

GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT

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A G E N D A

THE REGULAR MEETING OF THE BOARD OF TRUSTEES

Thursday, November 9, 2023

District Office
12545 Florence Avenue
Santa Fe Springs, CA 90670

1. **CALL TO ORDER**

2. **QUORUM (ROLL) CALL**

3. **INVOCATION**

4. **PLEDGE OF ALLEGIANCE**

5. **CORRESPONDENCE**

6. **INTRODUCTIONS**

(Introductions requested by staff or Trustees of persons attending the meeting are made at this time).

7. **PUBLIC COMMENT**

(This time is reserved for members of the public to address the Board relative to matters of business on and off the agenda. Comments will be limited to three minutes per person).

8. **CONSENT AGENDA (8.1 – 8.3)**

(VOTE REQUIRED)

- 8.1 Consideration of **Minutes 2023-10** of regular Board Meeting held on October 12th, 2023. ***(EXHIBIT A)***
- 8.2 Consideration of **Resolution 2023-26** Authorizing Payment of Attached Requisition October 1st through October 31st, 2023 ***(EXHIBIT B)***
- 8.3 Consideration of **Resolution 2023-27** amending Leaves of Absence Policy to include a minimum number of sick leave hours required to elect sick leave cash-out. ***(EXHIBIT C)***

9. **CONSIDERATION OF RESOLUTION 2023-28 AUTHORIZING LEASEBACK AND LEASE AGREEMENT (EXHIBIT D) (VOTE REQUIRED)**

Summary: The lease-back agreement to provide necessary funding for the purchase of a larger facility for the relocation of our San Fernando Valley branch office without depleting mission critical reserves.

10. **COMMITTEE REPORTS**

10.1 Joint Budget & Finance and Policy Committee Report

Ali Saleh and Jim Dear, Chairs

- a. Discussion and consideration of implementation of GFOA recommendations to move the Cash Disbursement Journal from Consent Calendar to Staff Reports and discontinue current practice of Secretary-Treasurer signature on checks issued to pay vendors ***(VOTE REQUIRED)***
- b. Discussion and consideration to approve **Resolution 2023-29** for implementation of Tyler Technologies to replace ADP and SAGE 50 as human resources and finance management platform. ***(EXHIBIT E) (VOTE REQUIRED)***

11. **STAFF PROGRAM REPORTS: October 2023**

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| 12.1 Manager's Report | S. Kluh, General Manager |
| 12.2 Assistant General Manager's Report | A. Costa, Assistant General Manager |
| 12.3 Scientific-Technical (Staff Report A) | S. Vetrone, Sci.-Tech Services Dir. |
| 12.4 Operations (Staff Report B) | M. Daniel, Operations Dir. |
| 12.5 Communications (Staff Report C) | C. Gongora & H. Kuan, Acting PIO's |
| 12.6 Fiscal (Staff Report D) | Vacant, Finance Manager |

12.7 Human Resources (Staff Report E)

Cindy Reyes, Acting HR Manager

12.8 General Counsel Report

Q. Barrow, General Counsel

13. **OTHER**

The Board may consider items not on the agenda provided that the Board complies with the Government Code (Brown Act) §54954.2(b).

14. **ADJOURNMENT**

The next Board of Trustees meeting will be scheduled on Thursday, December 14th, 2023, at 7:00 p.m. at the District's headquarters at 12545 Florence Avenue, Santa Fe Springs.