properties within a community redevelopment project, which are legally committed to a Community Redevelopment Agency, shall be made during the period that such tax increment is legally committed for repayment of the redevelopment project costs.

5. If at any time after the effective date of this resolution, the calculations used herein to determine initial property tax transfers or the data used to perform those calculations are found to be incorrect thus producing an improper or inaccurate property tax transfer, the property tax transfer shall be recalculated and the corrected transfer shall be implemented for the next fiscal year.

The foregoing resolution was adopted by the Board of Supervisors of the County of Los Angeles, the Board of Directors of Santa Clarita Valley Sanitation District of Los Angeles County, and the governing bodies of Greater Los Angeles County Vector Control District, City of Santa Clarita, Santa Clarita Street Lighting Maintenance District No. 2, Santa Clarita Library, and Santa Clarita Valley Water Agency, signatory hereto.

GREATER LOS ANGELES COUNTY
VECTOR CONTROL DISTRICT

SIGNATURE

PRINT NAME AND TITLE

ATTEST:

Secretary

Date

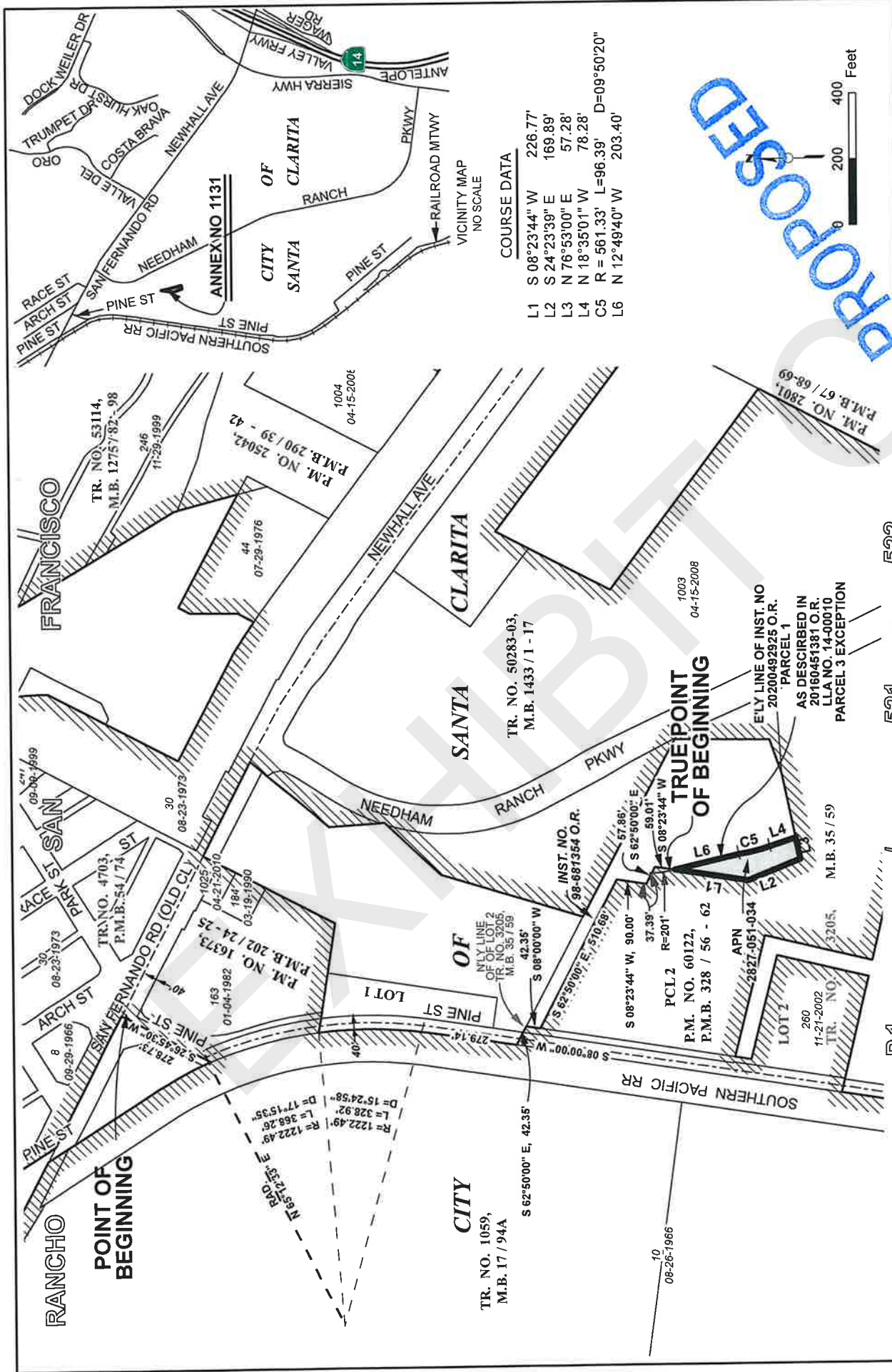
(SIGNED IN COUNTERPART)

ANNEXATION TO: STA CLRTA VLY SANIT DIS OF LA CO
 ACCOUNT NUMBER: 067.35
 TRA: 16128
 EFFECTIVE DATE: 07/01/2023
 ANNEXATION NUMBER: 1131
 DISTRICT SHARE: 0.017375930
 PROJECT NAME: A-SCV-1131

ACCOUNT #	TAXING AGENCY	CURRENT TAX SHARE	PERCENT	PROPOSED DIST SHARE	ALLOCATED SHARE	ADJUSTMENTS	NET SHARE
001.05	LOS ANGELES COUNTY GENERAL	0.217659214	21.7672 %	0.017375930	0.003782043	-0.003869224	0.213789990
001.20	L.A. COUNTY ACCUM CAP OUTLAY	0.000000000	0.0000 %	0.017375930	0.000000000	0.000000000	0.000000000
007.30	CONSOL. FIRE PRO.DIST.OF L.A.CO.	0.169934902	16.9934 %	0.017375930	0.002952776	-0.002952776	0.166982126
007.31	L A C FIRE-FFW	0.005017358	0.5017 %	0.017375930	0.000087181	0.000000000	0.005017358
030.10	L.A.CO.FL.CON.DR.IMP.DIST.MAINT.	0.001546501	0.1546 %	0.017375930	0.000026871	-0.000026871	0.001519630
030.70	LA CO FLOOD CONTROL MAINT	0.008751953	0.8751 %	0.017375930	0.000152073	-0.000152073	0.008599880
061.80	GREATER L A CO VECTOR CONTROL	0.000321825	0.0321 %	0.017375930	0.000005592	-0.000005592	0.000316233
249.01	CITY-SANTA CLARITA NEWHALL RP	0.057230423	5.7230 %	0.017375930	0.000994431	-0.000994431	0.056235992
249.32	STA CLRTA STREET LIGHT MAINT #2	0.020629942	2.0629 %	0.017375930	0.000358464	-0.000358464	0.020271478
249.56	CITY-SANTA CLARITA LIBRARY	0.021314241	2.1314 %	0.017375930	0.000370354	-0.000370354	0.020943887
302.01	SANTA CLARITA VALLEY WATER-CLWA	0.053222813	5.3222 %	0.017375930	0.000924795	-0.000924795	0.052298018
309.01	SANTA CLARITA VALLEY WATER-NCW	0.001353986	0.1353 %	0.017375930	0.000023526	-0.000023526	0.001330460
400.00	EDUCATIONAL REV AUGMENTATION FD	0.070472677	7.0472 %	0.017375930	0.001224528	EXEMPT	0.070472677
400.01	EDUCATIONAL AUG FD IMPOUND	0.133767785	13.3767 %	0.017375930	0.002324339	EXEMPT	0.133767785
400.15	COUNTY SCHOOL SERVICES	0.001317252	0.1317 %	0.017375930	0.000022888	EXEMPT	0.001317252
400.21	CHILDREN'S INSTIL TUITION FUND	0.002614318	0.2614 %	0.017375930	0.000045426	EXEMPT	0.002614318
581.01	NEWHALL SCHOOL DISTRICT	0.077024880	7.7024 %	0.017375930	0.001338378	EXEMPT	0.077024880
581.06	CO.SCH.SERV.FD.- NEWHALL	0.007385616	0.7385 %	0.017375930	0.000128331	EXEMPT	0.007385616
581.07	DEV.CTR. HDCPD.MINOR-NEWHALL	0.000813029	0.0813 %	0.017375930	0.000014127	EXEMPT	0.000813029

ANNEXATION NUMBER: 1131 PROJECT NAME: A-SCV-1131 TRA: 16128

ACCOUNT #	TAXING AGENCY	CURRENT TAX SHARE	PERCENT	PROPOSED DIST SHARE	ALLOCATED SHARE	ADJUSTMENTS	NET SHARE
757.02	HART WILLIAM S UNION HIGH	0.075201637	7.5201 %	0.017375930	0.001306698	EXEMPT	0.075201637
757.06	CO.SCH.SERV.FD.- HART, WILLIAM S.	0.000313470	0.0313 %	0.017375930	0.000005446	EXEMPT	0.000313470
757.07	HART, WILLIAM S.-ELEM SCHOOL FUND	0.039568775	3.9568 %	0.017375930	0.000687544	EXEMPT	0.039568775
814.04	SANTA CLARITA COMMUNITY COLLEGE	0.034537403	3.4537 %	0.017375930	0.000600119	EXEMPT	0.034537403
**067.35	STA CLRITA VLY SANIT DIS OF LA CO	0.000000000	0.0000 %	0.017375930	0.000000000	0.000000000	0.009678106
TOTAL:		1.000000000	100.0000 %		0.017375930	-0.009678106	1.000000000



SANTA CLARITA VALLEY
 SANITATION DISTRICT
 OFFICE OF CHIEF ENGINEER
 ROBERT C. FERRANTE
 CHIEF ENGINEER & GENERAL MANAGER

ANNEXATION NO. 1131
 TO
 SANTA CLARITA VALLEY
 SANITATION DISTRICT

Recorded

Annexation No. 1131 shown thus **522**

Boundary of Santa Clarita Valley Sanitation District
 Prior to Annexation No. 1131 shown thus **521**

Prior Annexations shown thus **521**

Area of Annexation **0.456 Acres**

ANNEX NO.
 (RECORDING DATE)

**"FOR TAX ASSESSMENT
 PURPOSES ONLY"**

LA County Assessor Landbase,
 CAMS Centaline, DPW City boundary
 LA County Sanitation Districts:
 Annexation, Layer and District Layer

EA0JULY 31, 2023



July 20, 2023

General Annexation File

Ms. Susanne Klueh, General Manager
Greater Los Angeles County Vector Control District
12545 Florence Avenue
Santa Fe Springs, CA 90670

Dear Ms. Klueh:

Tax Sharing Resolutions

Thank you for signing and returning the last joint resolutions that were submitted to your office for tax sharing purposes.

Enclosed, in triplicate, is a Joint Tax Sharing Resolution (resolution) involving your agency and others. The applicant has requested, in writing, annexation of his property into the Santa Clarita Valley Sanitation District (District) in order to receive off-site disposal of sewage. Please see the table below for the annexation and its associated project. The annexation process requires that a resolution for property tax revenue exchange be adopted by all the affected local agencies before an annexation may be approved. For any jurisdictional change which will result in a special district providing new service not previously provided to an area, the law requires the governing bodies of all local agencies that receive an apportionment of the property tax from the area to determine by resolution the amount of the annual tax increment to be transferred to the special district (Revenue and Taxation Code Section 99.01). Please note that by sharing the property tax increment with the District resulting from this annexation, your agency will not lose any existing ad valorem tax revenue it currently receives from the affected territory. Your agency would only be giving up a portion of the revenues it would receive on increased assessed valuation.

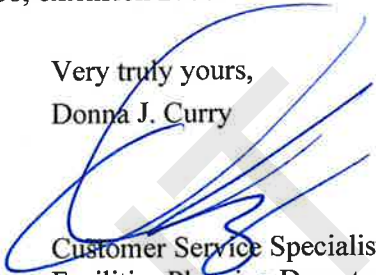
<u>Annexation No.</u>	<u>Type of Project</u>
SCV-1132	348 proposed apartments, and 150 proposed condominiums

Also, attached for the annexation is a copy of the applicable worksheet and map showing the location of the annexation. The worksheet lists the annual tax increment to be exchanged between your agency, other affected taxing entities, and the District. The tax sharing ratios listed in the worksheet were calculated by the County Auditor Controller by specific Tax Rate Area (TRA). For example, if the annexing territory were to lie within two separate TRAs, there would be a worksheet for each TRA. The Los Angeles County Chief Executive Office (CEO) is requiring the District to implement the worksheet for all District annexations in order to increase efficiency for the calculation of property tax sharing ratios.

The resolution is being distributed to all parties for signature in counterpart. Therefore, you will only be receiving a signature page for your agency. Enclosed are three sets of the resolution. One set of the resolution is for your files and the other two sets of the resolution need to be returned to the District. Please execute the two sets of the resolution and return them to the undersigned within 60 days as required by the Government Code. In addition, the County CEO's legal counsel is also requesting that the signature pages be properly executed from all affected agencies. Therefore, please have the Attest line signed by the appropriate person. Upon completion of the annexation process, your office will receive a fully executed copy of the tax sharing resolution for your files.

Your continued cooperation in this matter is very much appreciated. If you have any questions, please do not hesitate to call me at (562) 908-4288, extension 2708.

Very truly yours,
Donna J. Curry



Customer Service Specialist
Facilities Planning Department

DC:dc

Enclosures: SCV-1132

JOINT RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES
ACTING IN BEHALF OF

Los Angeles County General Fund

Los Angeles County Consolidated Fire Protection District

Los Angeles County Flood Control

THE BOARD OF DIRECTORS OF SANTA CLARITA VALLEY SANITATION DISTRICT OF LOS
ANGELES COUNTY, AND THE GOVERNING BODIES OF

Greater Los Angeles County Vector Control District

Antelope Valley Resource Conservation District

City of Santa Clarita

Santa Clarita Library

Santa Clarita Street Lighting Maintenance District No. 2

APPROVING AND ACCEPTING NEGOTIATED EXCHANGE OF PROPERTY TAX REVENUES
RESULTING FROM ANNEXATION TO SANTA CLARITA VALLEY SANITATION DISTRICT.

"ANNEXATION NO. 1132"

WHEREAS, pursuant to Section 99 and 99.01 of the Revenue and Taxation Code, prior to the effective date of any jurisdictional change which will result in a special district providing a new service, the governing bodies of all local agencies that receive an apportionment of the property tax from the area must determine the amount of property tax revenues from the annual tax increment to be exchanged between the affected agencies and approve and accept the negotiated exchange of property tax revenues by resolution; and

WHEREAS, the governing bodies of the agencies signatory hereto have made determinations of the amount of property tax revenues from the annual tax increments to be exchanged as a result of the annexation to Santa Clarita Valley Sanitation District entitled *Annexation No. 1132*;

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The negotiated exchange of property tax revenues resulting from the annexation of territory to Santa Clarita Valley Sanitation District in the annexation entitled *Annexation No. 1132* is approved and accepted.

2. For each fiscal year commencing on and after July 1, 2023, or after the effective date of this jurisdictional change, whichever is later, the County Auditor shall transfer to Santa Clarita Valley Sanitation District a total of 0.9606285 percent of the annual tax increment attributable to the land area encompassed within *Annexation No. 1132* as shown on the attached Worksheet.

3. No additional transfer of property tax revenues shall be made from any other tax agencies to Santa Clarita Valley Sanitation District as a result of annexation entitled *Annexation No. 1132*.

4. No transfer of property tax increments from properties within a community redevelopment project, which are legally committed to a Community Redevelopment Agency, shall be made during the period that such tax increment is legally committed for repayment of the redevelopment project costs.

5. If at any time after the effective date of this resolution, the calculations used herein to determine initial property tax transfers or the data used to perform those calculations are found to be incorrect thus producing an improper or inaccurate property tax transfer, the property tax transfer shall be recalculated and the corrected transfer shall be implemented for the next fiscal year.

The foregoing resolution was adopted by the Board of Supervisors of the County of Los Angeles, the Board of Directors of Santa Clarita Valley Sanitation District of Los Angeles County, and the governing bodies of Greater Los Angeles County Vector Control District, Antelope Valley Resource Conservation District, City of Santa Clarita, Santa Clarita Library, and Santa Clarita Street Lighting Maintenance District No. 2, signatory hereto.

GREATER LOS ANGELES COUNTY
VECTOR CONTROL DISTRICT

SIGNATURE

ATTEST:

PRINT NAME AND TITLE

Secretary

Date

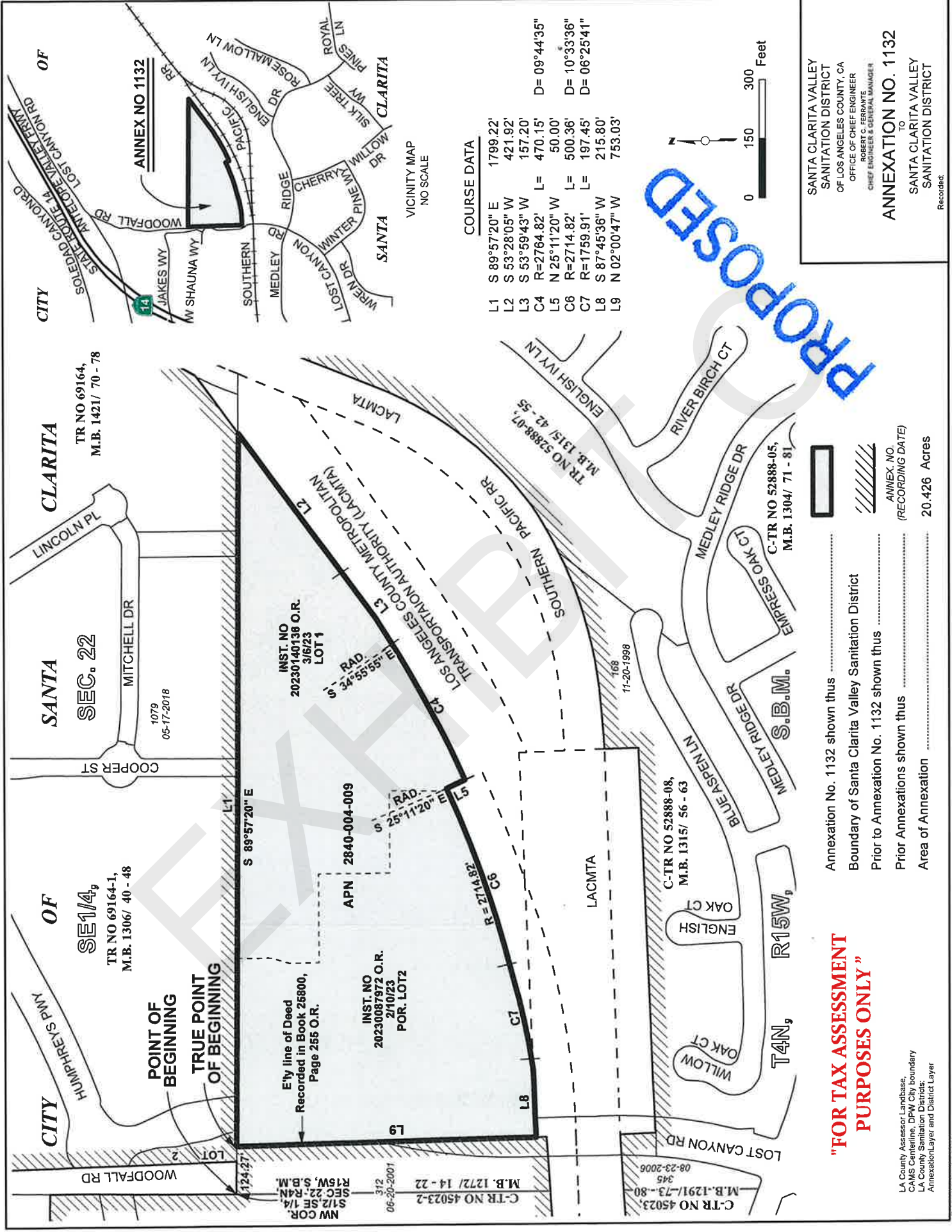
(SIGNED IN COUNTERPART)

ANNEXATION TO: STA CLRITA VLY SANIT DIS OF LA CO
 ACCOUNT NUMBER: 067.35
 TRA: 15862
 EFFECTIVE DATE: 07/01/2023
 ANNEXATION NUMBER: 1132
 PROJECT NAME: A-SCV-1132
 DISTRICT SHARE: 0.017375930

ACCOUNT #	TAXING AGENCY	CURRENT TAX SHARE	PERCENT	PROPOSED DIST SHARE	ALLOCATED SHARE	ADJUSTMENTS	NET SHARE
001.05	LOS ANGELES COUNTY GENERAL	0.226124675	22.6138 %	0.017375930	0.003929136	-0.004042901	0.222081774
001.20	L.A. COUNTY ACCUM CAP OUTLAY	0.000111593	0.0111 %	0.017375930	0.000001939	0.000000000	0.000111593
007.30	CONSOL. FIRE PRO.DIST.OF L.A.CO.	0.169578686	16.9578 %	0.017375930	0.002946587	-0.002946587	0.166632099
007.31	L A C FIRE-FFW	0.006435721	0.6435 %	0.017375930	0.000111826	0.000000000	0.006435721
030.10	L.A.CO.FL.CON.DR.IMP.DIST.MAINT.	0.001680386	0.1680 %	0.017375930	0.000029198	-0.000029198	0.001651188
030.70	LA CO FLOOD CONTROL MAINT	0.009509697	0.9509 %	0.017375930	0.000165239	-0.000165239	0.009344458
061.80	GREATER L A CO VECTOR CONTROL	0.000322713	0.0322 %	0.017375930	0.000005607	-0.000005607	0.000317106
068.05	ANTELOPE VY RESOURCE CONSER DIST	0.000000000	0.0000 %	0.017375930	0.000000000	0.000000000	0.000000000
249.01	CITY-SANTA CLARITA TD #1	0.060238521	6.0238 %	0.017375930	0.001046700	-0.001046700	0.059191821
249.56	CITY-SANTA CLARITA LIBRARY	0.022768918	2.2768 %	0.017375930	0.000395631	-0.000395631	0.022373287
302.01	SANTA CLARITA VALLEY WATER-CLWA	0.056078895	5.6078 %	0.017375930	0.000974422	-0.000974422	0.055104473
400.00	EDUCATIONAL REV AUGMENTATION FD	0.061410771	6.1410 %	0.017375930	0.001067069	EXEMPT	0.061410771
400.01	EDUCATIONAL AUG FD IMPOUND	0.131877650	13.1877 %	0.017375930	0.0022291496	EXEMPT	0.131877650
400.15	COUNTY SCHOOL SERVICES	0.001385500	0.1385 %	0.017375930	0.000024074	EXEMPT	0.001385500
400.21	CHILDREN'S INSTIL TUITION FUND	0.002749736	0.2749 %	0.017375930	0.000004779	EXEMPT	0.002749736
665.01	SULPHUR SPRINGS UNION SCHOOL DIS	0.084326854	8.4326 %	0.017375930	0.001465257	EXEMPT	0.084326854
665.06	CO.SCH.SERV.FD. - SULPHUR SPRINGS	0.007230546	0.7230 %	0.017375930	0.000125637	EXEMPT	0.007230546
665.07	DEV.CTR.HDCPD-MINOR-SULPHUR SPGS	0.0000799309	0.0799 %	0.017375930	0.0000013888	EXEMPT	0.0000799309
757.02	HART WILLIAM S UNION HIGH	0.079096180	7.9096 %	0.017375930	0.001374369	EXEMPT	0.079096180

ANNEXATION NUMBER: 1132 PROJECT NAME: A-SCV-1132 TRA: 15862

ACCOUNT #	TAXING AGENCY	CURRENT TAX SHARE	PERCENT	PROPOSED DIST SHARE	ALLOCATED SHARE	ADJUSTMENTS	NET SHARE
757.06	CO.SCH.SERV.FD.- HART,WILLIAM S.	0.000329713	0.0329 %	0.017375930	0.000005729	EXEMPT	0.000329713
757.07	HART,WILLIAM S.-ELEM SCHOOL FUND	0.041617940	4.1617 %	0.017375930	0.000723150	EXEMPT	0.041617940
814.04	SANTA CLARITA COMMUNITY COLLEGE	0.036325996	3.6325 %	0.017375930	0.000631197	EXEMPT	0.036325996
***067.35	STA CLRITA VLY SANIT DIS OF LA CO	0.000000000	0.0000 %	0.017375930	0.000000000	0.000000000	0.009606285
TOTAL:		1.000000000	100.0000 %		0.017375930	-0.009606285	1.000000000



COURSE DATA

L1	S 89°57'20" E	1799.22'
L2	S 53°28'05" W	421.92'
L3	S 53°59'43" W	157.20'
L4	R=2764.82' L= 470.15'	D= 09°44'35"
L5	N 25°11'20" W	50.00'
C6	R=2714.82' L= 500.36'	D= 10°33'36"
C7	R=1759.91' L= 197.45'	D= 06°25'41"
L8	S 87°45'56" W	215.80'
L9	N 02°00'47" W	753.03'

PROPOSED

SANTA CLARITA VALLEY
SANITATION DISTRICT
OF LOS ANGELES COUNTY, CA
OFFICE OF CHIEF ENGINEER
ROBERT C. FERRANTE
CHIEF ENGINEER & GENERAL MANAGER

ANNEXATION NO. 1132
TO
SANTA CLARITA VALLEY
SANITATION DISTRICT

Recorded:

Annexation No. 1132 shown thus

Boundary of Santa Clarita Valley Sanitation District
Prior to Annexation No. 1132 shown thus

Prior Annexations shown thus

Area of Annexation

ANNEX. NO. (RECORDING DATE) 20.426 Acres

"FOR TAX ASSESSMENT
PURPOSES ONLY"

LA County Assessor Landbase,
CAMS Centerline, DPW City boundary
LA County Sanitation Districts:
Annexation_Layer and District_Layer



August 1, 2023

General Annexation File

Ms. Susanne Klueh, General Manager
Greater Los Angeles County Vector Control District
12545 Florence Avenue
Santa Fe Springs, CA 90670

Dear Ms. Klueh:

Tax Sharing Resolutions

Thank you for signing and returning the last joint resolutions that were submitted to your office for tax sharing purposes.

Enclosed, in triplicate, is a Joint Tax Sharing Resolution (resolution) involving your agency and others. The applicant has requested, in writing, annexation of his property into the Santa Clarita Valley Sanitation District (District) in order to receive off-site disposal of sewage. Please see the table below for the annexation and its associated project. The annexation process requires that a resolution for property tax revenue exchange be adopted by all the affected local agencies before an annexation may be approved. For any jurisdictional change which will result in a special district providing new service not previously provided to an area, the law requires the governing bodies of all local agencies that receive an apportionment of the property tax from the area to determine by resolution the amount of the annual tax increment to be transferred to the special district (Revenue and Taxation Code Section 99.01). Please note that by sharing the property tax increment with the District resulting from this annexation, your agency will not lose any existing ad valorem tax revenue it currently receives from the affected territory. Your agency would only be giving up a portion of the revenues it would receive on increased assessed valuation.

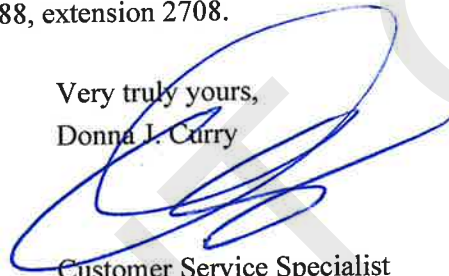
<u>Annexation No.</u>	<u>Type of Project</u>
SCV-1133	one existing single-family home

Also, attached for the annexation is a copy of the applicable worksheet and map showing the location of the annexation. The worksheet lists the annual tax increment to be exchanged between your agency, other affected taxing entities, and the District. The tax sharing ratios listed in the worksheet were calculated by the County Auditor Controller by specific Tax Rate Area (TRA). For example, if the annexing territory were to lie within two separate TRAs, there would be a worksheet for each TRA. The Los Angeles County Chief Executive Office (CEO) is requiring the District to implement the worksheet for all District annexations in order to increase efficiency for the calculation of property tax sharing ratios.

The resolution is being distributed to all parties for signature in counterpart. Therefore, you will only be receiving a signature page for your agency. Enclosed are three sets of the resolution. One set of the resolution is for your files and the other two sets of the resolution need to be returned to the District. Please execute the two sets of the resolution and return them to the undersigned within 60 days as required by the Government Code. In addition, the County CEO's legal counsel is also requesting that the signature pages be properly executed from all affected agencies. Therefore, please have the Attest line signed by the appropriate person. Upon completion of the annexation process, your office will receive a fully executed copy of the tax sharing resolution for your files.

Your continued cooperation in this matter is very much appreciated. If you have any questions, please do not hesitate to call me at (562) 908-4288, extension 2708.

Very truly yours,
Donna J. Curry



Customer Service Specialist
Facilities Planning Department

DC:dc

Enclosures: SCV-1133

JOINT RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES
ACTING IN BEHALF OF

Los Angeles County General Fund

Los Angeles County Consolidated Fire Protection District

Los Angeles County Flood Control

THE BOARD OF DIRECTORS OF SANTA CLARITA VALLEY SANITATION DISTRICT OF LOS ANGELES COUNTY, AND THE GOVERNING BODIES OF

Greater Los Angeles County Vector Control District

City of Santa Clarita

Santa Clarita Street Lighting Maintenance District No. 2

Santa Clarita Library

Santa Clarita Valley Water Agency

APPROVING AND ACCEPTING NEGOTIATED EXCHANGE OF PROPERTY TAX REVENUES
RESULTING FROM ANNEXATION TO SANTA CLARITA VALLEY SANITATION DISTRICT.

"ANNEXATION NO. 1133"

WHEREAS, pursuant to Section 99 and 99.01 of the Revenue and Taxation Code, prior to the effective date of any jurisdictional change which will result in a special district providing a new service, the governing bodies of all local agencies that receive an apportionment of the property tax from the area must determine the amount of property tax revenues from the annual tax increment to be exchanged between the affected agencies and approve and accept the negotiated exchange of property tax revenues by resolution; and

WHEREAS, the governing bodies of the agencies signatory hereto have made determinations of the amount of property tax revenues from the annual tax increments to be exchanged as a result of the annexation to Santa Clarita Valley Sanitation District entitled *Annexation No. 1133*;

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The negotiated exchange of property tax revenues resulting from the annexation of territory to Santa Clarita Valley Sanitation District in the annexation entitled *Annexation No. 1133* is approved and accepted.
2. For each fiscal year commencing on and after July 1, 2023, or after the effective date of this jurisdictional change, whichever is later, the County Auditor shall transfer to Santa Clarita Valley Sanitation District a total of 0.9667462 percent of the annual tax increment attributable to the land area encompassed within *Annexation No. 1133* as shown on the attached Worksheet.
3. No additional transfer of property tax revenues shall be made from any other tax agencies to Santa Clarita Valley Sanitation District as a result of annexation entitled *Annexation No. 1133*.

4. No transfer of property tax increments from properties within a community redevelopment project, which are legally committed to a Community Redevelopment Agency, shall be made during the period that such tax increment is legally committed for repayment of the redevelopment project costs.

5. If at any time after the effective date of this resolution, the calculations used herein to determine initial property tax transfers or the data used to perform those calculations are found to be incorrect thus producing an improper or inaccurate property tax transfer, the property tax transfer shall be recalculated and the corrected transfer shall be implemented for the next fiscal year.

The foregoing resolution was adopted by the Board of Supervisors of the County of Los Angeles, the Board of Directors of Santa Clarita Valley Sanitation District of Los Angeles County, and the governing bodies of Greater Los Angeles County Vector Control District, City of Santa Clarita, Santa Clarita Street Lighting Maintenance District No. 2, Santa Clarita Library, and Santa Clarita Valley Water Agency, signatory hereto.

GREATER LOS ANGELES COUNTY
VECTOR CONTROL DISTRICT

SIGNATURE

PRINT NAME AND TITLE

ATTEST:

Secretary

Date

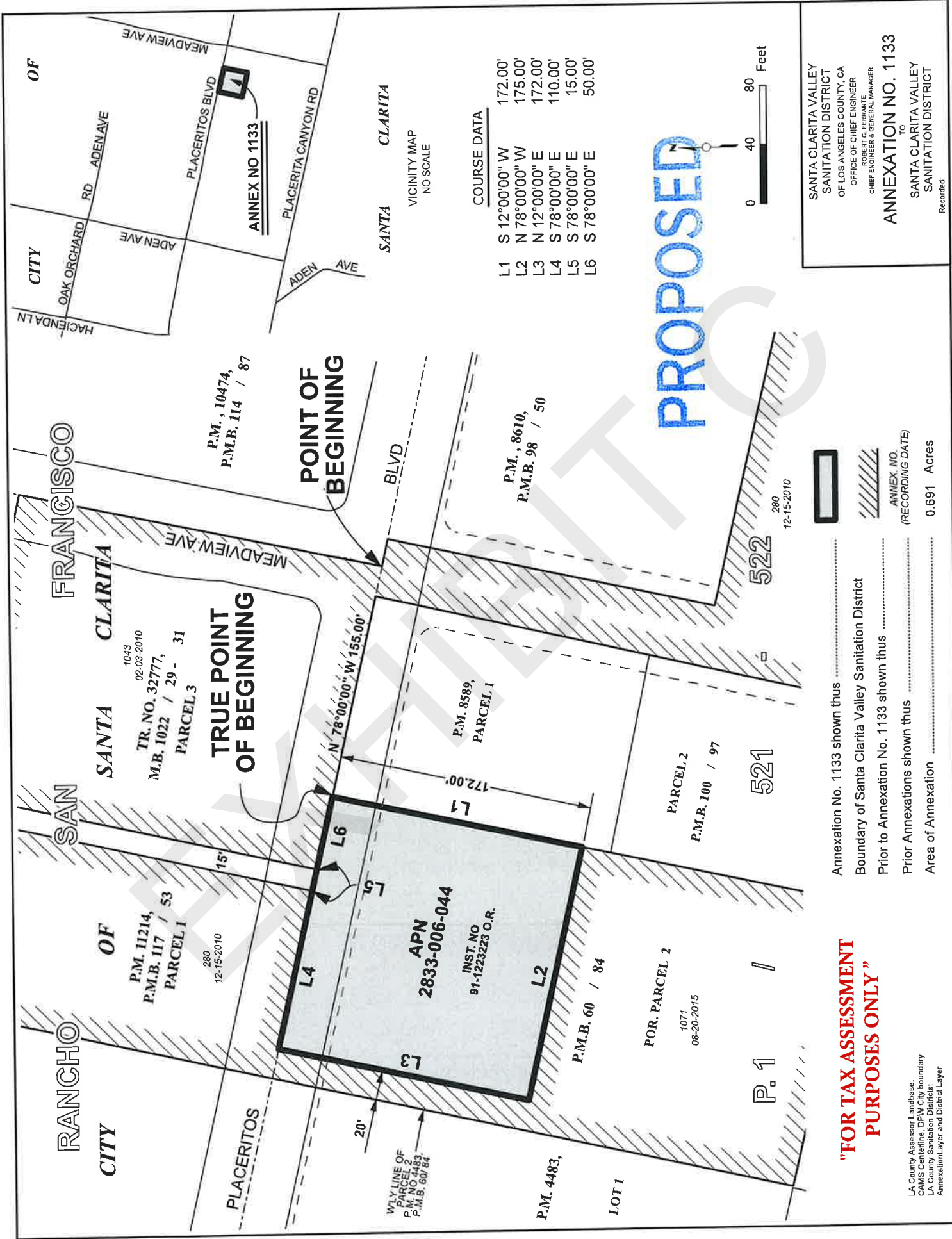
(SIGNED IN COUNTERPART)

ANNEXATION TO: STA CLRTA VLY SANIT DIS OF LA CO
 ACCOUNT NUMBER: 067.35
 TRA: 16353
 EFFECTIVE DATE: 07/01/2023
 ANNEXATION NUMBER: 1133
 PROJECT NAME: A-SCV-1133
 DISTRICT SHARE: 0.017375930

ACCOUNT #	TAXING AGENCY	CURRENT TAX SHARE	PERCENT	PROPOSED DIST SHARE	ALLOCATED SHARE	ADJUSTMENTS	NET SHARE
001.05	LOS ANGELES COUNTY GENERAL	0.217629174	21.7640 %	0.017375930	0.003781521	-0.003868533	0.213760641
001.20	L.A. COUNTY ACCUM CAP OUTLAY	0.000007622	0.0007 %	0.017375930	0.000000132	0.000000000	0.000007622
007.30	CONSOL. FIRE PRO.DIST.OF L.A.CO.	0.169741106	16.9741 %	0.017375930	0.002949409	-0.002949409	0.166791697
007.31	L A C FIRE-FFW	0.005000073	0.5000 %	0.017375930	0.000086880	0.000000000	0.005000073
030.10	L.A.CO.FL.CON.DR.IMP.DIST.MAINT.	0.001546002	0.1546 %	0.017375930	0.000026863	-0.000026863	0.001519139
030.70	LA CO FLOOD CONTROL MAINT	0.008748966	0.8748 %	0.017375930	0.000152021	-0.000152021	0.008596945
061.80	GREATER L A CO VECTOR CONTROL	0.000322714	0.0322 %	0.017375930	0.000005607	-0.000005607	0.000317107
249.01	CITY-SANTA CLARITA TD #1	0.057345280	5.7345 %	0.017375930	0.000996427	-0.000996427	0.056348853
249.32	STA CLRTA STREET LIGHT MAINT #2	0.020625135	2.0625 %	0.017375930	0.000358380	-0.000358380	0.020266755
249.56	CITY-SANTA CLARITA LIBRARY	0.021308407	2.1308 %	0.017375930	0.000370253	-0.000370253	0.020938154
302.01	SANTA CLARITA VALLEY WATER-CLWA	0.053176438	5.3176 %	0.017375930	0.000923990	-0.000923990	0.052252448
309.01	SANTA CLARITA VALLEY WATER-NCW	0.000919628	0.0919 %	0.017375930	0.000015979	-0.000015979	0.000903649
400.00	EDUCATIONAL REV AUGMENTATION FD	0.071561535	7.1561 %	0.017375930	0.001243448	EXEMPT	0.071561535
400.01	EDUCATIONAL AUG FD IMPOUND	0.133767785	13.3767 %	0.017375930	0.002324339	EXEMPT	0.133767785
400.15	COUNTY SCHOOL SERVICES	0.001314648	0.1314 %	0.017375930	0.000022843	EXEMPT	0.001314648
400.21	CHILDREN'S INSTIL TUITION FUND	0.002609147	0.2609 %	0.017375930	0.000045336	EXEMPT	0.002609147
581.01	NEWHALL SCHOOL DISTRICT	0.076871219	7.6871 %	0.017375930	0.001335708	EXEMPT	0.076871219
581.06	CO.SCH.SERV.FD.- NEWHALL	0.007370853	0.7370 %	0.017375930	0.000128075	EXEMPT	0.007370853
581.07	DEV.CTR. HDCPD.MINOR-NEWHALL	0.000811459	0.0811 %	0.017375930	0.000014099	EXEMPT	0.000811459

ANNEXATION NUMBER: 1133 PROJECT NAME: A-SCV-1133 TRA: 16353

ACCOUNT #	TAXING AGENCY	CURRENT TAX SHARE	PERCENT	PROPOSED DIST SHARE	ALLOCATED SHARE	ADJUSTMENTS	NET SHARE
757.02	HART WILLIAM S UNION HIGH	0.075051655	7.5051 %	0.017375930	0.001304092	EXEMPT	0.075051655
757.06	CO.SCH.SERV.FD.- HART,WILLIAM S.	0.000312840	0.0312 %	0.017375930	0.000005435	EXEMPT	0.000312840
757.07	HART,WILLIAM S.-ELEM SCHOOL FUND	0.039489839	3.9489 %	0.017375930	0.000686172	EXEMPT	0.039489839
814.04	SANTA CLARITA COMMUNITY COLLEGE	0.034468475	3.4468 %	0.017375930	0.000598921	EXEMPT	0.034468475
***067.35 STA CLRTA VLY SANIT DIS OF LA CO 0.000000000 0.0000 % 0.017375930 0.000000000 0.000000000 0.009667462							
TOTAL: 1.000000000 100.0000 % 0.017375930 -0.009667462 1.000000000							



COURSE DATA

L1	S 12°00'00" W	172.00'
L2	N 78°00'00" W	175.00'
L3	N 12°00'00" E	172.00'
L4	S 78°00'00" E	110.00'
L5	S 78°00'00" E	15.00'
L6	S 78°00'00" E	50.00'

PROPOSED

SANTA CLARITA VALLEY
SANITATION DISTRICT
OF LOS ANGELES COUNTY, CA
OFFICE OF CHIEF ENGINEER
ROBERT C. FERRANTE
CHIEF ENGINEER & GENERAL MANAGER

ANNEXATION NO. 1133
TO
SANTA CLARITA VALLEY
SANITATION DISTRICT

Recorded

Annexation No. 1133 shown thus
Boundary of Santa Clarita Valley Sanitation District
Prior to Annexation No. 1133 shown thus
Prior Annexations shown thus
Area of Annexation 0.691 Acres

ANNEX NO.
(RECORDING DATE)
12-15-2010

**"FOR TAX ASSESSMENT
PURPOSES ONLY"**

LA County Assessor Landbase,
CAMS Centerline, DPW City boundary
LA County Sanitation Districts
Annexation Layer and District Layer



MARK PESTRELLA, Director

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

900 SOUTH FREMONT AVENUE
ALHAMBRA, CALIFORNIA 91803-1331
Telephone: (626) 458-5100
<http://dpw.lacounty.gov>

ADDRESS ALL CORRESPONDENCE TO:
P.O. BOX 1460
ALHAMBRA, CALIFORNIA 91802-1460

IN REPLY PLEASE
REFER TO FILE: T-5

July 27, 2023

Ms. Susanne Klueh, General Manager
Greater Los Angeles County Vector Control District
12545 Florence Avenue
Santa Fe Springs, CA 90670

Dear Ms. Klueh:

NEGOTIATED TAX EXCHANGE RESOLUTION ANNEXATION OF TRACT 65296 TO COUNTY LIGHTING MAINTENANCE DISTRICT 1687

We request that the Greater Los Angeles County Vector Control District (Vector Control District) participate in the exchange of ad valorem property tax in conjunction with the annexation of the territory known as Tract 65296 to County Lighting Maintenance District (CLMD) 1687. This proposed exchange would provide revenue to CLMD 1687 to partially fund the operation and maintenance of new street lighting services to be provided within the annexed territory. This territory, whose boundary is shown on the enclosed proposed annexation map, is being processed for the Board of Supervisors' concurrent approval of the annexation and transfer of ad valorem property tax between the affected taxing agencies and CLMD 1687.

For new annexations to a CLMD, our procedures require us to process the exchange of property tax revenues with all nonexempt taxing agencies. Under Section 99.01 of the California Revenue and Taxation Code, special districts providing new services to an area as a result of a jurisdictional change are entitled to a share of the annual tax increment generated in the area being annexed. CLMD 1687 meets the definition of a special district under Section 95(m) of the California Revenue and Taxation Code. CLMD 1687's share of the annual tax increment is to be taken from all of the other local taxing agencies providing services within the annexed area with the exception of school entities, which are exempted by law. If a taxing agency involved in the negotiation does not adopt a resolution providing for the exchange of property tax revenues, the Board can determine the exchange of property tax revenues for that taxing agency.

Ms. Susanne Klueh
July 27, 2023
Page 2

Enclosed are two Joint Resolutions between Los Angeles County and the Vector Control District approving and accepting the negotiated exchange of property tax revenues resulting from the annexation of the subject territory to CLMD 1687. Attached to the Joint Resolutions are a Property Tax Transfer Resolution Worksheets prepared for Tax Rate Areas 04427 and 12008 listing the share of the annual tax increment to be exchanged with the Vector Control District, other affected taxing agencies, and CLMD 1687. The tax rate ratio(s) listed on the worksheets were calculated using a formula approved by the County Auditor-Controller and County Counsel. As shown on the Property Tax Transfer Resolution Worksheets for Tract 65296, the current and net tax share ratios for the Vector Control District and allocations to CLMD 1687 are summarized below.

Tax Rate Area	Current Tax Share Ratio	Net Tax Share Ratio	To CLMD 1687
04427	0.000387088	0.000378796	0.000008292
12008	0.000397952	0.000389427	0.000008525

Monetarily speaking, for TRA 04427, a \$10,000 increment in assessed valuation of a parcel means that the parcel will pay an additional \$100 in property taxes, of which the Vector Control District would receive \$0.0379 and CLMD 1687 would receive \$0.00083.

Please have the resolutions executed and returned to us in the enclosed self-addressed envelope by September 21, 2023.

If you have any questions, please contact Mr. Tony Trujillo, Traffic Safety and Mobility Division, at (626) 300-4865 or ttrujill@pw.lacounty.gov.

Very truly yours,

MARK PESTRELLA, P.E.
Director of Public Works


ELAINE KUNITAKE
Assistant Deputy Director
Traffic Safety and Mobility Division

TD:al

Enc.

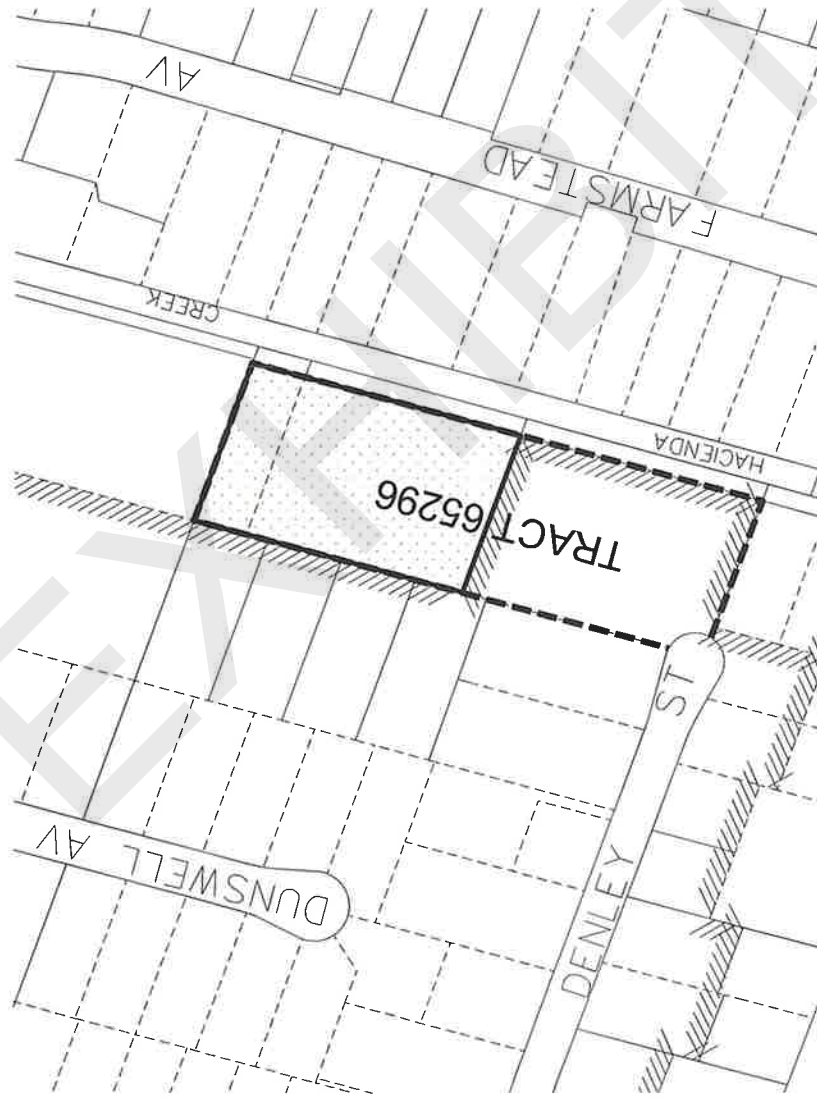
TRACT 65296




PROJECT LOCATION
VICINITY MAP


T.G. page 678-B2

TRA
04427
12008
APN
8218-017-052
8218-017-053



LEGEND

 PROPOSED ANNEXATION AREA

 EXISTING LIGHTING MAINTENANCE DISTRICT 1687

 TRACT 65296 BOUNDARY

PROPOSED ANNEXATION TO COUNTY LIGHTING
MAINTENANCE DISTRICT 1687 AND COUNTY
LIGHTING DISTRICT LLA-1 (UNINCORPORATED ZONE)

LOS ANGELES COUNTY PUBLIC WORKS
TRAFFIC SAFETY AND MOBILITY DIVISION
STREET LIGHTING SECTION

CLMD 1687

HACIENDA HEIGHTS AREA

Prepared By	TD	Sheet	1 of 1	Sup. Dist	1
Recommended By	J. Tapia De la	Date	7/13/2023		
Approved By	J. Herrera	Date	7/13/2023		

TR 65296

**JOINT RESOLUTION OF
THE BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES,
THE BOARD OF TRUSTEES OF THE GREATER LOS ANGELES COUNTY VECTOR
CONTROL DISTRICT, THE BOARD OF DIRECTORS OF THE COUNTY SANITATION
DISTRICT NO. 15 OF LOS ANGELES COUNTY, AND THE BOARD OF DIRECTORS
OF THE UPPER SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT
APPROVING AND ACCEPTING THE NEGOTIATED EXCHANGE OF
PROPERTY TAX REVENUES RESULTING FROM
ANNEXATION OF TRACT 65296
TO COUNTY LIGHTING MAINTENANCE DISTRICT 1687**

WHEREAS, pursuant to Section 99.01 of the California Revenue and Taxation Code, prior to the effective date of any jurisdictional change that will result in a special district providing one or more services to an area where those services have not previously been provided by any local agency, the special district and each local agency that receives an apportionment of property tax revenue from the area must negotiate an exchange of property tax increment generated in the area subject to the jurisdictional change and attributable to those local agencies; and

WHEREAS, the Board of Supervisors of the County of Los Angeles, acting on behalf of the County Lighting Maintenance District (CLMD) 1687, Los Angeles County General Fund, Los Angeles County Public Library, Los Angeles County Road District 1, the Consolidated Fire Protection District of Los Angeles County, Los Angeles County Flood Control Drainage Improvement Maintenance District, and Los Angeles County Flood Control District; the Board of Trustees of the Greater Los Angeles County Vector Control District; the Board of Directors of the County Sanitation District No. 15 of Los Angeles County; and the Board of Directors of the Upper San Gabriel Valley Municipal Water District have determined that the amount of property tax revenue to be exchanged between their respective agencies as a result of the annexation proposal identified as Tract 65296 to CLMD 1687 is as shown on the attached Property Tax Transfer Resolution Worksheet.

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NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The negotiated exchange of property tax revenues between CLMD 1687, Los Angeles County General Fund, Los Angeles County Public Library, Los Angeles County Road District 1, the Consolidated Fire Protection District of Los Angeles County, Los Angeles County Flood Control Drainage Improvement Maintenance District, Los Angeles County Flood Control District, the Greater Los Angeles County Vector Control District, the County Sanitation District No. 15 of Los Angeles County, and the Upper San Gabriel Valley Municipal Water District resulting from the annexation of Tract 65296 to CLMD 1687 is approved and accepted.

2. For fiscal years commencing on or after July 1, 2024, or the July 1 after the effective date of this jurisdictional change, whichever is later, the property tax revenue increment generated from the area within Tract 65296, Tax Rate Area 04427, shall be allocated to the affected agencies as indicated on the Property Tax Transfer Resolution Worksheet.

3. No transfer of property tax revenues other than those specified in Paragraph 2 shall be made as a result of the annexation of Tract 65296.

4. If at any time after the effective date of this resolution, the calculations used herein to determine initial property tax transfers or the data used to perform those calculations are found to be incorrect, thus, producing an improper or inaccurate property tax transfer, the property tax transfer shall be recalculated and the corrected transfer shall be implemented for the next fiscal year.

AYES:
NOES:
ABSENT:
ABSTAIN:

GREATER LOS ANGELES COUNTY
VECTOR CONTROL DISTRICT

By _____
President, Board of Trustees

ATTEST:

Secretary

Date

ANNEXATION TO: CO LIGHTING MAINT DIST NO 1687
 ACCOUNT NUMBER: 019.40
 TRA: 04427
 EFFECTIVE DATE: 07/01/2023
 ANNEXATION NUMBER: TR 65296 PROJECT NAME: TRACT 65296
 DISTRICT SHARE: 0.021423831

ACCOUNT #	TAXING AGENCY	CURRENT TAX SHARE	PERCENT	PROPOSED DIST SHARE	ALLOCATED SHARE	ADJUSTMENTS	NET SHARE
001.05	LOS ANGELES COUNTY GENERAL	0.329185036	32.9194 %	0.021423831	0.007052414	-0.007216871	0.321968165
001.20	L.A. COUNTY ACCUM CAP OULIAY	0.000116841	0.0116 %	0.021423831	0.000002503	0.000000000	0.000116841
003.01	L A COUNTY LIBRARY	0.024080700	2.4080 %	0.021423831	0.000515900	-0.000515900	0.023564800
005.05	ROAD DIST # 1	0.005981114	0.5981 %	0.021423831	0.000128138	-0.000128138	0.005852976
007.30	CONSOL. FIRE PRO.DIST.OF L.A.CO.	0.179663030	17.9663 %	0.021423831	0.003849070	-0.003849070	0.175813960
007.31	L A C FIRE-FFW	0.007559538	0.7559 %	0.021423831	0.000161954	0.000000000	0.007559538
030.10	L.A.CO.FL.CON.DR.IMP.DIST.MAINT.	0.001801120	0.1801 %	0.021423831	0.000038586	-0.000038586	0.001762534
030.70	LA CO FLOOD CONTROL MAINT	0.010192934	1.0192 %	0.021423831	0.000218371	-0.000218371	0.009974563
061.80	GREATER L A CO VECTOR CONTROL	0.000387088	0.0387 %	0.021423831	0.000008292	-0.000008292	0.000378796
066.50	CO SANIT DIST NO 15 OPERATING	0.013684215	1.3684 %	0.021423831	0.000293168	-0.000293168	0.013391047
368.05	UPPER SAN GAB. VY. MUN. WATER	0.000591500	0.0591 %	0.021423831	0.000012672	-0.000012672	0.000578828
400.00	EDUCATIONAL REV AUGMENTATION FD	0.069138904	6.9138 %	0.021423831	0.001481220	EXEMPT	0.069138904
400.01	EDUCATIONAL AUG FD IMPOUND	0.131877650	13.1877 %	0.021423831	0.002825324	EXEMPT	0.131877650
400.15	COUNTY SCHOOL SERVICES	0.001449143	0.1449 %	0.021423831	0.000031046	EXEMPT	0.001449143
400.21	CHILDREN'S INSTIL TUITION FUND	0.002876030	0.2876 %	0.021423831	0.000061615	EXEMPT	0.002876030
809.04	MT.SAN ANTONIO COMMUNITY COLLEGE	0.031039726	3.1039 %	0.021423831	0.000664989	EXEMPT	0.031039726
809.20	MT SAN ANTONIO CHILDRENS CTR FD	0.000299596	0.0299 %	0.021423831	0.000006418	EXEMPT	0.000299596
870.03	HACIENDA-LA PUENTE UNIF. SCH.DIS	0.181519570	18.1519 %	0.021423831	0.003888844	EXEMPT	0.181519570
870.06	CO.SCH..SER.FD.HACIENDA-LA PUENTE	0.007668805	0.7668 %	0.021423831	0.000164295	EXEMPT	0.007668805

ANNEXATION NUMBER: TR 65296 PROJECT NAME: TRACT 65296 TRA: 04427

ACCOUNT #	TAXING AGENCY	CURRENT TAX SHARE	PERCENT	PROPOSED DIST SHARE	ALLOCATED SHARE	ADJUSTMENTS	NET SHARE
870.07	DEV.CTR.HDCPD.MINOR-HACI-LA PUTE	0.000887460	0.0887 %	0.021423831	0.000019012	EXEMPT	0.000887460
***019.40	CO LIGHTING MAINT DIST NO 1687	0.000000000	0.0000 %	0.021423831	0.000000000		0.012281068
TOTAL:		1.000000000	100.0000 %		0.021423831	-0.012281068	1.000000000

**JOINT RESOLUTION OF
THE BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES,
THE BOARD OF TRUSTEES OF THE GREATER LOS ANGELES COUNTY VECTOR
CONTROL DISTRICT, AND THE BOARD OF DIRECTORS OF THE UPPER SAN
GABRIEL VALLEY MUNICIPAL WATER DISTRICT APPROVING AND ACCEPTING
THE NEGOTIATED EXCHANGE OF
PROPERTY TAX REVENUES RESULTING FROM
ANNEXATION OF TRACT 65296
TO COUNTY LIGHTING MAINTENANCE DISTRICT 1687**

WHEREAS, pursuant to Section 99.01 of the California Revenue and Taxation Code, prior to the effective date of any jurisdictional change that will result in a special district providing one or more services to an area where those services have not previously been provided by any local agency, the special district and each local agency that receives an apportionment of property tax revenue from the area must negotiate an exchange of property tax increment generated in the area subject to the jurisdictional change and attributable to those local agencies; and

WHEREAS, the Board of Supervisors of the County of Los Angeles, acting on behalf of the County Lighting Maintenance District (CLMD) 1687, Los Angeles County General Fund, Los Angeles County Public Library, Los Angeles County Road District 4, the Consolidated Fire Protection District of Los Angeles County, Los Angeles County Flood Control Drainage Improvement Maintenance District, and Los Angeles County Flood Control District; the Board of Trustees of the Greater Los Angeles County Vector Control District; and the Board of Directors of the Upper San Gabriel Valley Municipal Water District have determined that the amount of property tax revenue to be exchanged between their respective agencies as a result of the annexation proposal identified as Tract 65296 to CLMD 1687 is as shown on the attached Property Tax Transfer Resolution Worksheet.

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NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The negotiated exchange of property tax revenues between CLMD 1687, Los Angeles County General Fund, Los Angeles County Public Library, Los Angeles County Road District 4, the Consolidated Fire Protection District of Los Angeles County, Los Angeles County Flood Control Drainage Improvement Maintenance District, Los Angeles County Flood Control District, the Greater Los Angeles County Vector Control District, and the Upper San Gabriel Valley Municipal Water District resulting from the annexation of Tract 65296 to CLMD 1687 is approved and accepted.

2. For fiscal years commencing on or after July 1, 2024, or the July 1 after the effective date of this jurisdictional change, whichever is later, the property tax revenue increment generated from the area within Tract 65296, Tax Rate Area 12008, shall be allocated to the affected agencies as indicated on the Property Tax Transfer Resolution Worksheet.

3. No transfer of property tax revenues other than those specified in Paragraph 2 shall be made as a result of the annexation of Tract 65296.

4. If at any time after the effective date of this resolution, the calculations used herein to determine initial property tax transfers or the data used to perform those calculations are found to be incorrect, thus, producing an improper or inaccurate property tax transfer, the property tax transfer shall be recalculated and the corrected transfer shall be implemented for the next fiscal year.

AYES:
NOES:
ABSENT:
ABSTAIN:

GREATER LOS ANGELES COUNTY
VECTOR CONTROL DISTRICT

By _____
President, Board of Trustees

ATTEST:

Secretary

Date

ANNEXATION TO: CO LIGHTING MAINT DIST NO 1687
 ACCOUNT NUMBER: 019.40
 TRA: 12008
 EFFECTIVE DATE: 07/01/2023
 ANNEXATION NUMBER: TR 65296 PROJECT NAME: TRACT 65296
 DISTRICT SHARE: 0.021423831

ACCOUNT #	TAXING AGENCY	CURRENT TAX SHARE	PERCENT	PROPOSED DIST SHARE	ALLOCATED SHARE	ADJUSTMENTS	NET SHARE
001.05	LOS ANGELES COUNTY GENERAL	0.338973065	33.8980 %	0.021423831	0.007262113	-0.007431429	0.331541636
001.20	L.A. COUNTY ACCUM CAP OUTLAY	0.000119090	0.0119 %	0.021423831	0.000002551	0.000000000	0.000119090
003.01	L A COUNTY LIBRARY	0.024655907	2.4655 %	0.021423831	0.000528223	-0.000528223	0.024127684
005.20	ROAD DIST # 4	0.006096293	0.6096 %	0.021423831	0.000130605	-0.000130605	0.005965688
007.30	CONSOL. FIRE PRO.DIST.OF L.A.CO.	0.183122053	18.3122 %	0.021423831	0.003923175	-0.003923175	0.179198878
007.31	L A C FIRE-FFW	0.007784108	0.7784 %	0.021423831	0.000166765	0.000000000	0.007784108
030.10	L.A.CO.FL.CON.DR.IMP.DIST.MAINT.	0.001854039	0.1854 %	0.021423831	0.000039720	-0.000039720	0.001814319
030.70	LA CO FLOOD CONTROL MAINT	0.010492481	1.0492 %	0.021423831	0.000224789	-0.000224789	0.010267692
061.80	GREATER L A CO VECTOR CONTROL	0.000397952	0.0397 %	0.021423831	0.000008525	-0.000008525	0.000389427
368.05	UPPER SAN GAB. VY. MUN. WATER	0.000608195	0.0608 %	0.021423831	0.000013029	-0.000013029	0.000595166
400.00	EDUCATIONAL REV AUGMENTATION FD	0.063932702	6.3932 %	0.021423831	0.001369683	EXEMPT	0.063932702
400.01	EDUCATIONAL AUG FD IMPOUND	0.131877650	13.1877 %	0.021423831	0.002825324	EXEMPT	0.131877650
400.15	COUNTY SCHOOL SERVICES	0.001477043	0.1477 %	0.021423831	0.000031643	EXEMPT	0.001477043
400.21	CHILDREN'S INSTIL TUITION FUND	0.002931399	0.2931 %	0.021423831	0.000062801	EXEMPT	0.002931399
809.04	MT.SAN ANTONIO COMMUNITY COLLEGE	0.031637323	3.1637 %	0.021423831	0.000677792	EXEMPT	0.031637323
809.20	MT SAN ANTONIO CHILDRENS CTR FD	0.000305351	0.0305 %	0.021423831	0.000006541	EXEMPT	0.000305351
870.03	HACIENDA-LA PUENTE UNIF. SCH.DIS	0.185014361	18.5014 %	0.021423831	0.003963716	EXEMPT	0.185014361
870.06	CO.SCH.SER.FD.HACIENDA-LA PUENTE	0.007816432	0.7816 %	0.021423831	0.000167457	EXEMPT	0.007816432
870.07	DEV.CTR.HDCPD.MINOR-HACI-LA PUTE	0.000904556	0.0904 %	0.021423831	0.000019379	EXEMPT	0.000904556

ANNEXATION NUMBER: TR 65296 PROJECT NAME: TRACT 65296 TRA: 12008

ACCOUNT #	TAXING AGENCY	CURRENT TAX SHARE	PERCENT	PROPOSED DIST SHARE	ALLOCATED SHARE	ADJUSTMENTS	NET SHARE
***019.40	CO LIGHTING MAINT DIST NO 1687	0.000000000	0.0000 %	0.021423831	0.000000000	0.000000000	0.012299495
TOTAL:		1.000000000	100.0000 %	0.021423831	0.000000000	-0.012299495	1.000000000



MEMORANDUM

To: Los Angeles County Independent Special Districts

From: William F. Kruse, Special Counsel

Date: July 6, 2023

Subject: Nomination of Candidates for Special District Alternate Member

As you know, since 1994 special districts in Los Angeles County have been represented by two voting members and one alternate member of the Local Agency Formation Commission. Alternate member Melvin L. Matthews has announced his resignation. Mr. Matthews was elected in April 2022 to serve as LAFCO Alternate Representative with his term ending in May 2026. On behalf of the special districts of Los Angeles County, LAFCO has appointed us to assist in conducting the elections to fill this vacancy.

By law, independent special district seats on LAFCO are filled by the Special District Selection Committee. That Committee is made up of the presiding officers of each independent special district in Los Angeles County.

In order to expedite the process of electing the alternate member to fill Mr. Matthews' remaining term, I have included a form to be used to nominate candidates for consideration for the position. After nominations are received, each district will receive a complete package of nominee resumes, together with a ballot for consideration by the presiding officer of your board. Voting will be conducted by mailed ballot.

Nominations for the Committee's consideration are welcome. Please provide as much relevant information about the candidates as reasonably possible. Any biographical information and/or candidate statement should be limited to one page. Please remember that, to be eligible, the nominee must be an elected official or appointed to your board for a fixed term, but shall not be members of the legislative body of a city or county (Government Code section 56332(c)). Nominations must be received in the office of Lagerlof, LLP, **ATTN: WILLIAM F. KRUSE**, no later than 5:00 p.m. on August 25, 2023.

Please feel free to contact me directly with any questions.

Voice: (626) 793-9400

Fax: (626) 793-5900

NOMINATION
OF
INDEPENDENT SPECIAL DISTRICT **ALTERNATE MEMBER**
TO THE
LOS ANGELES COUNTY LOCAL AGENCY FORMATION COMMISSION

To: Independent Special District Selection Committee

From: _____

Date: _____

Name of Candidate: _____

_____ is pleased to nominate
_____ as a candidate for appointment as special district **alternate member** to the Los Angeles Local Agency Formation Commission. The nominee is an elected official or a member of the board of an independent special district appointed for a fixed term. For your consideration, we submit the following additional information together with a resume of the candidate's qualifications.

Elective office: _____

Agency: _____

Type of Agency: _____

Term Expires: _____

Residence Address: _____

Telephone: _____

PLEASE ATTACH RESUME OR CANDIDATE STATEMENT (limit one page)

(Name of Agency)

By: _____

Its: _____

RESOLUTION 2023-15

A RESOLUTION OF THE GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT BOARD OF TRUSTEES ADOPTING AN INVESTMENT POLICY FOR FISCAL YEAR 2023-2024

WHEREAS, § 53646 of the Government Code, requires local government agencies to prepare and file annual investment policy statements and quarterly or monthly investment reports; and

WHEREAS, the Government Code further restricts the types of instruments in which a local public agency may invest its funds and imposes procedural requirements for certain types of investments; and

WHEREAS, The Greater Los Angeles County Vector Control District (District) as a local public agency has a fiduciary responsibility to maximize the use of public funds entrusted to its care, manage those funds wisely and prudently, and protect those funds from financial catastrophes; and

WHEREAS, the objective and purpose of the District's investment program is to maintain a level of investment, of all temporarily idle funds, as near 100% as possible, with due consideration given to such factors as safety, liquidity, yield, and cash flow requirements; and

WHEREAS, the District wants to adopt the policy it adopted for fiscal year 2023-2024 with changes to the maximum balance that can remain in the County Treasury to \$10,000,000 while the remaining collected revenues are to be deposited in the Local Agency Investment Fund.

NOW, THEREFORE, the Board of Trustees (Board) of the District hereby resolves:

Section 1. The Board hereby adopts that certain "Investment Policy FY 2023-2024" attached hereto as "EXHIBIT F" and incorporated by this reference, effective August 11, 2023.

Section 2. Such Investment Policy supersedes all prior investment policies adopted by the Board.

Section 3. The Board Secretary-Treasurer shall certify to the adoption of this resolution.

APPROVED AND ADOPTED this 10th day of August 2023.

Scott Kwong, Board President

ATTEST:

Susanne Klueh, General Manager

I hereby certify that the foregoing resolution was duly adopted by the Board of Trustees of the Greater Los Angeles County Vector Control District at a regular meeting of the Board of Trustee held on the 10th day of August 2023.

AYES _____
NOES _____
ABSTAIN _____
ABSENT _____

Ali Saleh, Secretary-Treasurer

EXHIBIT F

THE GREATER LOS ANGELES COUNTY

VECTOR CONTROL DISTRICT

INVESTMENT POLICY FY ~~2023~~-2024

SECTION 1. Investment Policy Purpose

The purpose of this investment policy is to formalize procedures for the management of the Greater Los Angeles County Vector Control District (the “District” investment (portfolio)).

The investment policies and practices of the District are based on state law and prudent money management. All funds will be invested in accordance with the District’s Investment Policy and all applicable California Government Code Sections.

SECTION 2. Scope

This policy shall apply to all funds and investment activities under the direct authority of the District.

SECTION 3. Prudence

Investments shall be made with judgment and care, under circumstances then prevailing, and in accordance with written procedures and policies. The standard of prudence to be used by investment officials shall be the “prudent person” standard and shall be applied in the context of managing an overall portfolio.

SECTION 4. Objectives

The investment objectives of the District are, in priority order:

1. **Safety.** All investments (portfolio) of the Agency shall be undertaken in a manner that seeks to ensure preservation of principal in the investments.
2. **Liquidity.** All investments (portfolio) will remain sufficiently liquid to enable the District to meet its normal cash flow requirements.
3. **Return on Investment.** All investments (portfolio) shall be designed to maximize return consistent with the District’s objectives of safety and liquidity.

SECTION 5. Investment Authority and Guidelines

1. Funds not required for foreseeable near term expenditures shall be fully invested or deposited to maximize investment returns.
2. Funds of the District shall be invested under the “prudent person” standard rule (Civic Code §2261 *et seq.*).

3. The District shall utilize only those eligible investments instruments set forth under Section 6, “Permitted Investment Instruments.”
4. No person may engage in an investment transaction except as provided under the limits of this policy. Responsibility for investment and verification shall be vested in the General Manager, and recording of transactions vested in the Director of Fiscal Operations.
5. No investment shall provide for maturity in excess of 2 years, except for obligations of a state or federal governmental entity, unless as otherwise provided in Government Code §53601. No more than fifty percent (50%) of the District’s funds shall be kept in one institution except the Los Angeles County Treasury and Local Agency Investment Fund (LAIF). If the fifty percent (50%) limitation is exceeded, the General Manager may, within 90 days of notification, invest the excess funds provided in Section 6.
6. All District investments shall be reported monthly by providing the Board of Trustees with a Summary of Cash Accounts that includes the most recent financial transactions associated with all investments, including deposits, withdrawals, and interest received; all agencies reporting quarterly to the District on investments will be recorded on the monthly Summary of Cash Accounts on the following month of receipt.
7. The Policy Committee shall meet annually to review District investments and new or pending legislation that may affect District investments or the fiduciary compliance of the District.

SECTION 6. Permitted Investment Instruments

The following are permitted investment instruments as provided for in §53601 of the Government Code and are the only instruments permitted as authorized investments for the District.

1. Authorized investments below are strictly limited to the District except in circumstances associated with item B:
 - a. County Treasury Accounts—by minute order (August 10, 1995) the Board approves a maximum balance of ~~\$200,000~~10,000,000 to remain in the County Treasury with the remaining collected revenues to be deposited in the Local Agency Investment Fund;
 - b. Local Agency Investment Fund; permitted by Resolution 6-77.
 - c. CalTRUST short-term and medium-term funds, permitted by Resolution 2016-14.
2. Authorized investments below are permitted by the District, but only when yields of these instruments may become exceptionally or significantly higher than those in item A and fiscally advantageous to the District:
 - d. Negotiable Certificates of Deposit
 - e. United States Treasury Notes, Bonds, Bills or Certificates of Indebtedness

- f. Government Agency Issues
- g. California Municipals
- h. Repurchase Agreements (Federally Sponsored Credit Agency Securities)
- i. Medium-Term Corporate Notes
- j. Insured Certificates of Deposit

Investments in these instruments shall be made by mutual agreement of the District's Director of Fiscal Operations and General Manager, and the Board shall be subsequently notified of any transactions associated with these investments.

The following sections define in detail the parameters of each approved investment type. **The purchase of structured notes, inverse floaters, dual index floaters, inverse securities, range notes, interest-only strips that are derived from a pool of mortgages or any security that could result in zero interest accrual if held to maturity or any other derivate products and the use of leverage ARE PROHIBITED regardless of security type or issuer.**

- k. **Negotiable certificates of deposit** or deposit notes issued by a nationally or state-chartered bank or a state or federal saving and loan association or by a state-licensed branch of a foreign bank; rated in the highest short-term rating category by Moody's or Standard & Poor's (i.e., A, P1).
- l. **United States Treasury Notes** and other government obligations for which the full faith and credit of the United States are pledge for the payment of principal and interest.
- m. **Government Agency Issues** refers to obligations, participation, or other instruments of, or issued by, a federal agency or a United States government-sponsored enterprise, including, but not limited to:
 - 1. Government National Mortgage Association (GNMA)
 - 2. Federal Home Loan Banks (FHLB)
 - 3. Federal Home Loan Mortgage Corporation (FHLMC)
 - 4. Federal National Mortgage Association (FNMA)
 - 5. Federal Farm Credit Banks (FFCB)
- n. **California Municipals** are bonds, notes or other municipal obligations issued by the State of California or any local agency within the state which are rated "AAA": by Moody's Investors Service, Inc. or Stander & Poor's.
- o. **Repurchase Agreements** used solely as short-term investment not to exceed 30 days.

The following collateral restrictions will be observed: Only U.S. Treasury securities or Federal Agency securities, as described in Section 6B.2 and 6B.3, will be acceptable collateral. All securities underlying Repurchase Agreements must be delivered to the District's custodian bank versus payment or be handled under a tri-party repurchase agreement. The District or its trustee shall have perfected first security interest under the Uniform Commercial Code in all securities subject to Repurchase Agreement. The market value of securities that underlie a Repurchase Agreement shall be valued at 102% or greater of the funds borrowed against those securities, and the value shall be reviewed on a regular basis and adjusted no less than weekly. Market value of underlying collateral must be reviewed regularly or each time there is a substitution of collateral.

The District may enter into Repurchase Agreements only with primary dealers in U.S. Government securities who are eligible to transact business with, and who report to, the Federal Reserve Bank of New York. The District will have specific written agreements with each firm with which it enters into Repurchase Agreements. Reverse repurchase agreements are not allowed.

- p. **Medium-term corporate notes** (MCN) issued by corporations and operating within the United States or by depository institutions licenses by the U.S. or any state and operating within the U.S. MCNs shall be rated in a rating category of "AA" or its equivalent or better by a nationally recognized rating service. The term of the note from date of purchase to maturity may not exceed two (2) years. Purchase of MCNs may not exceed 15% of the District's investment portfolio.
- q. **Insured Certificates of Deposit** (ICD) are FDIC insured or fully collateralized time certificates of deposit in financial institution located in California. ICDs shall not exceed the insured dollar limit established by the FDIC in any financial institution.
- r. **Local Agency Investment Fund** (LAIF) is a voluntary program offering local agencies the opportunity to participate in multi-billion dollar portfolio. LAIF is part of the State of California's Pooled Money Investment Account (PMIA). Oversight of the PMIA is provided by a board whose members include the State Treasurer, Director of Finance and the State Controller. All Securities are purchased under the authority of Government Code §§16430 and 16480.4
- s. **CalTRUST** is a voluntary, local government, joint investment pool with a multi-billion dollar asset portfolio. Oversight is provided by a Board of Trustees and investment funds are managed by a contracted CalTRUST Asset Management Institution. All CalTrust funds are in compliance with the California investment guidelines for public agencies.

Credit criteria listed in this section refers to the credit of the issuing organization at the time the security is purchased.

SECTION 7. Sale of Investment

Although the District invests with intent to hold investment to maturity, sale may be required prior to maturity, for cash flow purposes.

SECTION 8. Safekeeping and Custody

All District Investment shall have the District as Depositor and registered owner and shall be kept in the custody of the District or the trust department of its designate third party institution for safekeeping. When the District investment are in safekeeping of third parties, the District shall have on file from its designated third party, a written statement that the District has a satisfactory title or interest in all securities held in the trust department. The trust department shall be required to send the District a monthly statement designating securities are being kept, the monthly income there from, and their current value. The District shall have access to buy the sell securities, if held for safekeeping, independent of any broker (per Section 5 (d)). All security transactions, excluding FDIC insured deposits, but including collateralized repurchase agreements shall be excluded using the deliver vs. payment procedure.

SECTION 9. Compliance with State Law

All District investment shall comply with Government Code §§ 53600 through 53684, as may be amended from time to time. If there is ever any conflict between a provision of this District Investment Policy and the Government Code, the provision of the Government Code shall govern.

This Investment Policy shall be submitted by the General Manager for review, amendment and adoption at a public meeting annually by the Board of Trustees.

RESOLUTION NO. 2023-16

A RESOLUTION OF THE GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT BOARD OF TRUSTEES ADOPTING THE DOCUMENT RETENTION AND DESTRUCTION POLICY

WHEREAS the Greater Los Angeles County Vector Control District (“District”) desires to establish a Document Retention and Destruction Policy (“Policy”); and

WHEREAS the intent of the Board of Trustees (“Board”) is to encourage adequate physical and electronic storage space; and

WHEREAS the purpose of the Policy is to establish a consistent policy for managing, retaining, storing and disposing of documents, regardless of the media in which they are stored; and

WHEREAS the scope of the Policy is to maintain documents required for the district’s operations in an efficient manner so they can be readily accessed when necessary; and

WHEREAS the Policy will comply with applicable, local, state and federal requirements for retaining documents; and

WHEREAS, the Policy will preserve documents relevant to any pending, threatened, reasonably foreseeable, or contemplated legal action or government investigation.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT that we hereby adopt the Document Retention and Destruction Policy, attached hereto (Attachment “A”), setting forth guidelines to ensure appropriate and orderly document disposal process.

PASSED AND ADOPTED AS A RESOLUTION BY THE DISTRICT, AT A MEETING HELD ON AUGUST 10TH, 2023.

Board President, Scott Kwong

ATTEST:

General Manager, Susanne Klueh

I hereby certify that the foregoing resolution was duly adopted by the Board of Trustees of the Greater Los Angeles County Vector Control District at a regular meeting of the Board of Trustee held on the 10th day of August 2023.

AYES _____
NOES _____
ABSTAIN _____
ABSENT _____

Secretary-Treasurer, Ali Saleh

EXHIBIT G

GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT

X-XX.00 DOCUMENT RETENTION AND DESTRUCTION

X-XX.01 PURPOSE AND SCOPE

With the creation of voluminous records comes the need for adequate physical and electronic storage space. Both are limited within the District. The objectives of the Document Retention and Destruction Policy are to:

1. Establish a consistent policy for managing, retaining, storing and disposing of documents, regardless of the media in which they are stored;
2. Maintain documents required for the District's operations in an efficient manner so they can be readily accessed when necessary;
3. Comply with applicable local, state and federal legal requirements for retaining documents;
4. Preserve documents relevant to any pending, threatened, reasonably foreseeable, or contemplated legal action or government investigation; and
5. Ensure an appropriate and orderly document disposal process.

X-XX.02 POLICY

The general policy of the District is to retain all documents that are needed to operate the District, or that are required to be maintained as a matter of District policy or law. Documents should be retained or routinely disposed of in accordance with the time periods indicated in the Document Retention Schedules in this Policy. The time periods listed do not apply, however, where the Board of Trustees or General Manager, specifically has indicated in writing that certain documents should be retained for a longer period of time than required in the Document Retention Schedules in this Policy. This policy will be consistently and uniformly applied throughout the District.

The District has a duty to preserve all documents that are reasonably likely to be relevant to any reasonably foreseeable or pending legal action or proceeding (e.g. a civil lawsuit or administrative complaint) or government investigation (e.g. an audit), and should not under any circumstances, be altered, mutilated, concealed, deleted, destroyed or otherwise disposed of. Under the circumstances described above, routine document disposal must be suspended pending authorization by the General Manager to resume routine document disposal.

X-XX.03 RESPONSIBILITY

Every employee is required to manage documents in the employee's possession or control in accordance with this Document Retention Policy.

The General Manager or designee shall supervise the classification and destruction of records.

X-XX.04

DEFINITIONS

1. District: The Greater Los Angeles County Vector Control District (GLACVCD)
2. Document: Any document, communication, memorandum, report, record, data compilation or other similar item generated, received, transmitted or maintained by the District or any District employee for or on behalf of the District (including informational, working and personal copies), regardless of the format or storage method of or medium used to store the item, including any paper, chart, card, book, photograph, microfilm, microfiche, magnetic media, daytimer, electronic calendar, computer tape, floppy disk, zip drive, computer hard drive, optical media (e.g., CD-ROM, DVD-ROM, etc.), flash media (e.g., memory card, USB drive, etc.) e-mail, or electronic image, and any copy, back-up or printout thereof.
3. Document Retention Schedule or Schedule: The lists that set forth time periods for the retention of documents and any subsequent versions thereof.
4. Records Management: The practice of identifying, classifying, archiving, preserving, retrieving and destroying records. District records management policies and procedures shall be more specifically addressed in another business policy and procedure section related to records. It is acknowledged that data records although in electronic format are considered records which should also adhere to District records management requirements.

X-XX.05

IMPLEMENTATION

1. Document Storage: All document storage is either physically on-site or stored digitally. Boxes are dated and a master list is maintained by the General Manager.
2. Annual Document Review: The annual review will take place between **November 1 and January 31** of each fiscal year, and a summary of destructed documents will be shared with the Board of Trustees.
 - i. Documents that are not expressly required by law to be filed and preserved may be destroyed by if either (a) the District adopts a resolution finding that the destruction will not adversely affect any interest of the District or public; or (b) the District maintains a list of the destroyed records and maintains a list of the information contained in the records.
 - ii. Documents to be destroyed will be destroyed by shredding.
3. Drafts and Copies: Original versions of documents are to be retained, if available. Additional copies should not be retained. If the original is unavailable, only one duplicate should be retained. When dealing with draft documents, only the current draft should be retained. Any draft copy containing markings, is considered to be a new document and should be retained unless superseded by a new draft. The Board of Trustees may authorize the destruction of any duplicate record if the original or permanent photographic record is stored in the District files.

X-XX.05**SCHEDULE REGARDING RECORDS****X-XX.05.00****ADMINISTRATIVE RECORDS**

1. Administrative records include records from the Executive/General Manager, Finance, Human Resources, and the Information Technology departments.

RECORD TYPE	RECORD DESCRIPTION	RETENTION PERIOD	AUTHORITY CITATION
Applicant Application Materials	Applicant resumes and any related documentation for employees not hired by District.	2 years	29 CFR §1627.3(b)
Audit Reports	Reports from independent auditors.	Indefinitely	Gov. Code §60201; Gov. Code §34090
Board Minutes	Minutes taken at board meetings.	Indefinitely	Gov. Code §60201(d)(3)
Budget	Records related to the budget and general accounting of the District.	Indefinitely	Gov. Code §60201(d)
Checks	Copies of issued checks and supporting documents.	7 years	Gov. Code §60201(d)(12)
Contracts	Various contracts entered into by District with third parties.	7 years after expiration	Gov. Code §60201(d)(9)
Correspondence	General correspondence.	Until the administrative purpose for which it was created is fulfilled.	Gov. Code §60201
Credit Card Records	Credit card statements and corresponding receipts.	7 years after payment	Gov. Code §60201(d)(9)
District Contact List	District employee names, email addresses, phone numbers, extensions, and departments.	Until the administrative purpose for which it was created is fulfilled.	Gov. Code §60201(d)(10)

Department of Transportation Drug Testing	Records and results of drug and alcohol tests and relevant documents.	5 years	49 CFR §40.33(g)
Engineer Reports	Report that describes services, establishes a budget, states benefits of District work, states method of apportionment.	Until the fiscal purpose for which it was created is fulfilled.	Gov. Code §60201 (d)(10)
Expense Receipts	Bills and receipts for expenses.	7 years after date of payment	Gov. Code §60201 (d)(12)
Insurance Policies	Policies for property (real and personal).	Until superseded plus 10 years	Code of Civil Procedure §337.15(a)
Invoices	Invoices and supporting or related documents.	7 years	Gov. Code §60201 (d)(7)
IT System Inventory	PC/LT descriptions, serial numbers, assigned users, age, and operating system.	Until superseded	Best Practice
Job Descriptions and Postings	Job description and other position details.	Until superseded plus 3 years	Labor Code §1197.5
Leave Records	Records related to the decision and granting of CFRA and FMLA leave.	3 years after decision is made	29 CFR §1627.3(b)(1)
Payment Records	Records including time cards, work schedules, records to explain the basis for payment of any wage differential to employees of opposite sex, and additions or reductions from wages.	7 years after the date of payment.	29 CFR §516.6; Gov. Code §60201 (d)(12)
Payroll Tax Returns	Records of filed payroll tax returns.	3 years after tax is paid or due whichever is later.	26 USC §6511
Personnel Records	Records related to employment of District employees, including, but not limited to: <ul style="list-style-type: none"> • Application materials • Examination materials 	5 years after termination	29 CFR §1627.3; 29 CFR §1602.31; Labor Code §1198.5

	<ul style="list-style-type: none"> • Employment contract • Results of any physical examination • Rate of pay • Performance evaluations • Disciplinary records • Signed District acknowledgment forms • Documents related to complaints filed with Civil Rights Department • Attendance records • Notices to employee 		
Retirement Records	Includes all documents related to retirement plans for employees.	Indefinitely	Best Practice
Technology Licensing Agreements	Records related to technology service providers such as licensing agreements, vendor contact information, and user support information.	4 years or longer if still useful.	Code of Civil Procedure §337
Titles	Related to real property that the District holds an interest.	Indefinitely	Gov. Code §60201 (d)(8)
Training Manuals	Documents related to internal processes and systems.	Indefinitely	Best Practice
Unemployment Insurance Records	Records of payment or denial of unemployment claims.	4 years after contributions are paid.	RTC §19255

X-XX.05.01 MAINTENANCE RECORDS

RECORD TYPE	RECORD DESCRIPTION	RETENTION PERIOD	AUTHORITY CITATION
Building Plans	Prebuild building plans for Sylmar and Santa Fe Springs, construction plans.	Indefinitely	Best Practice; Gov. Code §60201(c)(6)
Compressor Permit	Compressor Permit	Until superseded	Labor Code § 7620 et seq.
Fire Inspection and Permits	Records that include 5-year inspection reports, annual inspection reports, and fire permit for building.	Until superseded	Best Practice

HVAC Records	Records related to HVAC inspection and maintenance.	5 years	8 CCR §5142
OSHA Documents	Records of employee injuries and illnesses that occur at the workplace, inspection reports, and related records.	5 years	29 CFR §1904.33; 8 CCR §14300.44
Vehicle Records	Records that include, but are not limited to, vehicle registrations, general vehicle information, SMOG certificates, work orders, and lift inspections.	Until vehicle is sold or destroyed.	Best Practice

X-XX.05.02

OPERATION DEPARTMENT RECORDS

RECORD TYPE	RECORD DESCRIPTION	RETENTION PERIOD	AUTHORITY CITATION
Daily Activity Reports	USD - Daily Activity Reports for Route Tech, Aedes, MCT, Inspection/Treatment Report of Non-Route Sources and Route Sources	Until the administrative purpose for which it was created is fulfilled.	Gov. Code §60201 (d)(10)
Daily Gutter Route - Daily Activity Report	Gutter	Until the administrative purpose for which it was created is fulfilled.	Gov. Code §60201 (d)(10)
Daily Route Work Sheets	Black Fly Control, Hard Tire Sub Routes, Single-Technician Non-pool Route and Sub Route, and Single-Technician Pool	Until the administrative purpose for which it was created is fulfilled.	Gov. Code §60201 (d)(10)
Daily Vehicle Checklists	Route Technician, Aedes, MCT / USD daily Vehicle Checklists	1 year	Gov. Code §60201 (d)(10)
Daily Worksheet for Selected Sub Route: ATM	Daily worksheet for Aedes Team	Until the administrative purpose for which it was	Gov. Code §60201 (d)(10)

		created is fulfilled.	
Abatement Records	Final Notices – notices to homeowners that fail to correct issues and notice of abatement process, Inspection Reports – reports related to final notices provided to homeowners, Immediate Attention Notices – notices related to abatement process	Until the administrative purpose for which it was created is fulfilled.	Gov. Code §60201 (d)(10)
Material Safety Data Sheets (MSDS)/ Safety Data Sheets (SDS)	MSDS and SDS issued by manufacturer. Describes physical and chemical properties of a product.	30 years or no time at all if record of the identity of substance is maintained.	29 CFR §1910.1020 (d)(1)(ii)(B).
Pesticide Records	Records that include pesticides issued and received, inventory reports, and physical inventory paperwork. This includes a log of employee use for each pesticide.	30 years. If there is an exposure, the records should be kept for the duration of employment plus 30 years.	FAC §14012; Gov. Code §60201 (d)(10); 29 CFR 1910.1020 (d)(1)(ii)
Service Requests	Service requests for Non-pool and Pool sources, pictures	Until the administrative purpose for which it was created is fulfilled.	Gov. Code §60201 (d)(10)
West Nile Postings	Documents related to the location and bird that has tested positive for West Nile.	Until the administrative purpose for which it was created is fulfilled.	Gov. Code §60201 (d)(10)

X-XX.05.03**SCIENTIFIC-TECHNICAL SERVICES RECORDS**

RECORD TYPE	RECORD DESCRIPTION	RETENTION PERIOD	AUTHORITY CITATION
CEQA Documents	Documents related to required reporting and compliance with the California Environmental Quality Act (“CEQA”).	Indefinitely	PRC §21167.6
Contracts	Service contracts and agreements	7 years after expiration	Gov. Code §60201 (d)(9)
Mosquito Collection Reports	Trap collection and mosquito abundance record for trapping transects District-wide.	Until the administrative purpose for which it was created is fulfilled.	Gov. Code §60201 (d)(10)
NPDES Notices	National Pollutant Discharge Elimination Systems (“NPDES”)	5 years or until usefulness ceases whichever is later.	40 CFR Part 125; Gov. Code §60201
Biosafety Cabinet Certifications	Certification of proper functionality of laboratory biosafety cabinets	5 years	29 CFR §1904.33; 8 CCR §14300.44

RESOLUTION 2023-17

A RESOLUTION OF THE GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT BOARD OF TRUSTEES ADOPTING AMENDMENTS TO THE DISTRICT EMPLOYEE HANDBOOK (4TH EDITION)

WHEREAS, the Board of Trustees adopted the 4th Edition of the Greater Los Angeles County Vector Control District (District) Employee Handbook on July 9, 2020; and

WHEREAS, the District Employee Handbook was last amended on August 11, 2022; and

WHEREAS, the Board of Trustees authorized the General Manager to make administrative changes to the District Employee Handbook as required by law; and

WHEREAS, the proposed changes for adoption on August 10, 2023 to certain policies in the District Employee Handbook exceed the scope of administratively necessary amendments for legal compliance and require Board of Trustee approval;

NOW, THEREFORE, the Board of Trustees (Board) of the District hereby resolves:

Section 1. The Board hereby adopts the changes to the Employee Handbook Sick Leave Policy, Travel Time Policy, and District Credit Card Usage and Travel and Cost Reimbursement Policy attached hereto as “EXHIBIT H” and incorporated by this reference, effective August 10, 2023.

Section 2. Such amended Sick Leave Policy, Travel Time Policy, and District Credit Card Usage and Travel and Cost Reimbursement Policy supersede all prior such policies adopted by the Board.

Section 3. The Board Vice President shall certify to the adoption of this resolution.

APPROVED AND ADOPTED this 10th day of August 2023.

Scott Kwong, Board President

ATTEST:

Susanne Klueh, General Manager

I hereby certify that the foregoing resolution was duly adopted by the Board of Trustees of the Greater Los Angeles County Vector Control District at a regular meeting of the Board of Trustee held on the 10th day of August 2023.

AYES _____
NOES _____
ABSTAIN _____
ABSENT _____

Marilyn Sanabria, Vice President

EXHIBIT F

Section 1. Leaves of Absences

12.1. Sick Leave

Sick leave is paid leave from work that an employee accumulates and may use for diagnosis, care, or treatment of the employee or the employee's family member (i.e. child of any age or dependency status (including biological, adopted, or foster child, step-child, or legal ward); parent; parent-in-law; spouse; registered domestic partner; grandparent; grandchildren; sibling; a designated person who the employee identifies when requesting sick leave (limited to one designated person per 12-month period); other members of the employee's family residing in the employee's home; or other members of the employee's family primarily dependent upon the employee). Sick leave may also be used by an employee who is a victim of domestic violence, sexual assault, or stalking pursuant to the requirements set forth below.

A. Accumulation of Sick Leave

Regular Full-Time Employees:

- 1) For the purpose of this Section, each semi-monthly pay period for which a regular full-time employee receives his/her full semi-monthly salary shall be considered the equivalent of eighty-six point sixty-seven (86.67) scheduled paid hours.
- 2) All full-time employees shall earn four (4) hours of sick leave with pay for each full pay period worked or ninety-six (96) hours per year.
- 3) Sick leave earned shall be added to the employee's sick leave accumulation account upon the completion of the pay period, with no credit to be applied during the progress of the pay period or for a portion of the pay period during which the employee terminates District service.
- 4) The employee's sick leave shall accumulate indefinitely. Employees who do not exhaust their annual earned sick leave may, on an annual basis and pursuant to the requirements stated below, elect to receive payment of accrued sick leave at the end of the following year. An employee may elect to cash out up to a maximum of forty-eight (48) sick leave hours by submitting an irrevocable leave cash out election form to the Director of Human Resources or designee by no later than December 15. The leave hours identified in the irrevocable leave cash out election form to be cashed out shall be deducted from sick leave hours accrued in the following calendar year at the employee's base hourly rate of pay at the time of cash out. The remaining unused sick leave shall remain in the sick leave bank. At the time of cash out in December of the following year, if the employee has less sick leave hours in the sick leave bank than the amount identified in the irrevocable leave cash out form, then the amount of sick leave remaining in the sick leave bank shall be cashed out.

The irrevocable leave cash out election form is available in the Human Resources Department. Once the employee submits the leave cash out election form, the form is final and irrevocable, and the employee may not make any changes to it. Employees who do not submit irrevocable leave cash out election forms by December 15 will have been deemed to have elected to forgo participation in the annual sick leave cash out program. Late irrevocable leave cash out election forms will not be accepted.

In addition to annual sick leave cash out, an employee who has an “unforeseen emergency” (defined as an unanticipated occurrence that is caused by an event beyond the control of the employee and that would result in severe financial hardship to the employee if early withdrawal were not permitted) shall be entitled to make one written request per calendar year to the General Manager for a cash-out of accrued sick leave limited to the amount necessary to meet the emergency up to no more than 40 sick leave hours. Such request must be submitted on the unforeseen emergency leave cash out form, which is available in the Human Resources Department.

Part-Time, Limited-Term, and Seasonal Employees:

- 1) All part-time, limited-term, and seasonal employees who work 30 or more days within a year from the commencement of employment with the District shall receive three (3) days or twenty-four (24) hours of paid sick leave, whichever is greater, at the beginning of each 12-month period under the front load method. Any unused and applied paid sick leave will not carry over year to year.

B. Sick Leave Upon Separation from Employment

- 1) Accumulated sick leave shall be credited toward the employee's retirement; i.e., accumulated sick leave shall convert to service time and be used to determine the employee's length of service with the District for purposes of retirement.
- 2) If an employee separates from the District and is rehired by the District within one (1) year from the date of separation, previously accrued and unused sick leave shall be reinstated. The employee shall be entitled to use those previously accrued and unused sick leave and to accrue additional sick leave upon rehiring. However, if a rehired employee had not yet worked the requisite ninety (90) days of employment to use paid sick leave at the time of separation, the employee must still satisfy the 90 days of employment requirement collectively over the periods of employment with the District before any sick leave can be used.
- 3) The District will not cash out unused accrued sick leave upon termination, resignation, retirement, or other separation from employment, unless the employee qualifies for the 48-hour payback discussed above in Section 12.1(A)(4).

C. Permitted Uses of Sick Leave

- 1) Sick leave may be used for the following purposes:

- a. Diagnosis, care, or treatment of an existing health condition of, or preventative care for, an employee or any of the following of the employee's family members: child of any age or dependency status (including biological, adopted, or foster child, step-child, or legal ward); parent; parent-in-law; spouse; registered domestic partner; grandparent; grandchildren; sibling; a designated person who the employee identifies when requesting sick leave (limited to one designated person per 12-month period); other members of the employee's family residing in the employee's home; or other members of the employee's family primarily dependent upon the employee; or
 - b. For an employee who is a victim of domestic violence, sexual assault, or stalking to: i) obtain or attempt to obtain a temporary restraining order or other court assistance to help ensure the health, safety or welfare of the employee or his or her child; or ii) obtain medical attention or psychological counseling; services from a shelter; program or crisis center; or participate in safety planning or other actions to increase safety.
- 2) Sick leave may also be used under the following circumstances:
- a. Hours absent for medical, dental, and optical appointments will be treated as sick leave if such appointments cannot be scheduled outside the work day.
 - ~~b. A transfer from one or more employees' sick leave to another in case of medical emergency, personal illness, injury, or disability; transfer(s) shall be made available only to an employee who has exhausted his/her current and accumulated sick leave and would continue to miss significant time from work due to a prolonged illness, injury or disability as determined by the General Manager.~~
 - b. Supervisors may have the discretion to place employees on sick leave when, in the judgment of the supervisor, the presence of the employee at work would endanger the health and welfare of other employees or where the illness or injury of the employee interferes with the performance of such employee's duties.
- 3) Illness while on vacation will be charged to sick leave rather than vacation only under the following conditions:
- a. The illness or injury of the employee was of a nature that would preclude the effective use of vacation and would prevent the employee from performing his/her normal job duties if at work.
 - b. The employee must notify his or her supervisor within four (4) calendar days of the beginning of the illness or prior to the end of his/her vacation

leave, whichever is sooner, to request that his/her illness on vacation be charged to sick leave.

- c. The District shall be under no obligation to extend vacation beyond the original scheduled vacation ending date.
 - d. Upon the employee's return to work, the employee may be asked to furnish the District with a certificate signed by a licensed physician or registered nurse stating the existence of a condition entitling the employee to utilize sick leave and the period of disablement to the extent permitted by law.
- 4) An employee may use accrued sick leave in a minimum increment of two (2) hours, beginning on the 90th day after the first day of employment with the District, subject to the limits and request requirements of the District.

D. Prohibited Uses of Sick Leave

- 1) An employee shall be subject to disciplinary action for abuse of sick leave, which is a claim of entitlement to sick leave when the employee does not meet the requirements of sick leave as defined herein.
- 2) Sick leave will not be granted to any employee to permit an extension of the employee's vacation unless otherwise approved by his/her immediate supervisor.
- 3) Excessive use of sick leave beyond the paid sick leave protected by law, tardiness, and failing to use the call-in procedures when absent or tardy can negatively impact the performance of an employee's job or affect others in the performance of their job. Factors that will be considered in determining whether use of sick leave is excessive include, but are not limited to, the number of absences compared to other employees, whether absenteeism is limited to a finite time period or whether it continues over time, the basis for the absenteeism and the significance of the impact on the performance of an employee's job or the job of others.

E. Request and Certification for Sick Leave

- 1) To request to use sick leave if the need for leave is foreseeable, an employee must give the immediate supervisor reasonable advance written or oral notice. If the need for sick leave is not foreseeable, the employee shall provide written or oral notice of the need for the leave as soon as practicable. If the employee is required to be absent on sick leave for more than one day, the employee must keep the immediate supervisor informed each day as to the date the employee expects to return to work and the purpose of the leave. Failure to request sick leave as required herein without good reason, may result in the employee being treated as absent without leave.

- 2) Employees must provide a physician's certification for any sick leave absence that occurs after the employee has used twenty-four (24) hours, or three (3) days, whichever is greater, that involves the illness of the employee or family member. Employees who use paid leave to address issues related to domestic violence, sexual assault or stalking, and who cannot provide advance notice of their need for leave must provide certification of the need for leave within a reasonable time thereafter.

F. General Provisions

- 1) Sick leave shall not accumulate during leaves of absence without pay except as required by law.
- 2) In any use of sick leave, an employee's account shall be charged to the nearest quarter ($\frac{1}{4}$) hour.
- 3) All sick leave is subject to review, verification, and approval by the General Manager or designee.

EXHIBIT F

11.1. Travel Time

Non-exempt employees who are assigned to a temporary work location that is not their regularly assigned work location shall accurately report as compensable working time all time outside of the employee's normal working hours travelling to and from the temporary ~~new~~ work location in excess of the employee's normal commute time to his or her regularly assigned work location.

Non-exempt employees who attend out-of-town meetings, events or conferences in conjunction with their job duties shall accurately report as compensable working time all time outside of the employee's normal working hours travelling to and from the meeting, event, or conference location.

EXHIBIT F

APPENDIX A District Credit Card Usage, and Travel and Cost Reimbursement Policy

I. District Credit Cards

A. Issuance of District Credit Cards

The following employees may be issued a District credit card:

1. All Directors and Supervisors who have purchasing authority within their departments; and
2. Key non-managerial department staff who must make purchases of supplies to perform routine and daily tasks.

When deciding whether to issue a credit card to a non-managerial staff member, the General Manager will assess whether it is inefficient and/or disruptive to the daily operations of the District to require a director or supervisor to make certain District purchases. (For example, maintenance mechanics in the Sylmar office may need to purchase tools and supplies for vehicle repairs, but the mechanics' supervisor regularly reports to headquarters in Santa Fe Springs. It would be disruptive to require the supervisor to drive to Sylmar to purchase parts and supplies each day.)

B. Open Credit Accounts

When possible, the District will set up open customer accounts with regular vendors. This will allow for District purchases to be made without a District employee having to individually provide payment through a credit card. All employees making purchases through an open customer account are subject to the same rules and requirements as those employees who have been issued District credit cards.

C. Requirements for Use of District Credit Cards/Accounts

1. Employees may not make purchases with a District credit card or through a District open customer account unless they have been specifically authorized to do so.
2. All employees making purchases with a District credit card or through a District open customer account must familiarize themselves with this Policy and the District's Purchasing of Supplies and Equipment and Professional Services Policy Procedures Manual (also known as the District's Purchasing Policy).
3. All credit card and open customer account purchases must be accompanied by a receipt and appropriate documentation as outlined in the District's Purchasing Policy. This means that for any purchase costing \$500 or less, the employee must submit the original receipt or invoice (not a copy or facsimile) showing the credit card or open customer account

number, the amount of the purchase, and a description of the purchase. The receipt or invoice must be submitted to the Director of Fiscal Operations (DFO) within ten working days of purchase. The employee may also be required to explain in writing why the purchase was necessary.

4. Accidental unauthorized purchases must immediately be reimbursed to the District in full with a check made payable to “Greater Los Angeles County Vector Control District.”
5. For additional requirements regarding use of a District credit card for travel, please see Section II(B), below.

D. Consequences for Misuse/Failure to Follow Requirements

Penalties for violating or failing to follow the requirements of this Policy, including but not limited to misuse and unauthorized use of District credit cards and open customer accounts, may include but are not limited to the following:

1. Disciplinary action, up to and including termination;
2. Restitution to the District;
3. Civil penalties for misuse of public resources pursuant to Government Code Section 8314;
4. Prosecution for misuse of public resources, pursuant to Penal Code section 424, which is punishable by 2, 3 or 4 years of imprisonment.

II. Travel

A. Permissible District-Funded Travel

The District shall pay for expenses incurred for authorized employees to attend approved conferences, seminars or meeting “events” as set forth below.

1. The authorization to travel for all employees shall be the approved annual budget for the event(s). Travel approved by the Board of Trustees in the annual budget need not be brought for further consideration by the Board.
2. The employee may attend an event not specifically itemized in the approved annual budget, providing the event will directly benefit the District, the event is approved by the Board of Trustees, and the cost of such event will not exceed the budgeted amount of travel.

B. Guidelines

1. Transportation

Transportation to and from the approved event shall be paid or reimbursed by the District pursuant to this rule. The General Manager shall direct the mode of travel of District employees and is directed to require the most feasible and economical means of transportation consistent with the purpose, propriety, and travel needs of the District.

- a. **District Vehicles:** A District vehicle shall be used for travel within a one hundred (100) mile radius from District headquarters. For insurance purposes, only trustees, employees, and employees of other VCJPA member districts may travel in District vehicles.
- b. **Private Vehicles:** Every effort should be made to utilize a District vehicle. The District provides District vehicles for business travel and the District encourages employees to utilize District vehicles. The District does not require employees to use a private vehicle. However, an employee may voluntarily submit a request to the General Manager to use a private vehicle ~~may be used~~ for business travel. After receiving ~~with~~ the General Manager's approval, ~~and~~ the employee shall be reimbursed in the amount authorized by the current allowable IRS standard mileage deduction rate.

In order to use a private vehicle for travel, the employee must submit requisite evidence that meets the requirement and terms of the Vector Control Joint Powers Agency (VCJPA); and complete, sign, and obtain approval of any required permission forms.

Furthermore, the District shall not be responsible or liable in any manner whatsoever, for the replacement or repair of a private vehicle when damaged or destroyed when associated with District travel.

- c. **Air Travel:** When directed to do so by the General Manager, an employee may travel by air. When appropriate, the District will pay for the employee's airfare in advance. If the District is unable to pay for the airfare in advance, the District will reimburse the employee for the cost incurred. All receipts must be submitted for reimbursement within 10 working days after returning from the event. Alternatively, a District credit card may be used to pay for an employee's airfare. Receipts must be submitted to the Finance Department for all credit card purchases within 10 working days after returning from the event.

When the employee must travel by air, and the spouse is traveling with the employee, the District will not pay for spouse's travel expenses.

2. Lodging

The cost of accommodations for the approved event shall be paid by the District pursuant to this rule.

- a. The event must be at least a sixty (60) mile radius from the District headquarters in order to qualify for the District's payment of costs associated with the overnight accommodations.
- b. Except for pre-arranged lodging involving reserving blocked rooms negotiated by an outside event organizer, reasonable cost accommodations shall be used by the employee in keeping with availability, convenience, and propriety.
- c. When appropriate, the District will pay for all lodging in advance. If the District is unable to pay for accommodations in advance, the District will either issue a check to the employee before departure to cover the cost of lodging or will reimburse the employee for the cost incurred within 10 working days after returning from the event. All receipts must be submitted for reimbursement. Alternatively, a District credit card may be used to pay for an employee's lodging. Receipts must be submitted to the Finance Department for all credit card purchases within 10 working days after returning from the event.

3. Registration

If registration fees are required for the approved event, they shall be paid by the District.

4. Payment of Miscellaneous Travel Costs

Funds may be provided to employees to cover miscellaneous costs associated with travel for an approved event as described below. The amount per day will be determined by the Board of Trustees in the annual budget.

Miscellaneous travel expenses include:

- a. Meals;
- b. Incidental Travel Costs (for instance, parking fees or transportation to and from the airport);
- c. Gratuities; and
- d. Expenses associated with lodging other than basic room rate and taxes.

Generally, an employee will pay for these miscellaneous travel expenses out of pocket, and the District will reimburse the employee after he or she submits all necessary receipts and otherwise complies with the District's reimbursement procedure as set forth below in Section II(B)(5), Report of Expenditures. However, the District reserves the right to provide an employee with an advance.

An employee who pays for miscellaneous travel costs with a District credit card is required to submit a receipt to the Finance Department for every purchase within 10 working days after returning from the event. Daily charges shall not exceed the amount approved by the Board of Trustees in the annual budget.

District employees shall not be reimbursed, and the advance and District credit cards shall not be used, for alcoholic beverages, personal expenses including personal hygiene items, or to pay for meals and expenses of accompanying family members or guests.

5. Report of Expenditures

a. Within 10 working days after returning from the approved event, an "Expense Claim" form shall be completed, listing and totaling all actual expenses with receipts for the event, and reduced by any advances received. If the expenses are greater than the advances, any legitimate and documented expenses will be reimbursed to the employee. If the expenses are less than the advances, the funds will be returned to the District to credit the travel account.

b. The "Expense Claim" form must be approved as follows:

EMPLOYEE AFFECTED BY POLICY	APPROVING PARTY
Board Trustee General Manager District Staff	General Manager Board Secretary-Treasurer General Manager

c. Employees who have paid for travel purchases with a District credit card should see Section I(C)(3), above, regarding what information must be provided to the DFO.

C. Consequences for Violation of Policy

It is against the law to falsify any expense report. Penalties for violating or failing to follow the requirements of this Policy may include but are not limited to the following:

1. Disciplinary action, up to and including termination;

2. The loss of reimbursement privileges;
3. Civil penalties for misuse of public resources pursuant to Government Code section 8314;
4. Prosecution for misuse of public resources, pursuant to Penal Code section 424, which is punishable by 2, 3 or 4 years of imprisonment.

EXHIBIT F

**GREATER LOS ANGELES COUNTY
VECTOR CONTROL DISTRICT**

RESOLUTION NO. 2023-18

**A RESOLUTION OF THE GREATER LOS ANGELES COUNTY
VECTOR CONTROL DISTRICT BOARD OF TRUSTEES APPROVING
AMENDMENT NO. 1 TO THE EMPLOYMENT AGREEMENT
BETWEEN THE DISTRICT AND SUSANNE KLUH**

RECITALS

WHEREAS, by that certain Employment Agreement dated March 10, 2022 (“Agreement”), the District engaged the services of Susanne Kluh (“Employee”) to serve as General Manager of the Los Angeles County Vector Control District (District”);

WHEREAS, the District’s Board of Trustees and Employee wish to amend the Agreement to increase Employee’s salary by a 9.2% Cost Of Living Adjustment (COLA).

NOW THEREFORE, THE BOARD OF TRUSTEES OF THE GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT HEREBY RESOLVES AS FOLLOWS:

SECTION 1. The Board hereby approves Amendment No. 1 to the Agreement and fixes the compensation of Employee in the amount set forth in Section 5A of the Agreement, as amended by Amendment No. 1.

SECTION 2. The Board hereby directs the President to execute Amendment No. 1 on behalf of the District.

SECTION 3. The District Secretary shall certify to the passage and adoption of this resolution.

APPROVED AND ADOPTED by the Board of Trustees of the Greater Los Angeles County Vector Control District at a regular meeting thereof held on August 10, 2023, by the following vote:

AYES: _____
NOES: _____
ABSTAIN: _____
ABSENT: _____

Board President, Scott Kwong

ATTEST:

Secretary-Treasurer, Ali Saleh

GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT

To: Board of Trustees

FROM: General Counsel

DATE August 10, 2023

SUBJECT: **RESOLUTION NO. 2023- 18: A RESOLUTION OF THE GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT BOARD OF TRUSTEES APPROVING AMENDMENT NO. 1 TO THE EMPLOYMENT AGREEMENT BETWEEN THE GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT AND GENERAL MANAGER SUSANNE KLUH**

Recommendation

ADOPT Resolution 2023-18 Approving Amendment No. 1 to the General Manager Employment Agreement between the Greater Los Angeles County Vector Control District (“District”) and General Manager Susanne Klüh, to increase her annual salary to \$202,020.

Fiscal Implications

By an employment agreement dated March 10, 2022 (“Agreement”), the Greater Los Angeles County Vector Control District (“District”) hired Susanne Klüh to serve as General Manager at the annual salary of \$185,000. The draft amendment provides for a 9.2% COLA increase of her annual salary to \$202,020, starting September 1, 2023. Except as expressly modified by the attached Amendment No. 1, all provisions of the Agreement remain in full force and effect. The salary increase is provided for in the Fiscal Year 2023-2024 budget.

Discussion

After conducting a performance evaluation, the Personnel Committee reviewed a salary adjustment proposed by General Manager Klüh and recommended approval. The full Board of Trustees, in turn, directed General Counsel to draft the attached Amendment No. 1.

Conclusion

The Personnel Committee recommends that the Board adopt Resolution 2023-18, approving Amendment No. 1 to the Employment Agreement Between the District and Susanne Klüh.

Attachments:

1. Draft Resolution 2023-18
2. Draft Amendment No. 1
3. Employment Agreement dated March 10, 2022.

**GENERAL MANAGER EMPLOYMENT AGREEMENT
BETWEEN GREATER LOS ANGELES COUNTY
VECTOR CONTROL DISTRICT AND SUSANNE KLUH**

THIS EMPLOYMENT AGREEMENT (“Agreement”), the effective date of which shall be March 11, 2022, is entered into by the Greater Los Angeles County Vector Control District, hereinafter referred to as the “District,” and Susanne Klueh, hereinafter referred to as “Employee.”

RECITALS

WHEREAS, Employee has served as the District’s Scientific-Technical Services Director (“Director”) for several years;

WHEREAS, the District desires to continue the specialized services of a suitably qualified person to serve as General Manager of the District;

WHEREAS, Employee has the requisite skills, experience, training, education, and expertise to serve as General Manager;

WHEREAS, it is the desire of the District’s Board of Trustees to retain the services of Employee as General Manager; and

WHEREAS, it is the desire of the District’s Board of Trustees to set forth within this Agreement terms and conditions of employment, to establish compensation and certain benefits, to provide a procedure to set goals and objectives to be met, to provide for a review and evaluation of performance, to provide for termination, if necessary, and to address other matters related to Employee’s status.

NOW, THEREFORE, in consideration of the mutual covenants set forth below, the parties agree as follows:

Section 1. Employment

On the terms and conditions contained in this Agreement, the District employs Employee as its General Manager, and Employee accepts that employment.

Section 2. Term

The term of this Agreement is March 11, 2022 through and including June 30, 2025.

Section 3. Duties and Hours

A. Employee shall exercise the powers and perform the services required of the position of General Manager of the District, as specified in the District’s rules, regulations and procedures, as they currently or may in the future exist. These services shall include, without limitation, implementing Board-approved policies and procedures; directing the work of the District’s professional, technical, and clerical personnel; overseeing training for new employees and existing staff in relation to new rules, regulations, and procedures; administering the Board-

approved annual budget; and overseeing agendas and meeting schedules of the Board of Trustees and its committees.

B. Employee shall devote the time necessary to adequately perform the duties of General Manager. The parties expect that a minimum of 40 hours per week during normal business hours, as well as additional time outside of the normal business hours, will be required to satisfy this requirement. Employee will be allowed reasonable flexibility in setting her own office hours, provided that the schedule of such hours provides adequate availability to the Board of Trustees and District staff during normal business hours and for the performance of District business.

C. Employee shall devote her full energies, abilities, and productive time to the performance of this Agreement, and use her best efforts to promote the District's interests. Employee shall not engage in any activity, consulting service, or enterprise, for compensation or otherwise, that is actually or potentially in conflict with, or inimical to, her duties and responsibilities to the District.

Section 4. Termination, Resignation and Severance Pay

A. Employee is employed at the pleasure of the Board of Trustees, which may terminate this Agreement and the employment relationship at any time without cause. Nothing in this Agreement shall prevent, limit, or otherwise interfere with the right of the District, through its Board of Trustees, to terminate the employment of Employee. Employee may resign at any time from her position with Employer, subject to providing 60 days advance written notice to Employer, unless the parties agree in writing to a different notice period.

B. If Employee resigns, Employer agrees to pay Employee any accrued and unpaid salary and the cash value of any accrued but unused vacation (below the applicable accrual cap) earned through the date of separation, all subject to federal and state withholding requirements. Such amount shall be paid within 30 days of resignation.

C. If Employee is terminated by the Board of Trustees without cause during the term of this Agreement, Employer shall pay Employee severance pay, less withholdings, within 30 days of termination, as follows:

1. **Termination during the period of March 11, 2022 – June 30, 2023.**

Employer shall pay Employee a lump sum cash payment equal to three months of salary, with no payment for the value of benefits during that three-month period and with no accrual of annual or administrative leave during that three-month period.

2. **Termination during the period of July 1, 2023 – June 30, 2024.**

Employer shall pay Employee a lump sum cash payment equal to four months of salary, with no payment for the value of benefits during that four-month period and with no accrual of annual or administrative leave during that four-month period.

3. Termination during the period of July 1, 2024 – June 30, 2025.

Employer shall pay Employee a lump sum cash payment equal to five months of salary, with no payment for the value of benefits during that five-month period and with no accrual of annual or administrative leave during that five-month period, subject to the limitations provided in Government Code §§ 53260 through 53264, or other applicable law.

D. If Employee resigns; is terminated for cause, whether charges are filed or not; or is convicted of an offense amounting to a misdemeanor or higher under the Penal Code, Employer shall have no obligation to make any severance payments to Employee.

Section 5. Salary

A. Commencing on the effective date of March 11, 2022, Employee's salary shall be \$185,000 per year, subject to normal payroll withholdings and deductions.

B. Employee's salary shall be payable in installments at the same time as other employees of the District. Employee's salary is reflective of the salary for similar positions in a comparable employment market, and takes into account the special expertise, experience, and job duties of Employee. Employee acknowledges that she is classified as an exempt employee under the Fair Labor Standards Act and is not eligible for overtime pay. Employee further acknowledges that the salary provided under this Agreement is compensation for all hours worked.

Section 6. Automobile Allowance

Employee's duties require that Employee have transportation readily available for her unrestricted use during her employment with the District, and Employee shall receive an automobile allowance of \$500 per month, payable in monthly installments in the regular payroll process, to reimburse her full cost of business use of her personal automobile. Employee will not be provided with a District vehicle while receiving the automobile allowance

Section 7. Vacation and Sick Leave

A. Employee shall accrue vacation leave at the rate of 16.67 hours per month, which is equal to 200 hours per year.

B. On each anniversary date of the effective date of this Agreement, vacation leave in excess of 320 hours shall be cashed out on an hour-for-hour basis at Employee's current hourly rate of pay and shall be paid to Employee, subject to withholding requirements.

C. Unless otherwise addressed herein, Employee shall accrue sick leave and other leave on the same basis as other District management personnel. Sick leave is accrued at the rate of eight hours per month, which is equal to 96 hours per year.

Section 8. Other Benefits

A. Employee shall be entitled to 40 hours of administrative leave each fiscal year during the term of her employment. Such leave may not be accumulated and carried over to

succeeding years, and shall not be paid to Employee if unused. At no time will Employee have more than 40 hours of administrative leave.

B. Employee shall receive all medical benefits available to District employees as a "Tier 1" employee, including medical, dental, and vision benefits for which the District shall pay 100% of the premiums.

C. The District shall provide Employee with a short term disability plan paid for by the District.

D. Employee shall be permitted a 9/80 work schedule.

E. Employee has been previously issued a District laptop and cellular phone for business use during her employment with the District. Employee's use of the District laptop and cellular phone are subject to the District's policies on acceptable use of technology.

F. Employee may elect to receive the following voluntary benefit coverage options: 1) 401(a) defined contribution plan; 2) 457 deferred compensation contribution plan; 3) Accident, Cancer, and Critical Illness Insurance, 4) Child Life Insurance; 5) Employee & Spouse Life Insurance and Accidental Death & Dismemberment; 6) Healthcare & Dependent Care flexible spending account (FSA) plans; 7) Long-Term Disability Insurance.

Section 9. Retirement

A. The District shall annually contribute an amount equivalent to 7% of Employee's salary to the California Public Employees Retirement System (PERS) on behalf of Employee, which account shall accrue to the benefit of Employee and comprise the member contribution (employer paid member contribution). If the District modifies the retirement plan provided to other management employees, then Employee's plan shall conform to the modified plan.

B. The District shall annually contribute an amount equivalent to 6.75% of Employee's salary to the District-provided 401A plan on behalf of Employee.

C. The District offers and administers two federally-defined deferred compensation plans (457 plans) as a benefit to all regular employees. Employee is entitled to participate in these voluntary plans.

Section 10. Official Travel and Professional Development

The District shall pay the reasonable travel and subsistence, registration, and incidental expenses of Employee incurred for official travel, meetings, and events, and the District shall pay for the reasonable expenses related to the professional growth and development, or professional certification of Employee, within the limits established by the Board of Trustees in the annual budget.

Section 11. Dues and Subscriptions

The District agrees to pay for the reasonable professional dues and subscriptions of Employee necessary for her continuation and participation in national, regional, state and local

associations and organizations necessary and desirable for her continued professional growth and knowledge enhancement, and for the benefit of the District, within the limits established by the Board of Trustees in the annual budget.

Section 12. Defense and Indemnification

Except as otherwise provided, limited, or required by law, the District shall defend, hold harmless, and indemnify Employee against any tort, professional liability claim, or demand or other legal action, whether groundless or otherwise, arising out of an alleged act or omission occurring in the performance of Employee's duties for the position specified in this Agreement. The District may, in its sole discretion, compromise and settle any such claim or suit and pay the amount of any settlement or judgment rendered thereon when, in the judgment of the District, such is the most advisable course of action, but in any event, will defend and indemnify Employee. This provision shall survive any termination or resignation of the Employee or expiration of this Agreement. This paragraph is not intended to provide any rights in excess of those rights provided by law.

Section 13. Performance Evaluation

The Board of Trustees and Employee shall meet on or before September 11, 2022 to conduct a sixth-month evaluation of Employee's performance. Thereafter, and at least once annually on or before June 30 of each successive year, the Board of Trustees and Employee may meet to evaluate Employee's performance where the parties mutually establish goals and performance objectives to be accomplished during the remaining term of this Agreement or any extension thereof. Employee shall schedule these evaluations in accordance with the normal agenda procedures of the Board of Trustees or as otherwise directed by the President of the Board.

Section 14. Notices

Any notice to the District under this Agreement shall be given in writing to the District, either by personal service or by registered or certified mail, postage prepaid, addressed to the District's President of the Board of Trustees at the District's then principal place of business. A courtesy copy shall be given to the General Counsel in a like manner. Any such notice to Employee shall be given in a like manner and, if mailed, shall be addressed to Employee at her home address then shown in the District's files. For the purpose of determining compliance with any time limit in this Agreement, a notice shall be deemed to have been duly given (a) on the date of delivery, if served personally on the party to whom notice is to be given, or (b) on the third calendar day after mailing, if mailed to the party to whom the notice is to be given in the manner provided in this section.

Section 15. General Provisions

A. The text hereof shall constitute the entire Agreement between the parties and shall supersede all prior agreements and understandings between the parties. No subsequent alteration, amendment, change or addition to this Agreement shall be binding upon the parties unless reduced to writing and signed by an authorized representative of the Board of Trustees and Employee. The foregoing notwithstanding, Employee acknowledges that her employment is

subject to the District's generally applicable policies adopted in response to requirements such as those involving equal employment opportunity, sexual and other legally prohibited harassment and violence in the workplace.

B. This Agreement is binding upon and inures to the benefit of the heirs at law and executors of Employee.

C. If any provision or any portion of this Agreement is held to be unconstitutional, invalid, or unenforceable, the remainder of this Agreement shall not be affected and shall remain in full force and effect.

D. This Agreement shall be interpreted and construed pursuant to and in accordance with the laws of the State of California and all applicable District rules and regulations.

E. Employee acknowledges that she has had the opportunity to consult legal counsel and has conducted an independent review of the financial and legal effects of this Agreement. Employee acknowledges that she has made an independent judgment concerning the financial and legal effects of this Agreement and has not relied upon any representation of District, its officers, agents or employees, other than those expressly set forth in this Agreement.

TO EFFECTUATE THIS AGREEMENT, the President of the Greater Los Angeles County Vector Control District, pursuant to authority granted to her by the Board of Trustees, hereby signs this Agreement on behalf of the District, as Employer, and Susanne Klueh, as Employee, hereby signs this Agreement, both parties agreeing to the terms and provisions set forth herein.

APPROVED AND AUTHORIZED:

GREATER LOS ANGELES COUNTY
VECTOR CONTROL DISTRICT

By: 
EMILY HOLMAN
President

Date: 4/20/22

APPROVED AS TO FORM:


QUINN M. BARROW
General Counsel

ACCEPTED AND AGREED TO:

S. Klueh

SUSANNE KLUH
Employee – General Manager

Date: February 15, 2022

EXHIBIT

**AMENDMENT NO. 1 TO EMPLOYMENT AGREEMENT
BETWEEN GREATER LOS ANGELES COUNTY
VECTOR CONTROL DISTRICT AND SUSANNE KLUH**

THIS AMENDMENT NO. 1 TO EMPLOYMENT AGREEMENT, the effective date of which shall be August 10, 2023, is entered into by the Greater Los Angeles County Vector Control District (“District” or “Employer”) and Susanne Klueh (“Employee”).

RECITALS

WHEREAS, by that certain Employment Agreement dated March 10, 2022 (“Agreement”), the District engaged the services of Employee to serve as General Manager of the District;

WHEREAS, the District’s Board of Trustees and Employee wish to increase Employee’s salary by the same cost of living increases received by District employees - 5% in 2022 and 4% in 2023 - consistent with state law.

NOW, THEREFORE, in consideration of the mutual covenants set forth below, the parties agree as follows:

Section 1. Subsection A of Section 5 “Salary” is hereby amended to read as follows:

“A. Salary.

1. Commencing on November 20, 2021, Employee’s salary shall be \$185,000 per year.
2. Commencing on September 1, 2023, Employee’s salary shall be \$202,020 per year.

Section 2. Except as expressly modified by this Amendment No. 1, all provisions of the Agreement shall remain in full force and effect.

GREATER LOS ANGELES COUNTY
VECTOR CONTROL DISTRICT

By: _____

Date: _____

APPROVED AS TO FORM:

QUINN M. BARROW

General Counsel



SUSANNE KLUH
Employee – General Manager

Date: August 3, 2023

EXHIBIT 1